

August 2022

Date: 1 Aug. 2022.

Venue: Breeding lab

Time: 11:30 am

Meeting Agenda:

In this meeting faculty members discuss about the beginning of ~~add~~ ^{add} semester. Time-table is preparing and starting date of classes is decided.

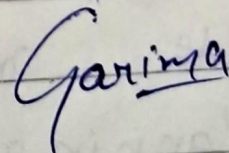
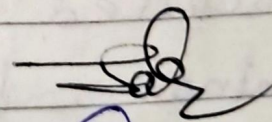
Faculty Members.

Sign.

Dr. Sarvan Kumar

Er. Dilip Kumar Ojha

Dr. Garima Mahajan.



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August 2022

Venue -

Head Room,
Department of Agriculture,
Guru Nanak College,
Budhlada.

Date - 19 - Aug. 2022

MEETING AGEND.

A meeting was held in Agriculture Department with faculty members of Agriculture Department on some important points:

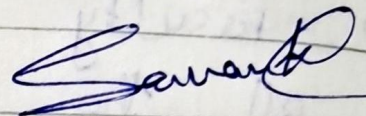
- Discussed about organizing a seminar by students on contribution of social community for better health and sanitation.
- Planning about organizing a workshop on entrepreneurship and

- startup on organic farming.
- faculty members discussed about all the arrangements regarding these activities.
 - All concerned staff members assigned their duties related to these activities. final dates and time was discussed for these activities.
 - Besides this, faculty members discussed about field arrangements like, which crops are required for practical and how to arrange all the requirements needed for those field practicals.
 - In this meeting following staff members were involved.

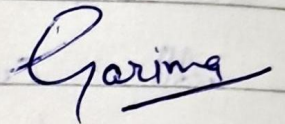
Faculty members.

Sign.

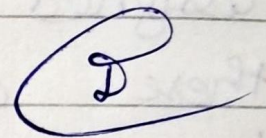
Dr. Saran Kumar.



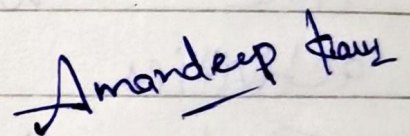
Dr. Garima Mahajan



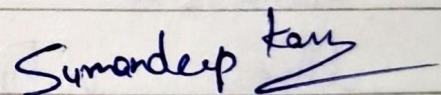
Dr. Dilip Kumar Ojha



Ms. Amandeep Kaur



Ms. Sumandeep Kaur



Ms. ~~Sushamprakash~~ Sharma

ਭਵਿੱਖ 2022

ਮਿੱਤੀ - 21 ਭਵਿੱਖ 2022

ਸਮਾਂ - 2:10 PM

ਸਥਾਨ :- ਫਸਲ ਵਿਗਿਆਨ ਸੈਂਚ

ਮੀਟਿੰਗ ਉਦੇਸ਼

ਇਸ ਮੀਟਿੰਗ ਵਿਚ ਸਮੂਹ ਸਟਾਫ਼ ਨੇ ਵਿਚਾਰ ਕੀਤਾ ਕਿ MSA ਕਰਵਾਉਣ ਥਾਂ ਅਤੇ ਡੇਟ ਸੀਟ, ਖੁਸ਼, ਪੱਠ ਤਿਆਰ ਕਰਕੇ ਵਿਭਾਗ ਵਿਚ ਸਮਾਂ ਕਰਵਾਉਣ ਬਾਰੇ ਸੂਚਿਤ ਕੀਤਾ ਗਿਆ।

ਸਟਾਫ਼ ਮੈਂਬਰ

ਡਾ. ਸਰਵਜਿਤ ਕੁਮਾਰ

ਇੰਜੀ. ਦਿਲੀਪ ਕੁਮਾਰ ਉਸ਼ਾ

ਸੁਮਨਦੀਪ ਕੌਰ

ਅਮਨਦੀਪ ਕੌਰ

Sarvjit Kumar
21/11/22

Sumandeep Kaur
Amandeep Kaur

186

Dec. 2022

Venue.- Breeding Lab,
Department of Agriculture,
Guru Nanak College,
Budhlada.

Date: 14 - Dec - 2022

MEETING AGENDA:

Faculty members of agriculture department held a meeting to discuss about the completion of NARC regarding data. All staff members distributed their works and duties related to NARC.

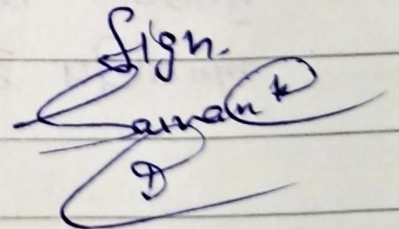
Faculty Members

Dr. Sarvan Kumar

Dr. Dilip Kumar

Mr. Sumandeep Kumar

Mr. Amandeep Kumar

Sign.


Sumandeep Kumar
Amandeep Kumar

January 2023

Date - 30 Jan, 2023

Venue:- Plant breeding lab

Time : 2:10 PM

Meeting Agenda.

Faculty Members discuss about the beginning of new semester classes and preparation of Time Table for the even Semester Study.

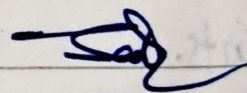
2 Time Table amendments are discussed
Faculty members

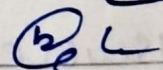
Dr. Sarvan Kumar

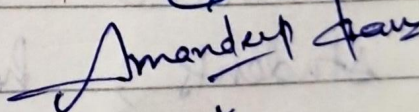
Er. Dilip Kumar Jha

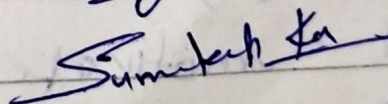
Mrs. Amandeep Kaur

Ms. Sumandeep Kaur









188

Feb. - 2023.

Venue:-

Breeding Lab.
Department of Agriculture,
Guru Nanak College,
Budhlada.

Date:

MEETING AGENDA :

A meeting was held with faculty members of Agriculture to discuss about some important points.

- Discussed about the presence of students, how to contact students and motivate them to come to college and attend their classes.
- Planning about field activities for this semester.

- Discussed about arranging a parents - teacher meet in up-coming month and instead of this, a Alumni meet will be arranged in upcoming month.
- Discussed about the arrangements of all things like pane-papers, tags, files, which are required to maintain NAAC Record.
- Faculty members assigned their duties for the smooth running of this semester and to listen the problems of students regarding any subject.
- In this meeting following faculty members were involved:

faculty members

Sign.

Dr. Sarman Kumar.

Sarman

Dr. Dilip Kumar Ojha

D

Mr. Sumandeep Kumar

Sumandeep Kumar

Mr. Anandeep Kumar

Anandeep Kumar

March 2023

Date: - 06 - 03 - 23

Venue Plant Breeding Lab

Time : 2:30 PM

Meeting Agenda

Discussion about Planning of Alumni an
11 March 2023. Individual Teacher assigned
duties regarding, refreshment arrangement, Schedule
of Alumnimeet and Inviting the Alumni's.

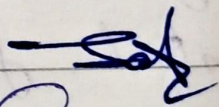
Faculty members

Dr. Sarvan Kumar

Er Dilip Kumar Jha

Ms Amandeep Kaur

Ms Sumandeep Kaur


@L
Amandeep Kaur
Sumandeep Kaur

Venue:- Plant Breeding Lab

Time: 11:15 AM

Meeting Agenda.

A meeting was held with the faculty members of Agriculture at Plant Breeding and Genetics Lab on 19-April 2023.

The following points were discussed in the meeting.

1. Planning was done to maintain and presented for the Mock rehearsal of NAAC.
2. Planning was done for conducting the practical examination as per the circular ~~letter~~ given by the Punjab University.

9. Preparation of date sheet for ^{uni} Practical examination as university asked to college to conduct at their own level.
10. discuss about the circulation of brochure of new registers for the upcoming semester.

Faculty member

Dr. Sarwan Kumar
 Er Dilip Kumar Ojha
 Mrs Amandeep Kaur
 Ms Sumandeep Kaur

~~Sumandeep~~
 19/4/2023
 Amandeep Kaur
 Sumandeep Kaur
 18/4/23

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May 2023

5 May 2023

Venue: Plant Breeding Lab

Time :- 2:00 PM

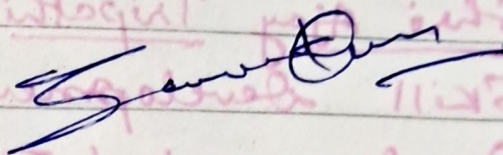
Meeting agenda

A meeting was held with the faculty members of Agriculture at Plant breeding and genetics lab on 5th May 2023. The following points were discussed in the meeting.

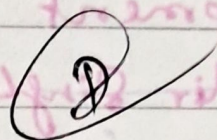
1. faculty members discuss about uploading of Internal assessment and practical marks on university portal with the help of departmental clerk.
2. Planning to complete course files of last semester.

faculty members.

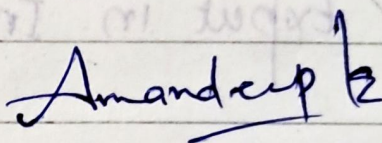
Dr. Sarwan Kumar.



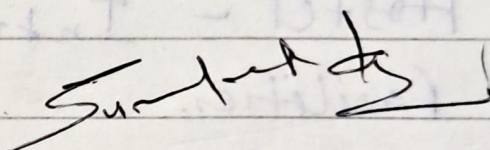
Dr. Dilip Kumar Ojha.



Ms. Amandeep Kaur.



Ms. Sumandeep Kaur.



Session

2022 - 2023

Department of Commerce & Management

Date: 18/July/2022

Time: 2:00 pm to 2:40 pm

Meeting

The Meeting is held in the department of Commerce & Management with faculty members.
The Agenda of Meeting is :

- To Welcome the Staff Members.
- Discussion about the syllabus.
- Allocation of Subject
- Formation of Time Table.

HOD → DR. Sandeep Kumar

[Signature]

AP Kulbir Singh

Dr. Shanti Kumar

AP Anuradha

AP Simranjeet Singh

DR. Neena Brar

AP DR. Amandeep Kaur

AP Ramarjeet & Pooja

AP Renuka

AP Shashi

[Signature]
Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce and Management:

Venue: Commerce & Mgt dpt

Date: 23/July/2022

Time: 2:00 to 2:40 p.m.

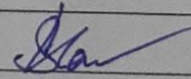
Meeting

The Meeting is held in the department of Commerce & Management with faculty members.

The Agenda of Meeting is:

Agenda of Meeting:

- Discussion for orientation Programme.
- Discussion about work load.
- Discussion about department Problems.

HOD Dr. Sandeep Kaur 

Asst Prof Kulbir Singh 

Dr. Shanti Kumar 

AP Anuradha

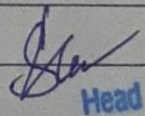
AP Ramanjeet K. 

Dr. Amandeep K. 

Dr. Neena Bhatt 

AP Simmi 

AP Renuka 


Head

Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management:-

Venue: Commerce & Management deptt

Date: 28/July/2022

Time: 3:00 p.m to 3:40 p.m

Meeting:

The Meeting is held in the department of Commerce & Management with faculty members.

The Agenda of Meeting is:

- Requirement for Books.
- Finalization of dates for Orientation programme for UGC Clarks.
- Date of Orientation Programme is 24th

HOD Dr. Sandeep Kaur *Sa*

AP Kulbir Singh *K*

Dr. Shanti Kumar *B*

AP Anuradha *A*

AP Simranjit Singh *C*

AP Ramajit K. *P*

AP Simsi Singh *S*

AP Renuka *R*

Dr. Neena Brar *N*

Dr. Amandeep Kaur *A*

Sa
Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management
Venue

Commerce & Management Deptt

Date 2/Aug/2022

Time: 3:00 p.m to 3:40 p.m

Meeting:

The Meeting is held in the department of Commerce & Management with faculty members.

The Agenda of the meeting is:

- Formation of department level committees for providing conv. to students.
- Finalisation of dates orientation programme for Post Graduate Classes.
- Start of UG Classes from
- Date for start of PG Classes from.
- Preparation of Time Table.
- Discussion for celebrating tiej function.

H.O.D Sandeep Kumar

AP Kulbir Singh

Dr. Shanti Kumar

AP Anuradha

AP Ramayee K.

Dr. Neena Baur

[Signature]

[Signature]

[Signature]

AP Samsanjit Singh Arth
Dr. Amandeep Kaur
AP Renuka
AP Simran Simran
AP Harjinder Kaur

Head
Department of Comm. & Mgt.
and Nalwa College, Buthinda (Mansa)

Department of Commerce and Management

Venue : Commerce & Management deptt.

Date : 17/Aug/2022

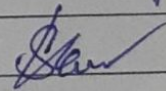
Time → 3:00pm to 3:40pm

Meeting :

The meeting is held in the department of commerce and management with faculty members.

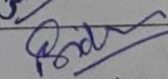
The Agenda of Meeting is :

- Agenda of Meeting: Organization of talent Hunt.
- To provide Awareness about various Scholarship scheme to student.
 - Appointment of Class Incharges.
 - Allocation of subject.
 - Allocation of seminar and workshop.
 - Formation of Commerce & Management.

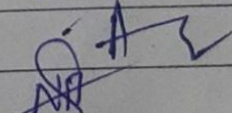
H.O.D Dr. Sandeep Kaur. 

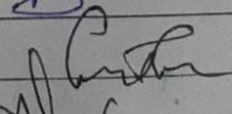
AP Kulbir Singh

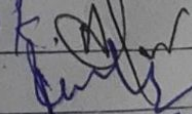
Dr. Shanti Kumar 

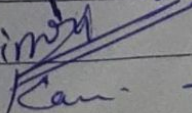
AP Ramajeet Kaur. 

AP Anuradha.

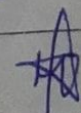
Dr. Neena Brar. 

AP Simranjeet Singh 

Dr. Amandeep K. 

AP Renuka 

AP Simsi Simran 

AP Harjinder Kaur. 

Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management

Venue: Commerce & Management deptt.

Date: 22/Aug/2022

Time:

Meeting:

This Meeting is held in the department of Commerce and Management with faculty members.

The Agenda of Meeting is:

- Class Incharges appointed CRIS in the respective classes.
- Discussion about Conducting of P.T.M.
- Discussion for issuing of books from departmental Books to the Economic Welfare Section. Students.

H.O.D Sandeep kaur.

[Signature]

Asst Prof. Kulbir Singh

Dr. Shanti kumar *[Signature]*

AP Anusadha *[Signature]*

AP Ramanjeet k. *[Signature]*

AP Simranjeet Singh *[Signature]*

Dr. Neena Bora *[Signature]*

Dr. Randeep Kaur *[Signature]*

AP Renuka *[Signature]*

Page No.	
Date	

AP Simsi ~~Simon~~
AP Harjinder Kaur. ~~HA~~

He
Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management.

Venue: Commerce & Management deptt

Date: 27/Aug/22

Time:

Meeting:

The Meeting is held in the Commerce & Management department with the faculty members.

The Agenda of the Meeting is:

- Discussion about the Teacher day Competition.
- Finalization of the activities to be perform by the students.

H.O.D Sandeep Kaur.

[Signature]

Asst Prof Kulbir Singh

Dr. Shanti Kumar

AP Anuradha

AP Ramanjeet K. *[Signature]*

AP Simranjeet S. *[Signature]*

Dr. Aleena Boas

Dr. Amandeep K. *[Signature]*

AP Renuka

AP Simoi Simoy

~~AP Anuradha~~

Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management.

Venue: Deptt of Commerce & Management.

Date: 16/Sep/2022

Place: Department

Meeting:

The Meety is held in the department of Commerce & Management with faculty members.

The Agenda of Meeting is:

- Discussion Regarding NAAC
- Distribution Duties for NAAC related work.
- Committees formed for NAAC Works.
- Discussion ~~about~~ Regarding departmental webinar / Workshop to be Conducted in upcoming periods.

H.O.D. Dr. Sandeep Kaur

[Signature]

Asst Prof. Kulbir Singh

Dr. Shanti Kumar

Asst Prof. Anurag Singh

AP Ramanjeet K.

[Signatures]

AP Simranjeet Singh

Dr. Neena Bora

Dr. Amandeep Kaur

Asst Prof. Renuka

AP Simri Singh

AP Harjinder Kaur

Head

Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management.

Venue: Commerce & Management deptt.

Date: 1/oct/2022

Meeting:

The Meeting held in the department of Commerce & Management. The Agenda of Meeting is:

Agenda:

- Provide awareness regarding how to crack competitive Exam.
- Organizing 5 days workshop by Jb classes, Bathinda.

Members present in Meeting:

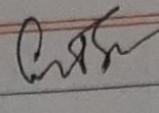
Dr. Sandeep kaur (HOD)

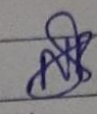
[Signature]

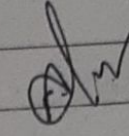
AP Kulbir Singh

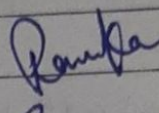
Dr. Shanti kumar

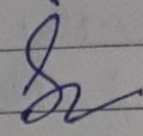
AP Ramandeep kaur *[Signature]*

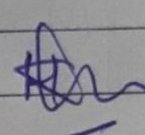
AP Simranjeet Singh 

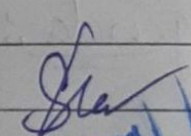
Dr. Neena Bhas 

Dr. Amandeep Kaur 

AP Parulka 

AP Simri 

AP Harjinder Kaur. 


Head
Department of Comm. & Mgt.
Guru Nanak College, Rupnagar (Jalandhar)

Department of Commerce & Management

Venue: Commerce & Management deptt

Date: 10/oct/2022

Meeting:

The Meeting held in the department of Commerce & Management. The Agenda of the meeting is:

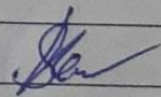
Agenda:

Discussion for Industrial trip.

Finalisation of Date for Industrial Trip of Post graduate classes.

Members present in Meeting:

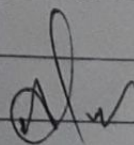
Dr. Sandeep Kaur (HOD)



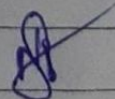
Dr. Shanti Kumar -

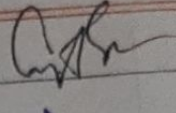
Dr. Kulb's Singh

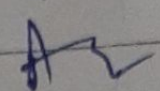
Dr. Amandeep Kaur

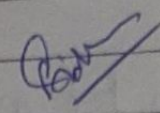


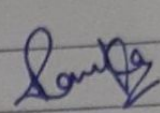
Dr. Neena Bhasin

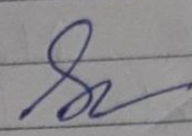


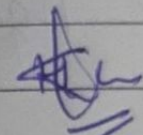
AP Simranjit Singh 

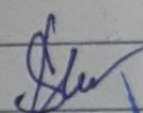
AP Anuradha 

AP Ramanjit Kaur 

AP Renuka 

AP Simri Kaur 

AP Harjinder Kaur 


Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management

Venue: Commerce & Management deptt

Date: 16/Nov/2022.

Meeting: The Meeting of department was held on 16/Nov/2022.

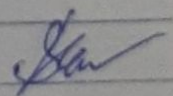
In this meeting, the H.O.D of department discuss following matters with faculty members:

Agenda:

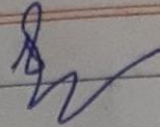
- Discussion for activities to be conducted in near future period of time.
- Distribution of activities and assigning of duties to faculty to conduct activities.
- for conducting of activities different committees were formed.

Members Present in Meeting:

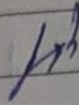
Dr. Sandeep Kaur (HOD)



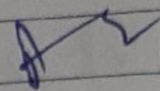
Dr. Shanti Kumar.



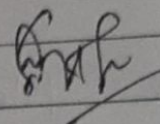
AP Kulbir Singh



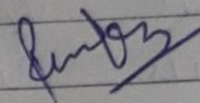
AP Anuradhe



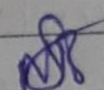
AP Simranjeet Singh



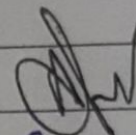
AP Renuka



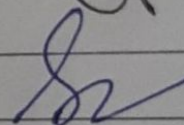
Dr. Neena Bhas



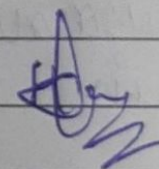
Dr. Amandeep Kaur

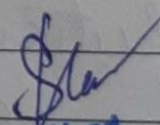


AP Simri



AP Harjinder Kaur




 Head
 Department of Comm. & Mgt.
 Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management

Venue: Commerce & Management deptt

Date: 10/Feb/2023

Meeting

The Meeting of department was held in the department of Commerce & Management.

The H.O.D of department discuss following matters with faculty Members:

- Discussion Regarding 'sports day'.
- Assignment of Duties of faculty members.
 to maintain Discipline.
- Games which are decided:
 - Chess
 - Badminton
 - Spoon Race
 - Tug of War
 - Chess.

Meeting was attend by the following staff members:

H.O.D Dr. Sandeep Kumar

Sa

Dr. Shanti Kumar

[Signature]

AP Kulbir Singh

[Signature]

Dr. Nana Brar

[Signature]

AP Ramaraj K.

[Signature]

AP Renuka

[Signature]

AP Simsi

[Signature]

AP Harjinder Kaur

[Signature]

[Signature]
Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management

Venue: Commerce & Management deptt

Date: 1/Mar/2023

Meeting:

The Meeting is held in department of Commerce & Management with following faculty members.

The Agenda of the Meeting is :

- Discussion about the 'Parvoaz festival'
- Finalization of Activities which are perform by students.

Activities :

Anchoring
Group Dance, Giddha, Lazy Dance,
Bhangra, Skit, Poem, Poetry, Rangoli,
Models, etc

H.O.D Dr Sandeep Kaur

Dr Shwanti Kumar

AP Kulbir Singh

AP Simranjit S.

AP Ramajit K.

Dr Neelha Brar

AP Renuka

Department of Commerce & Management:

Venue: Commerce & Mgt deptt

Date: 7/Mar/2023

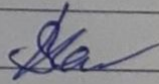
Meeting:

The Meeting of department was held on 7/Mar/2023.

In this Meeting, The H.O.D of department discuss following matters with faculty Members:

- Discussion about the 'Alumni Meet'
- Deciding about the PTM organise by the Commerce deptt.

→ Meeting was Attend by the following staff Members:

H.O.D Dr. Sandeep Kaur 

Dr. Shanti Kumar 

AP Kulbir Singh 

Dr. Neena Brar 

AP Ramarajet Kaur *Rajet*

AP Renuka *Renuka*

AP Simri *Simri*

AP Haryinder Kaur *Haryinder*

Ha
Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management:

Date: 23 March 2023

Time: 10:30 a.m

Venue: Mgt & Commerce department

A Meeting of Commerce & Management department was held on 23 March 2023 in the department under the Chairmanship of Dr. Sandeep Kaur (HOD).

At the outset, she welcomed all the members and briefly discussed the Agenda of the Meeting.

Agenda:

Discussion about NAAC presentation of department.

All the staff members give his opinion regarding the presentation. Discuss the Strength Weakness opportunities Threats.

Meeting Members present in Meeting:

Dr. Sandeep kaur (HOD)

[Signature]

AP Kulbir Singh.

Dr. Neena Brar

[Signature]

Dr. Amandeep kaur

[Signature]

AP Simranjeet Singh

[Signature]

AP Ramanjeet kaur

[Signature]

AP Renuka

[Signature]

AP Simsi

[Signature]

AP Harjinder kaur

[Signature]

[Signature]

Head
Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

* Department of Commerce & Management

Date : 10/ Apr/2023

Time : 2.30 p.m

Venue : Commerce & Mgt deptt

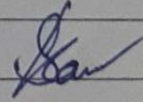
A Meeting of Commerce & Management department was held on 10/ Apr/2023 under of chairmanship of Dr. Sandeep Kaur (HOD) of Commerce & Management department

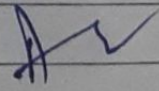
Agenda :

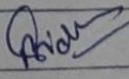
The Agenda of the Meeting :

- Discussion Regarding NAAC.
- Distribution of Duties for NAAC related work.
- Various Committees framed for the work and work Alloted.

→ Members Present in Meeting :

Dr. Sandeep Kaur (HOD) 

AP Anuradha 

AP Ramajit Kaur 

* Department of Commerce & Management

Date : 10/ Apr/2023

Time : 2.30 p.m

Venue : Commerce & Mgt deptt

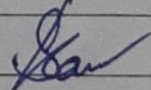
A Meeting of Commerce & Management department was held on 10/ Apr/2023 under of chairmanship of Dr. Sandeep Kaur (HOD) of Commerce & Management department

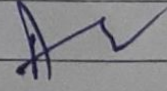
Agenda :

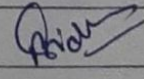
The Agenda of the Meeting :

- Discussion Regarding NAAC.
- Distribution of Duties for NAAC related work.
- Various Committees framed for the work and work Alloted.

→ Members Present in Meeting :

Dr. Sandeep Kaur (HOD) 

AP Anuradha 

AP Ramanjit Kaur 

AP Kulbir Singh

10/10/23

DR. Shanti Kumar

[Signature]

AP Renuka

[Signature]

AP Simi

[Signature]

AP Harjinder Kaur

Harjinder Kaur

AP Manpreet Kaur

Manpreet Kaur

10/10/2023

[Signature]
Head
Department of Comm. & Mgt.
Guru Nanak College, Bathinda

- Department of Commerce & Management
- Date: 18/April/2023
- Time: 2.20 p.m
- Venue: Commerce & Management department.

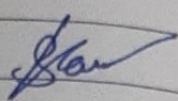
A Meeting of Commerce & Management department was held on 18/Apr/2022 p.m in Department under the Chairmanship of Dr. Sandeep Kaur [HOD] At the outset, she welcomed all the faculty members & Briefly discussed the Agenda of the Meeting.

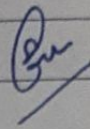
- Agenda:

The Agenda of the Meeting is:

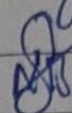
- To Distribute the duties regarding the set up Notice Board & Activities Display Board & Bulletin Board & Library & Computer lab.
- Deciding about the Activities, Information, Notice; Photos Display on the Boards.
- To Inform the students for no dues. clear

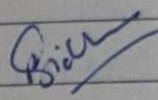
* Members present in Meeting :-

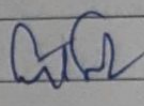
Dr. Sandeep Kaur [HOD] 

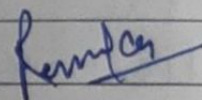
Dr. Shanti Kumar 

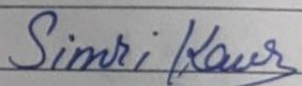
Asst prof Kulbir Singh 

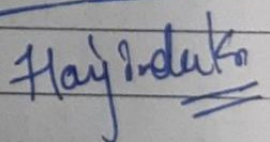
Dr. Neena Brar 

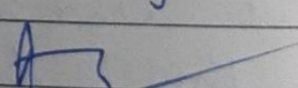
AP Ramanjeet Kaur 

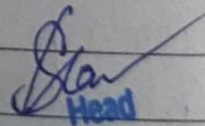
AP Simranjeet Singh 

AP Renuka 

AP Simi Kaur 

AP Harjinder Kaur 

AP Amrad/Ly 


Head

Department of Comm. & Mgt.
Guru Nanak College, Budhlada (Mansa)

Department of Commerce & Management

Date: 28/April/2023

Time: 2.00 p.m

Venue: Commerce & Management deptt.

A Meeting of Commerce & Management department was held on in department under the Chairmanship of Dr. Sandeep Kaur [HOD]. At the outset, she welcomed all the faculty members & Briefly discussed the Agenda of the Meeting.

Agenda:

The Agenda of the Meeting is :

- Discussion for completion of the syllabus.
- Discussion for planning of conduct MST Exams.
- Discussion for planning of New admissions for new Session (2023-24).

ਮੈਂਬਰ ਮਿਤੀ 30-7-2022 ਨੂੰ 2:10 ਵਜੇ ਸਮੂਹ ਟੀਚਿੰਗ ਪਰਸਨਲ ਦੀ ਮੀਟਿੰਗ ਵਿਭਾਗ ਦੇ ਮੁਖੀ ਦੁਆਰਾ ਕੀਤੀ ਗਈ ਸੀ। ਮੈਂਬਰਾਂ ਦੀ ਮੁੜਮਾਤ ਨੂੰ ਮੁੱਖ ਰੱਖਦੇ ਹੋਏ ਹੇਠ ਲਿਖੇ ਮੁੱਦਿਆਂ 'ਤੇ ਚਰਚਾ ਹੋਈ।

1. ਮੈਂਬਰਾਂ ਦੀ ਮੁੜਮਾਤ ਵਿੱਚ ਨਵੇਂ ਆਏ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਸ਼ਾਮਲ ਕਰਨ ਵਿਭਾਗ ਦੁਆਰਾ ਜਾਣਕਾਰੀ ਦੇਣ ਵਾਲੀ orientation program conduct ਕਰਵਾਉਣ ਸੰਬੰਧੀ।

2. Time Table ਦਾ ਵਿਭਾਗ ਬਣਾਉਣ ਸੰਬੰਧੀ।

3. ਮੈਂਬਰਾਂ ਦੀ Course ਅਤੇ Subject ਅਨੁਸਾਰ ਅਧਿਆਪਕਾਂ ਦੀ ਸੂਚੀ ਦੇਣ ਸੰਬੰਧੀ।

4. Subject ਦੇਣ ਵਾਲੇ ਅਧਿਆਪਕਾਂ ਦੀ ਸੂਚੀ ਅਤੇ Lab ਅਤੇ Theory ਦੇ ਮੁਤਾਬਿਕ Time Table ਦੇਣ ਅਤੇ Infrastructure ਨੂੰ Maintain ਕਰਨ ਸੰਬੰਧੀ।

5. ਮੈਂਬਰਾਂ ਦੀ ਮੁੜਮਾਤ ਵਿੱਚ ਹੋਣ ਵਾਲੀ ਕੁਲੀਅਤਾਂ ਵਿਭਾਗ ਅਨੁਸਾਰ Internal Assessment ਦੀ ਦੇਣ ਵਾਲੇ ਅਧਿਆਪਕਾਂ ਦੀ ਸੂਚੀ ਅਤੇ Record ਤਿਆਰ ਕੀਤਾ ਜਾਵੇ।

6. ਫੈਸਲਾ।

1. ਸਮੂਹ ਮੈਂਬਰਾਂ ਨੂੰ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਕਿ
2. ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ orientation program ਵਿੱਚ ਸ਼ਾਮਲ ਕਰਨ ਦੇ ਉਦੇਸ਼ ਨਾਲ 2 ਹੋਰਮਾਂ, ਰਮੇਟੀਆਂ, ਮੈਡੀਕਲ ਅਤੇ ਫਿਜ਼ੀਕਲ ਵਿਭਾਗ ਦੇ Infrastructure, Labs, Room, washrooms, cells, waterpoint ਆਦਿ ਬਾਰੇ ਜਾਣਕਾਰੀ ਦਿੱਤੀ ਜਾਵੇ।

7. Time Table ਦੇ ਬਣਾਉਣ ਸੰਬੰਧੀ Assistant Prof. Gurminder Kaur ਨੂੰ Incharge ਦਿੱਤਾ ਗਿਆ।

③ Subject ਦੀ ਦੋ ਅਧਿਆਪਕਾਂ ਦੀ Specialization ਦੀ ਮਾਪਦ
ਭੇਦ ਹੋਣੀ ਚਾਹੀਦੀ। ਇਸ ਲਈ ਅਧਿਆਪਕ ਸਾਧਕਾਂ ਨੂੰ Subject
choice performance ਉਦਾਹਰਣਾਂ ਗਿਣਾ ਤਾਂ ਜੋ ਵੱਖਰਾਮਾਂ ਨੂੰ ਮੰਨਣ
ਦੇਸ਼ ਕਾਫ਼ ਉਦਾਹਰਣਾਂ ਨਾ ਮਨੇ।

④ ਵਿਭਾਗ ਵਿੱਚ ਵੱਖਰਾਮਾਂ, ਵਿਦਿਆਰਥੀਆਂ ਦੀ ਗਿਣਤੀ, ਅਤੇ ਉਦਾਹਰਣਾਂ ਦੀ
Lab ਅਤੇ Theory ਨੂੰ ਪਿਛਾਤ ਵਿੱਚ ਰੱਖਣ ਤੇ Labs ਵਿੱਚ
Computer ਅਤੇ Chairs, Class Rooms ਵਿੱਚ Benches ਅਤੇ
Chairs ਨੂੰ Maintain ਹੋਣਾ ਚਾਹੀਦਾ।

⑤ ਸੈਮਿਨਰ ਦੇ End ਵਿੱਚ Assessment ਚੜ੍ਹਾਉਣ ਸੰਬੰਧੀ ਸ਼੍ਰੇਣੀ ਮੁਸ਼ਕਲ
ਨਾ ਮਾਰੇ ਇਸ ਲਈ ਸੈਬੀਜਿਤ ਵੱਖਰਾਮਾਂ ~~ਮਾਪਦ~~ ਅਧਿਆਪਕ
ਆਪਣੀ Assessment ਦੀ ਦੋ Uni. Norms ਮਨੁੱਖਰ ਕਰ ਦੇਣ
ਅਤੇ ਆਪਣਾ Record (eg. Attendance, Assignment) ਵੱਖਰਾਮਾਂ
ਕਰ - 2 ਤੇ Maintain ਕਰਨਾ।

ਮੀਟਿੰਗ ਵਿੱਚ ਮਾਮਲਾ (ਗੁਰੂ) ਅਧਿਆਪਕ

- 1) Mr. Navinder Singh
- 2) Asstt. Prof. Nitika
- 3) Asstt. Prof. Deepali
- 4) Asstt. Prof. Gurinder Kaur
- 5) Asstt. Prof. Shabeena

④

11/

Deepali

Gurinder

Gurinder

ਮਾਂਸ ਮਿਤੀ 23-09-2022 ਨੂੰ ਚਾਅਦ ਦੁਆਰਾ 2:30 ਤੇ ਵਿਭਾਗ ਦੇ ਮੁਖੀ
ਵੱਲੋਂ ਮਨੁੱਖ ਟੀਚਿੰਗ ਮਾਟਰ ਨੂੰ ਕਲ ਮੀਟਿੰਗ ਰੀਤੀ ਗਈ। ਜਿਸ ਵਿੱਚ
ਭੇਦ ਲਿਖੇ ਮੁੱਦੇ ਵਿਚਾਰੇ ਗਏ।

- (1) Syllabus ਖੁੱਲ੍ਹ ਰੱਖਾਉਣ ਸੰਬੰਧੀ।
- (2) MST-2 ਰੱਖਾਉਣ ਸੰਬੰਧੀ।
- (3) Question Paper ਬਣਾਉਣ ਸੰਬੰਧੀ।
- (4) ਵਿਦਿਆਰਥੀਆਂ ਦੇ study material ਮੁੱਢੀਆਂ ਰੱਖਾਉਣ ਸੰਬੰਧੀ।
- (5) Internal Assessment ਬਣਾਉਣ ਸੰਬੰਧੀ।
- (6) MST ਦੇ ਆਕਾਰ ਤੇ Best up and Remedial classes ਬਣਾਉਣ ਸੰਬੰਧੀ।

ਟਿੱਪਣੀ :-

- 1 ਮਨੁੱਖ ਮੈਂਬਰੀ ਕਾਲ ਟਿੱਪਣੀ ਲਿਖਾ ਗਿਆ ਕਿ ਪੰਜਾਬੀ ਪ੍ਰਦਰਸ਼ਨ ਮੁੱਖ
ਵੱਲੋਂ ਯੋਜਨਾ ਦੇ ਸੰਬੰਧ ਵਿੱਚ Schedule ਤੇ ਵਿੱਤੀ ਗਿਣਤੀ ਤੋਂ, ਮੇਰੇ
ਯਾਰ ਅਧਿਆਪਕ ਸਾਹਿਬਾਨ ~~ਨਹੀਂ~~ ਮੰਨੀਆਂ ਦੇ ਮੇਰੇ ਵਿੱਚ ਆਪਣਾ
Syllabus ਬਦਲ ਰੱਖਾ ਦੇਣ।

- (2) Nov. ਮਹੀਨੇ ਦੇ first week ਦੇ ਅੰਤਰ MST-2 ਰੱਖਾਉਣ ਕਾਲ
ਅਤੇ ਇਸ ਦਾ ਵਿਚਾਰ ਅਮਰਿੰਟ ਯੂਨੀਵਰਸਿਟੀ Sandhya Vats ਦੇ
2 ਬਣਾਇਆ ਗਿਆ।

- (3) MST ਦੇ ਸੰਬੰਧ ਵਿੱਚ Question Paper Syllabus ਦੇ
ਅਧਿਕਾਰ ਬਣਾਉਣ ਜਾਣ। Question Paper
ਵੇਲੇ ਜਮਾਂ ਰੱਖਾਉਣ ਜਾਣ। Question Paper ਬਣਾਉਣ ਉਪਰੰਤ ਮੁਖੀ
ਮਿਤੀ 15-10-2022 ਤੋਂ
2 ਜਮਾਂ ਰੱਖਾਉਣ ਜਾਣ।

- (4) ਅਧਿਆਪਕ ਵੱਲੋਂ ਵਿਦਿਆਰਥੀਆਂ ਦੇ ਉੱਕਾ ਦੇ WhatsApp group
ਅਤੇ study material ਮੁੱਢੀਆਂ ਰੱਖਾਇਆ ਜਾਵੇ, ਤੇ ਅਧਿਆਪਕ
ਆਪਣੀ ਬਣਾਈ ਕਾਲ ਸੰਬੰਧਤ PPT, notes, tutorial ਆਦਿ
group ਵਿੱਚ send ਰੱਖੇ।

- (5) Internal assessment ਯੂਨੀਵਰਸਿਟੀ University Pattern ਵਿੱਚ

ਜੇ ਤਿਆਰ ਹੀ ਹੋ ਜਾਵੇ। ਇਸ ਲਈ ਸਿੱਖੀ ਸਲਾਬ ਚੈਕ ਕੀਤੀ ਗਈ ਹੈ।

6) LIST-I ^{ਸਿੱਖ} ^{ਮਾਧਿਅਮ} weak and Brilliant students ਦੀ
 ਸਿਖਰ ਤਿਆਰ ਕਰਕੇ ਮਿਤੀ 30-09-2022 ਤੱਕ ਤਿਆਰ ਕਰਕੇ ਕਿਸੇ ਕਮਰੇ/ਗਲਰੀ
 ਦੇਖ ਸਮੇਂ ਵੇਖਾਈ ਜਾਵੇ ਤਾਂ ਕਿ ਵਿਦਿਆਰਥੀਆਂ ਦੀਆਂ ਸਮੱਸਿਆਵਾਂ ਸੁੱਧਰੀਆਂ
 ਹੋ ਸਕਣ।

ਮੀਟਿੰਗ ਵਿੱਚ ਮਾਮਿਲ ਮਾਮਿਲਾਪਰ ਮਾਮਿਲਾ

1) Dr. Lekha Kalra

RLS

2) Dr. Narinder Singh

3) A.P. Sandhya Vats

4) A.P. Nitika

S
ML

5) A.P. Geetu

RLS

6) A.P. Gurinder

Opam

7) A.P. Shabeena

~~8) A.P.~~

ਮੱਥੇ ਮਿਤੀ 16-01-2023 ਨੂੰ ਵਿਭਾਗ ਦੇ ਮੁਖੀ ਨੂੰ ਮਨੁੱਖ ਟੀਚਿੰਗ
ਮਹਾਨ ਨਾਨਕ 2:30 ਵਜੇ ਆਇਆ ਹੋਇਆ ਗਈ। ਜਿਸ ਵਿੱਚ ਉਹ
ਜਿਥੇ ਮੁੱਦੇ ਵਿਚਾਰੇ ਗਏ।

ਮੁੱਦੇ :-

- ① PG ਅਤੇ PG classes ਖੁੱਲ੍ਹੇ ਰੱਖੇ ਜਾਣ।
- ② Time Table ਬਦਲਾਏ ਜਾਣ।
- ③ Feed Back Performance ਉਥਾਰਾਏ ਜਾਣ।
- ④ OSA / PTM / sports meet ਬਦਲਾਏ ਜਾਣ।

ਟੈਮਪੋਰੇਰੀ

- ① ਆਇਆ ਵਿੱਚ ਮਹਾਨ ਮੈਂਬਰਾਂ ਨਾਲ ਹੋਰ ਟੈਮਪੋਰੇਰੀ ਫਿਲਮਾਂ ਜਿੰਨਾ ਕਿ
PG ਅਤੇ PG classes ਮਿਤੀ 6-02-2023 ਨੂੰ ਉਹ ਵਿਭਾਗ ਵਿੱਚ
ਖੁੱਲ੍ਹੇ ਰੱਖੀਆਂ ਜਾਣਗੀਆਂ।

- ② Time Table ਜੋੜਾਏ A.P. Gurinder Kaur ਨੂੰ Incharge
ਬਦਲਾਇਆ ਗਿਆ ਅਤੇ ਰਿਜ਼ ਗਿਲਾ ਰਿ ਉਹ ਮੁਖੀ ਨਾਲ ਚੈਪਰਨ
ਬਾਰੇ Time Table ਤਿਆਰ ਕਰਨ।

- ③ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ feed Back Performance ਲਿਖਣਾ ਜਾਣਾ, ਜਿਸਦੇ
ਮੁਤਾਬਿਕ ਮੁੱਖ ਮੈਂਬਰਾਂ ਦੀ ਸੁਝਾਅ ਦੇ ਉਤਰਾਂ ਦੀਆਂ ਸਮੱਸਿਆਵਾਂ
ਨੂੰ ਹੁਣ ਕਰਕੇ ਅਤੇ ਉਤਰਾਂ ਦੀਆਂ ਸੁਝਾਅ ਦੇ ਪਿਛਾਨ ਵਿੱਚ
ਕਰਕੇ ਉਹ ਸੁਰ ਹੀਤਾ ਜਾ ਸਕੇ। ਜਿਸ ਜੋੜਾਏ ਉਹ ਜਿਥੇ ਉਥੇ
ਜਾਗ੍ਰਾਤਾਂ ਦੀ ਤਿਉਰੀ ਜਾਗਈ ਗਈ।

PG classes — Gurinder Kaur

1st year classes — Manwindar Singh

2nd year classes — Amandeep Kaur

3rd year classes — Aman Kumar

- ④ OSA ਬਦਲਾਏ ਜਾਣ Incharge Sandhya Vats ਦੀ
ਬਦਲਾਇਆ ਗਿਆ ਅਤੇ ਰਿਜ਼ ਗਿਲਾ ਰਿ ਉਹ Match ਜੀਓ ਦੇ
2nd week ਤੋਂ OSA ਬਦਲਾਏ ਜਾਣ PTM ਬਦਲਾਏ ਜਾਣ

Incharge A.P. Geetu ਨੂੰ ਬਦਲਿਆ ਜਿਸਨੂੰ ਅਤੇ ਜਿਸਨੂੰ ਜਿਸਨੂੰ
 30 March ਸੀਟ ਦੇ 2nd week ਤੋਂ P.T.M. ਰੱਦ ਕੀਤਾ। Sports
 meet ਰੱਦ ਕੀਤੇ ਸੀ। Incharge Gurinder Kaur ਨੂੰ ਬਦਲਿਆ
 ਜਿਸਨੂੰ ਅਤੇ ਜਿਸਨੂੰ ਜਿਸਨੂੰ 30 February ਸੀਟ ਦੇ ਅਤੇ ਜਿਸਨੂੰ
 Sports meet ਰੱਦ ਕੀਤੇ।

ਮੀਟਿੰਗ ਵਿੱਚ ਮਾਨਿਸ਼ ਅੰਮਰਿਕਾ ਮਾਧਾਨ

1) Dr. Rekha Kalia

Ref

2) A.P. Navinder Singh

3) A.P. Sandhya

4) A.P. Nitika

5) A.P. Geetu

6) A.P. Gurinder Kaur

7) A.P. Amandeep Kaur

8) A.P. Aman Kumar

9) A.P. Navinder Singh

10) A.P. Kiranpal Kaur

11) A.P. Eknoor Kaur

Ref

Incharge

Aman

Aman

Ref

Eknoor

ਮਿਤੀ 10-03-2023 ਨੂੰ ਸਮੂਹ ਟੀਚਿੰਗ ਮਾਸਟਰ ਹੀ ਸੀਨੀਅਰ ਫੋ ਫਿਡਬੈਕ ਦੇ ਮੁਖੀ ~~ਦੱਸ~~ ਦਿੱਤੇ 2:30 ਵਜੇ ਮ.ਓ.ਓ. ਦਫ਼ਤਰ ਵਿਖੇ ਹੀਤੀ ਗਈ, ਜਿਸ ਵਿੱਚ ਹੇਠ ਲਿਖੇ ਮੁੱਦੇ ਵਿਚਾਰੇ ਗਏ।

ਸੰਦੇਸ਼

- 1) ਸਲਾਹ ਦਿੱਤੇ ਨਿਰਧਾਰਤ ਸਮੇਂ (ਮਿਤੀ) ਤੇ Syllabus ਪੂਰਾ ਹੋਵੇਗਾ ਸੈਚੀਵੀ,
- 2) Remedial ਅਤੇ Boost up classes ਚਲਾਏ ਸੈਚੀਵੀ,
- 3) Value added course ਪੂਰਾ ਹੋਵੇਗਾ ਸੈਚੀਵੀ,
- 4) Tour/Trip ਅਤੇ Industrial Trip ਚਲਾਏ ਸੈਚੀਵੀ,
- 5) Workshop, guest Lect ਚਲਾਏ ਸੈਚੀਵੀ,

ਟੈਮਜ਼

1) ਮੁੱਖ ਸੇਮੀਨਰ ਕਾਨਫਰੰਸ ਫੈਸਲਾ ਲਿਆ ਗਿਆ ਕਿ ਫਿਰਮਾਨਗੀਆਂ ਦੇ Syllabus ਮਿਤੀ ਤੱਕ ਪੂਰੇ ਹੋਣਾ ਚਾਹੀਦਾ।

2) NST-1 ਦੇ ਆਧਾਰ ਤੇ ਫਿਰਮਾਨਗੀਆਂ ਦੀਆਂ weak ਅਤੇ Brilliant students ਦੀਆਂ ਲਿਸਟਾਂ ਤਿਆਰ ਕਰਕੇ ਮਿਤੀ ਤੱਕ ਸਮੇਂ ਹੋਵੇਗੀ ਜਾਂਦਾ ਤਾਂ ਕਿ ਉਨ੍ਹਾਂ ਦੀਆਂ ਅਧਿਕ ਮਾਤਰੇ ਦੇ ਅਤੇ ਦਿੱਤੇ Boost up and Remedial classes ਮੁੜ ਦੀਵੀਆਂ ਜਾ ਸਕਦਾ।

3) ਹੁਣ ਮਾਸਟਰ ਹੀ ਉਨ੍ਹਾਂ ਫਿਡਬੈਕ Value added course ਦੀਆਂ ਹਾਲਤਾਂ ਮਿਤੀ 15-03-2023 ਨੂੰ ਸਮੂਹ ਤੇ ਹੀਤੀਆਂ ਹਨ, ਜਿਸ ਦੇ ਸੈਚੀਵੀ ਦਿੱਤੇ ਹੇਠ ਲਿਖੇ ਪੈਰੋਵਰ ਮਾਹਿਧਾਨਾਂ ਦੇ Duty ਚਲਾਏ ਗਈਆਂ:

Web Designing using HTML & DHTML
Programming in C
Programming in C++
Programming in Java

~~Amandeep Kaur~~
~~Aman Kaur~~
~~Amandeep Kaur~~
~~Namandeep Singh~~

4) Tour/Trip ਅਤੇ Industrial visit ਚਲਾਏ ਸੈਚੀਵੀ A.P. Gentry & Incharge ਚਲਾਏਗਾ ਜਿਸ ਵਿੱਚ ਉਨ੍ਹਾਂ ਦੇ ਜਿਲਾ ਜਿਲਾ

for this semester the visit plan is for Tour | Trip | Industrial

(5) telemedicine is extra knowledge, skill provide workshop, guest lect plan
 April month 1st week 3rd last ~~year~~
 work plan

meeting for management meeting

- (1) Dr. Rekha
- (2) A.P. Sandhya
- (3) A.P. Nitika
- (4) A.P. Deepali
- (5) A.P. Gurminder Kaur
- (6) A.P. Amandeep Kaur
- (7) A.P. Aman Kumar
- (8) A.P. Manvinder Singh
- (9) A.P. Eknoor

Rekha

Sandhya

Nitika

Deepali

Gurminder Kaur

Amandeep Kaur

Aman Kumar

Manvinder Singh

Eknoor Kaur

★ PG Department of English

DATE

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Circular

29. August, 2022

It is hereby informed to all the faculty members of English Department that there will be a meeting in the office of HOD Dr. Rupinderjeet Kaur at 2:00 PM regarding to the new session.
Date: 29 August, 2022

Place: HOD's office

Time: 2:00 PM


Head
Dept. Of English
Guru Nanak College
Bundelkhand (Mansa)

Agenda of the Meeting:->

- * Discussion about Distribution of sections of UG and PG classes.
- * Commencement of classes of odd semester.
- * Distribution of Time-Table.
- * Allocation of classes
- * Allocation of workload.
- * Discussion about Academic Calendar.

Faculty

Dr. Rupinderjeet Kaur (HOD)

Dr. Gurjasjeet Kaur

Dr. Sheetal Bajaj

Dr. Goldy Rani.

Asst. Prof. Amandeep Kaur

Asst. Prof. Kawaljeet Kaur

Asst. Prof. Amandeep Kaur

Asst. Prof. Sonia

Asst. Prof. Navinder Singh

classmate

PAGE

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Meeting

29 August, 2022

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur regarding to the new session.

Date : 29 August 2022

Place : HOD's office

Time : 2:00 PM


Head
Deptt. Of English
Guru Nanak College
Bachinda (Mansa)

* Minutes of the Meeting

- * Division and distribution of different sections of UG and PG classes.
- * The Time-table for all the divisions allotted to the teachers by HOD.
- * It was resolved that faculty members to continue to be in-charge of the classes allotted in the academic year 2021-22 untill further notice.

*

The meeting ended with a vote of thanks to the chair.

★ PG Department of English.

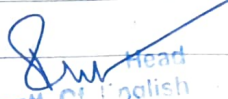
Circular

17 September, 2022

It is hereby informed to all the faculty members of English Department that there will be a meeting of English Department in the HOD's office at 2:30 PM.

Place: HOD's office.

Time: 2:30 PM.


Head
Deptt. Of English
Guru Nanak Dev
Bachchan (HOD)

Agenda of the Meeting: →

- * Introduction of newly appointed staff.
- * Orientation of newcomers regarding course content
- * Discussion about Academic Calendar.
- * Discussion about Maintenance of Discipline.

Faculty

Dr. Rupinderjeet Kaur (HOD)

Dr. Gurjasjeet Kaur

Dr. Sheetal Bajaj

Dr. Goldy Rani

Asst. prof. Amandeep Kaur

Asst. prof. Kamaljeet Kaur

Asst. Prof. Amandeep Kaur

Asst. Prof. Navinder Singh

Asst. Prof. Sonia

Asst. Prof. Manpreet Kaur

Asst. prof. Sukhdap Kaur

Meeting

17 September, 2022

The meeting of English Department has been conducted under the leadership of HOD Dr. Rupinderjeet Kaur.

Date: 17 Sep. 2022

Place: HOD's office

Time: 2:30 PM.

Minutes of the meeting:-

- * HOD Dr. Rupinderjeet Kaur introduced the newly recruited teaching staff. The new staff members were oriented about the college, its vision, mission, core values, goals and course-content.
- * Discussion on proposed academic calendar and its functions.
- * Newly recruited faculty members were given the responsibility of certain activities.
- * Discussion about Maintenance of Discipline.

The meeting ended with a vote of thanks to the chair.

★ PG Department of English.

DATE

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Circular

4 Oct. 2022

It is hereby informed to all the faculty members that there will be a meeting of English department in the HOD's office Dr. Rupinderjeet Kaur at 2:00 PM.

Time: 2:00 PM

Place: HOD's office

Dr. Rupinderjeet Kaur
Head
Department of English
Guru Nanak College
Buddha Road, Ludhiana

Agenda of the meeting

- * Discussion about organize an event on International Day of Girl Child.
- * Distribution of duties.
- * Discussion about Maintenance of Discipline

Faculty

Dr. Rupinderjeet Kaur (HOD)
Dr. Gurpreet Kaur
Dr. Sheetal Bajaj
Dr. Goldy Rani
Asst. Prof. Amandeep Kaur
Asst. Prof. Kauranjeet Kaur
Asst. Prof. Amandeep Kaur
Asst. Prof. Sonia
Asst. Prof. Narinder Singh
Asst. Prof. Sukhdar Kaur
Asst. Prof. Manpreet Kaur

Dr. Rupinderjeet Kaur
Dr. Gurpreet Kaur
Dr. Sheetal Bajaj
Dr. Goldy Rani
Asst. Prof. Amandeep Kaur
Asst. Prof. Kauranjeet Kaur
Asst. Prof. Amandeep Kaur
Asst. Prof. Sonia
Asst. Prof. Narinder Singh
Asst. Prof. Sukhdar Kaur
Asst. Prof. Manpreet Kaur

MEETING

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur regarding to organize an event on International Day of girl child.

Time: 2:00 PM

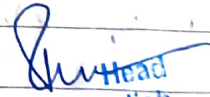
Place: HOD's office

Date: 4 Oct 2022

Minutes of the meeting:->

- * Minutes of the previous meeting were read and discussed.
- * All the Faculty members decided to:
 - => Organize Rangoli and poster making competition on International Day of girl child.
- * Duties were assigned by the HOD Dr. Rupinderjeet Kaur.

The meeting ended with the vote of thanks to the chair.


Head
Deptt. Of English
Guru Nanak College
Bughloda (Mansa)

★

PG Department of English

DATE

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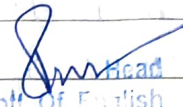
Circular

Date: 15 Oct., 2022

It is hereby informed to all the faculty members that there will be a meeting of English Department in the HOD's office at 2:00 PM.

Time: 2:00 PM

Place: HOD's office


 Head
 Dept. Of English
 Guru Nanak College
 Budhni, Jaipur

Agenda of the Meeting

- * Discussion about NAAC.
- * Discussion about Literati club.
- * Discussion about incharges of UG classes.
- * Discussion about Discipline.

Faculty

Dr. Rupinderjeet Kaur (HOD)

Dr. Gurjasjeet Kaur

Dr. Sheetal Bajaj

Dr. Goldy Rani

Asst. Prof. Amandeep Kaur

Asst. Prof. Kawaljeet Kaur

Asst. Prof. Amandeep Kaur

Asst. Prof. Navinder Singh

Asst. Prof. Sonia

Asst. Prof. Manpreet Kaur

Asst. Prof. Sukhdeep Kaur

ON leave

ON leave

ON leave

ON leave

ON leave

MEETING

The meeting of the English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur.

Date: 15 Oct, 2022

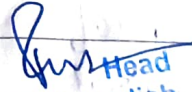
Time: 2:00 PM

Place: HOD's office

* Minutes of the meeting

- * Minutes of the previous meeting were read and discussed
- * Duties were distributed for NAAC Record.
- * Composition of new incharges of Literati Club.
- * Particular incharges of UG and PG classes were assigned.

The meeting ended with the vote of thanks to the chair.


Head
Deptt. Of English
Guru Nanak College
Budhinda (Mansa)

PG Department of English

DATE

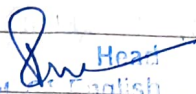
Circular

Date: 15 NOV. 2022

It is hereby informed to all the faculty members that there will be a meeting of English Department in the HOD's office at 2:00 PM.

Time: 2:00 PM

Place: HOD's office


Head of Department
English
Guru Nanak Dev University
Bathinda (Punjab)

Agenda of the meeting

- * To review the minutes of the earlier meeting.
- * Discussion about conduct the internal examination.
- * Discussion about distribution of duties to prepare question

Faculty

Dr. Rupinderjeet Kaur (HOD)

Dr. Gurnasjeet Kaur

Dr. Sheetal Bajaj

Dr. Goldy Rani

Asst. Prof. Amandeep Kaur

Asst. Prof. Rawaljeet Kaur

Asst. Prof. Amandeep Kaur

Asst. Prof. Navinder Singh

Asst. Prof. Sonia

Asst. Prof. Manpreet Kaur

Asst. Prof. Sukhdeep Kaur

classmate

MEETING

The meeting of English Department has been conducted under the guidance of HOD DR. Rupinderjeet Kaur

Time: 2:00 PM

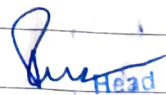
Date: 15 Nov. 2022

Place: HOD's office

Minutes of the meeting

- * Minutes of the earlier meeting were read and discussed.
- * All the faculty members decided to:-
 - Organizing house exams.
 - Separate incharges for conducting these examinations were appointed.
 - Internal examination to be conducted with utmost seriousness.
 - Syllabus should be informed 10 days before the internal exams.
 - Duties were assigned by the HOD to conduct Prepare question papers for Internal exams.

The meeting ended with the vote of thanks to the chair.


Head
Deptt. Of English
Guru Nanak College
Ludhiana (Mansa)

★

PGI Department of English

DATE

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Circular

Date: 22 Nov 2022

It is hereby informed to all the faculty members that there will be a meeting of English Department in the HOD's office at 2:30 PM. under the

Place: HOD's office

Time: 2:30 PM

[Signature]
Head
Dept. of English
(PGI)

Agenda of the meeting:

- * To review the minutes of the earlier meeting.
- * Discussion about Syllabus Coverage.
- * Discussion about question papers for Internal Exams.
- * Discussion about discipline.
- * Discussion about the students whose lectures are short.

Faculty

Dr. Rupinderjeet Kaur. *[Signature]*
 Dr. Gurjasjeet Kaur *[Signature]*
 Dr. Sheetal Bajaj *[Signature]*
 Dr. Goldy Rani *[Signature]*
 Asst. Prof. Amandeep Kaur *[Signature]*
 Asst. Prof. Rawaljeet Kaur *[Signature]*
 Asst. Prof. Amandeep Kaur *[Signature]*
 Asst. Prof. Narinder Singh *[Signature]*
 Asst. Prof. Sonia *[Signature]*
 Asst. Prof. Manpreet Kaur *[Signature]*
 Asst. Prof. Sukhdeep Kaur *[Signature]*

MEETING

The meeting of the English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur.

Date: 22 Nov. 2022

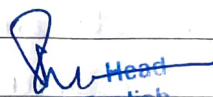
Place: HOD's office

Time: 2:30 PM

Minutes of the meeting.

- * Minutes of the earlier meeting were read and discussed:
 - It was analysed by the HOD Dr. Rupinderjeet Kaur whether the question paper for Internal Exams were prepared or not.
- * It was also analysed by the HOD whether the syllabus of different classes is going on proper Speed.
- * Discussion about Maintenance of Discipline.

The meeting ended with the vote of thanks to the chair.


Head
Deptt. Of English
Guru Nanak College
Ludhiana (Mansa)



PG Department of English

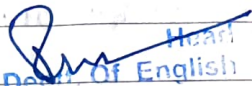
DATE

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Circular

Date: 15 Dec. 2022

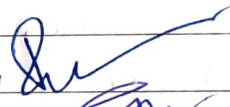
It is hereby informed to all the Faculty members that there will be a meeting of English Department at the HOD's office at 2:30 PM.

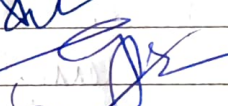

Head
Dept. Of English
Guru Nanak College
Bachinda (Mansa)

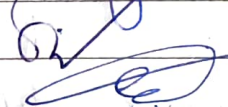
Agenda of the meeting:

- * Minutes To review the minutes of the earlier meeting.
- * Discussion about the outcome of Internal exams.
- * Discussion about Assessment Record.

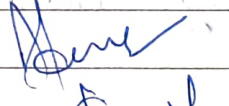
Faculty

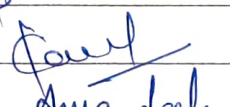
Dr. Rupinderjeet Kaur 

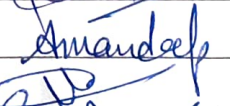
Dr. Gurjasjeet Kaur 

Dr. Sheetal Bajaj 

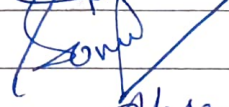
Dr. Goldy Rani 

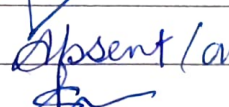
Asst. Prof. Amandeep Kaur 

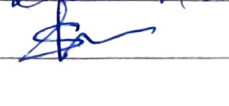
Asst. Prof. Kawaljeet Kaur 

Asst. Prof. Amandeep Kaur 

Asst. Prof. Navinder Singh 

Asst. prof. Sonia 

Asst. prof. Manpreet Kaur 

Asst. prof. Sukhdeep Kaur 

Absent (on leave)

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DATE

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Meeting

Date: 15 December 2022

The meeting of English Department has been conducted under the guidance of Dr. Rupinderjeet Kaur (HOD) regarding the outcome of House exams.

Date: 15 December 2022

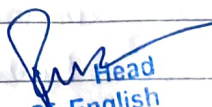
Place: HOD's office.

Time: 2:30 PM

Minutes of the meeting

- * Minutes of the earlier meeting were read and discussed.
- * Discussion about the outcome of Internal examination.
- * It was instructed by the HOD to maintain assessment Record.

The meeting ended with the vote of thanks to the chair.


Head
Deptt. Of English
Guru Nanak College
Bathinda (India)

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PG Department of English

DATE

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Circular

Date: 10 Jan, 2023

It is hereby informed to all the faculty members that there will be a meeting of English Department in the HOD's office at 2:00 PM.

Time: 2:00 PM

Place: HOD's office.

[Signature]
Head
Dept. Of English
Guru Nanak College
Bachhuda (Mansa)

Agenda of the Meeting :-

- * Discussion about Syllabus of UG and PG Classes.
- * Discussion about the workload of new semester.
- * Discussion about course file December 2022.

Faculty

- * Dr. Rupinderjeet Kaur
- * Dr. Gurjasjeet Kaur
- * Dr. Sheetal Bajaj
- * Dr. Goldy Rani
- * Asst. Prof. Amandeep Kaur
- * Asst. Prof. Kawaljeet Kaur
- * Asst. Prof. Amandeep Kaur
- * Asst. Prof. Narinder Singh
- * Asst. Prof. Sonia
- * Asst. Prof. Manpreet Kaur
- * Asst. Prof. Suthdeep Kaur

[Signature]
Amandeep

[Signature]
Kaur

[Signature]
Kaur

[Signature]
Kaur

CLASSMATE

PAGE

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Meeting

Date : 10 Jan, 2023

The meeting of English Department has been conducted under the leadership of HOD Dr. Rupinderjeet Kaur.

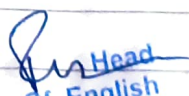
Time : 2:00 PM

Place : HOD's office

Minutes of the Meeting:

- * It was instructed by the HOD of English Department Dr. Rupinderjeet Kaur to check the Syllabus of UG and PG classes whether it was changed or not.
- * The workload of new semester was analysed by the HOD.
- * It was instructed by the HOD to complete course file of December 2023.

The meeting ended with the vote of thanks to the chair.


Head
Deptt. Of English
Guru Nanak College
Budhlada (Mansa)



PG Department of English

DATE

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Circular

Date: 15 January 2023

It is informed to all the Faculty members of English Department that there will be a meeting of English department in the HOD's office at 9:30 PM. regarding NAAC.

Agenda of the meeting

Dr. Har
Deptt. Of Eng. & H
Guru Nanak College
Budhlada (Jalandhar)

- * To revise and reaccess the record that was sent to IOAC.
- * To compile the hard record of all the files.
- * Distribution of chapter wise record.
- * To rediscussion about academic calendar.
- * Discussion about lesson plan.

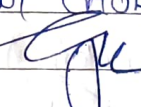
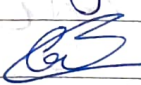
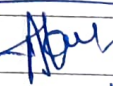
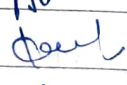
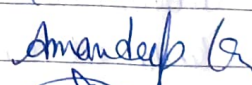
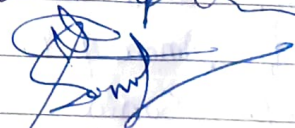
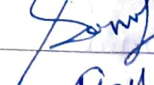
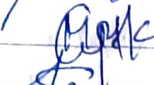
Meeting

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur in the HOD's office at 2:30 PM regarding NAAC.

Minutes of the meeting:

- # It was instructed by the HOD to revise and reaccess the record that was sent to IQAC.
- # It was also instructed by the HOD to compile hard record of all files.
- # Duties were assigned by the HOD to compile chapter wise record.
- # Discussion about academic calendar.
- # It was instructed by the HOD to prepare their lesson plan.

Faculty:-

Dr. Rupinderjeet Kaur (HOD) 
Dr. Gurjasjeet Kaur 
Dr. Shetal Sajai 
Dr. Goldy Rani 
Asst. prof. Amandeep Kaur 
Asst. prof. Kawaljeet Kaur 
Asst. prof. Amandeep Kaur 
Asst. prof. Navinder Singh 
Asst. prof. Sonia 
Asst. prof. Manpreet Kaur 
Asst. prof. Subhdeep Kaur 



PG Department of English

DATE

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Circular

Date: 20 January, 2023

It is hereby informed to all the faculty members of English Department that there will be a meeting of English Department in the HOD's office Dr. Rupinderjeet Kaur at 2:00 PM regarding National Girl Child Day.
Date: 20, January, 2023

Place: HOD's office

Time: 2:00 PM

Dr. Rupinderjeet Kaur
Head
Department of English
Guru Nanak College
(Jalandhar)

Agenda of the Meeting:-

- * Discussion for the event to celebrate Girl child Day.
- * Distribution of Duties
- * To Maintain Discipline.

Faculty

Dr. Rupinderjeet Kaur (HOD)

Dr. Gurjasjeet Kaur

Dr. Sheetal Bajaj

Dr. Goldy Rani

Asst. Prof. Amandeep Kaur

Asst. Prof. Kawaljeet Kaur

Asst. Prof. Amandeep Kaur

Asst. Prof. Sonia

Asst. Prof. Navinder Singh

Asst. Prof. Manpreet Kaur

Asst. Prof. Suchdeep Kaur

Dr. Rupinderjeet Kaur
Dr. Gurjasjeet Kaur
Dr. Sheetal Bajaj
Dr. Goldy Rani

Asst. Prof. Amandeep Kaur
Asst. Prof. Kawaljeet Kaur
Asst. Prof. Amandeep Kaur
Asst. Prof. Sonia
Asst. Prof. Navinder Singh
Asst. Prof. Manpreet Kaur
Asst. Prof. Suchdeep Kaur

classmate

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Meeting

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur regarding National Girl Child Day.

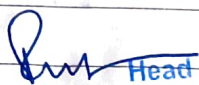
Date: 20 January, 2023

Place: HOD's office

Time: 2:00 PM

Minutes of the meeting:-

- * Minutes of the earlier meeting were read and discussed.
- * Discussion for the event to celebrate National Girl Child Day.
All the faculty members decided to organize poster making competition.
- * Duties were assigned by the HOD Dr. Rupinderjeet Kaur.
- * The meeting ended with the vote of thanks to the Chair.


Head
Deptt. Of English
Guru Nanak College
Bachhinda (Mansa)



PG Department of English

DATE

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Circular

Date: 02 February 2023

It is hereby informed to all the faculty members that there will be a meeting of English Department in the HOD's office at 1:00 PM under the guidance of HOD Dr. Rupinderjeet Kaur. It is mandatory to all the faculty members to join the meeting.

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur regarding even semester.

Place: HOD's office

Time: 1:00 PM

Agenda of the Meeting:-

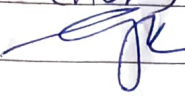
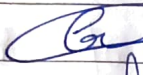
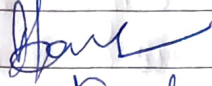
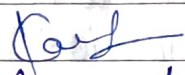
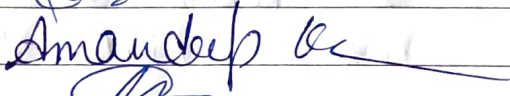
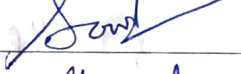
- * Commencement of Even semester of session 2022-2023.
- * Allocation of Time-Table.
- * Discussion about distribution of sections of UG and PG classes.
- * Discussion about the Syllabus.

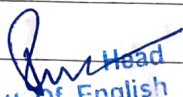
Minutes of the meeting:-

- * Minutes of the earlier meeting were read and discussed.
- * HOD Dr. Rupinderjeet informed all the faculty members about the commencement of classes of Even semester.

- * Time - Table allotted to the teachers by HOD.
- * Discussion on the division of syllabus for monthly and weekly.

Faculty:-

Dr. Rupinderjeet Kaur (HOD)	
Dr. Gurjasjeet Kaur	
Dr. Sheetal Bajaj	
Dr. Goldy Rani	
Asst. Prof. Amandeep Kaur	
Asst. Prof. Kawaljeet Kaur	
Asst. Prof. Amandeep Kaur	
Asst. Prof. Navinder Singh	
Asst. Prof. Sonia	
Asst. Prof. Manpreet Kaur	Absent
Asst. Prof. Sukhdeep Kaur	


Head
Deptt. Of English
Guru Nanak College
Budhlada (Mansa)



PG Department of English

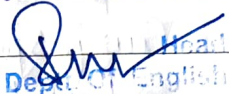
DATE

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Circular

Date: 17 Feb. 2023

It is informed to all the faculty members of English Department that there will be a meeting of English Department in the HOD's office at 2:30 PM under the guidance of HOD. It is mandatory to all the faculty members to join the meeting.


HOD
Dept. of English
Guru Nanak College
Badrinagar, Gurgaon

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur regarding World Day of Social Justice.

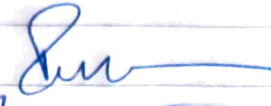
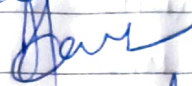
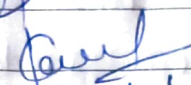
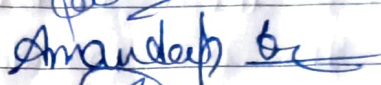
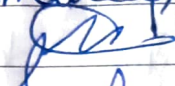
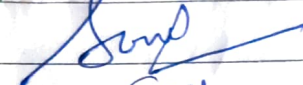
Agenda of the meeting:-

- * Discussion for the event to celebrate World day of Social Justice.
- * Distribution of Duties.
- * To Maintain Discipline.

Minutes of the meeting:-

- * Minutes of the earlier meeting were read and discussed.
- * Discussion for the event to celebrate World day of Social Justice.
- * Distribution of Duties.

Faculty :-

Dr. Rupinderjeet Kaur (HOD)	
Dr. Gurpreet Kaur	
Dr. Sheetal Bajaj	
Dr. Goldy Rani	
Asst Prof. Amandeep Kaur	
Asst Prof. Kawaljeet Kaur	
Asst Prof. Amandeep Kaur	
Asst Prof. Harinder Singh	
Asst Prof. Sonia	
Asst Prof. Manpreet Kaur	
Asst Prof. Sutinder Kaur	


 Deptt. Of English
 Guru Nanak College
 Budhlada (Mansa)

*

PG Department of English

DATE

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Circular

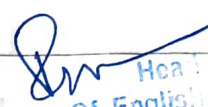
Date: 1st March 2023

It is informed to all the faculty members that there will be a meeting of English Department in the HOD's office at 2:30 PM regarding world wildlife day.

Date: 1st March 2023

Place: HOD's office

Time: 2:30 PM.


Head
Dept. Of English
Guru Nanak College
Budhlada (Mansi)

Agenda of the Meeting:

- * Discussion for the event to celebrate world wildlife day.
- * Distribution of Duties.
- * To Maintain Discipline.

Faculty:

Dr. Rupinderjeet Kaur (HOD)

Dr. Gurjajjeet Kaur

Dr. Sheetal Bajaj

Dr. Goldy Rani

Asst. Prof. Amandeep Kaur

Asst. Prof. Ravinderjeet Kaur

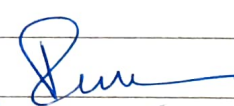
Asst. Prof. Amandeep Kaur

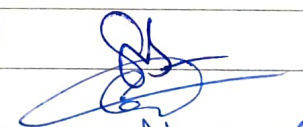
Asst. Prof. Navinder Singh

Asst. Prof. Sonia

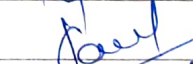
Asst. Prof. Manpreet Kaur

Asst. Prof. Sukhdeep Kaur









Amandeep Kaur

On leave







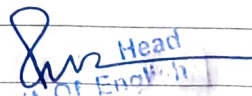
Meeting

The meeting of English Department has been conducted under the guidance of HoD Dr. Rupinderjeet Kaur regarding world wildlife Day.

Minutes of the meeting:-

- * Minutes of the earlier meeting were read and discussed.
- * Discussion for the occasion of world wildlife Day.
All the faculty members decided to organize Plantation Drive.
- * Duties were assigned by the HoD Dr. Rupinderjeet Kaur.
- * It was instructed by the HoD to maintain discipline.

The meeting ended with the vote of thanks to the chair.


Head
Dept. of English
Guru Nanak College
Budhlada (Mansi)



Circular

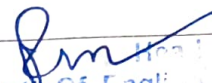
Date: 4 March 2023

It is informed to all the faculty members that there will be a meeting of English Department in the HOD's office at 2:30 PM. regarding International Women's Day.

Place: HOD's office

Time: 2:30 PM

Date: 04 March 2023.


Dr. Gurpreet Kaur
Dept. Of English
Guru Nanak Dev College
Budhinda (Mansa)

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur regarding International Women's Day.

Agenda of the Meeting:-

- * Discussion for the event to celebrate International women's day.
- * Distribution of Duties.

Minutes of the Meeting:-

- * Discussion for the event to celebrate International Women's Day.

All the faculty members decided to organize Mehndi competition, Rangoli competition and essay writing competition.

- * Duties were assigned by the HOD.

* It was instructed by the HOD to maintain discipline.

The meeting ended with the vote of thanks to the chair.

Faculty:-

Dr. Rupinderjeet Kaur (HOD)

Dr. Gurjasjeet Kaur

Dr. Sheetal Bajaj

Dr. Goldy Rani

Asst-Prof. Amandeep Kaur

Asst-Prof. Kawaljeet Kaur

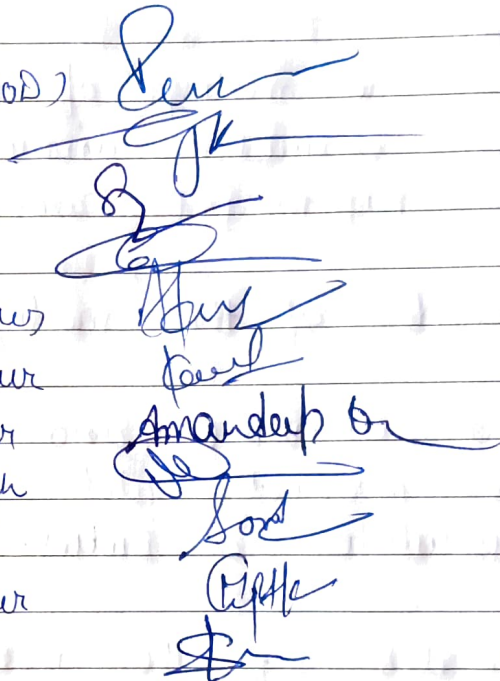
Asst-Prof. Amandeep Kaur

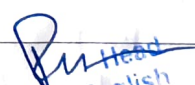
Asst-Prof. Harinder Singh

Asst-Prof. Sonia

Asst-Prof. Manpreet Kaur

Asst-Prof. Sukhdeep Kaur




Deptt. Of English
Guru Nanak College
Ludhiana (Munak)

Circular

Date: 09 March 2023

It is informed to all the faculty members of English Department that there will be a meeting of English Department in the HOD's office at 2:30 PM.


HOD
Dept. of English
Guru Nanak College
Bundi (Rajasthan)

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur regarding Alumni.

Agenda of the meeting:-

- * To organize and coordinate Alumni association
- * To interact with Alumni
- * Distribution of Duties.

Minutes of the meeting:-

- * Discussion about organizing Alumni meet of PG Department.
- * Duties were assigned by the HOD Dr. Rupinderjeet Kaur.
- * The meet: All the faculty members are decided to organize Alumni meet on 11 March 2023.
- * The meeting ended with the vote of thanks to the Chair.

DATE

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Faculty:-

Dr. Rupinderjeet Kaur (HOD)

Dr. Gurjasjeet Kaur

Dr. Sheetal Bajaj

Dr. Gokly Rani

Asst. Prof. Amandeep Kaur

Asst. Prof. Kawaljeet Kaur

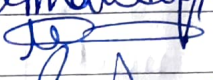
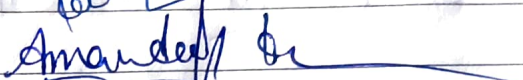
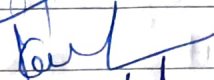
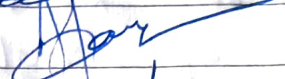
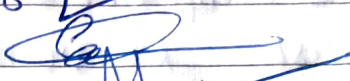
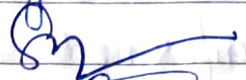
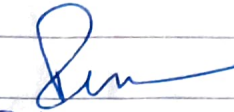
Asst. Prof. Amandeep Kaur

Asst. Prof. Navinder Singh

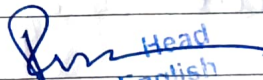
Asst. Prof. Sonia

Asst. Prof. Manpreet Kaur

Asst. Prof. Sukhdeep Kaur



on leave


Head
Deptt. Of English
Guru Nanak College
Budhlada (Mansa)



Department of English

DATE

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Circular

Date: 20 March, 2023

It is informed to all the faculty members that there will be a meeting of English Department in HOD's office Dr. Rupinderjeet Kaur at 2:00 PM regarding an organizing an event on World Water Day.

Date: 20 March, 2023

Time: 2:00 PM

Place: HOD's office


Head
Deptt. of English
Guru Nanak College
Budhlada (Mansa)

Agenda of the meeting:-

- * To review the minutes of earlier meeting.
- * To Discuss about the event to celebrate world water day.
- * To distribute the duties regarding the event.
- * Maintenance of Discipline.

Faculty:-

Dr. Gurjasjeet Kaur

Dr. Sheetal Bajaj

Dr. Goldy Rani

Asst. Prof. Amandeep Kaur

Asst. Prof. Kawaljeet Kaur

Asst. Prof. Amandeep Kaur

Asst. Prof. Navinder Singh

Asst. Prof. Sonia

Asst. Prof. Manpreet Kaur

Asst. Prof. Sukhdeep

classmate

PAGE

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Meeting

The meeting of English Department has been conducted under the guidance of HoD Dr. Rupinderjeet Kaur in the HoD's office at 2:00PM regarding an event on world water Day.

Time: 2:00PM

Place: HoD's office

Date: 20 March, 2023

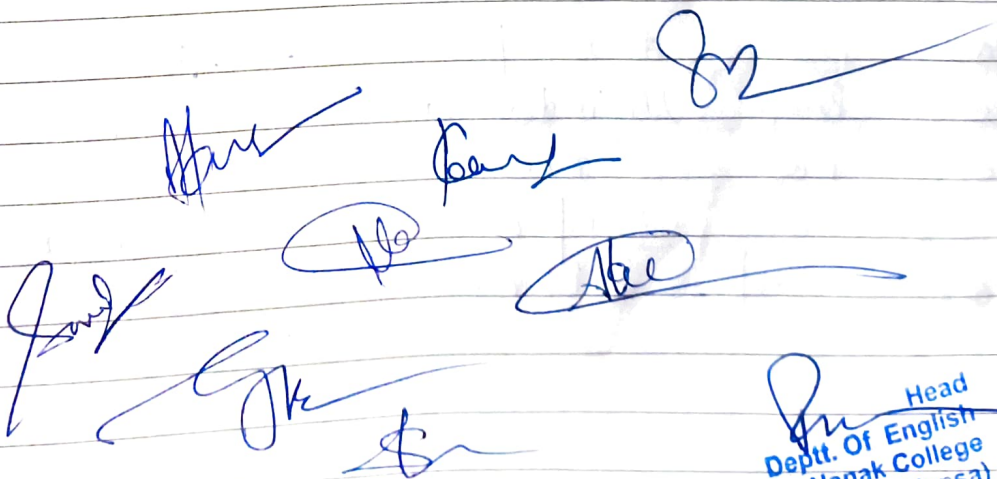
Minutes of the Meeting:-

- * Minutes of the earlier meeting were read and discussed.
- * Discussion for the event to celebrate world water Day.

It was decided to organize speech competition on world water day.

- * Duties were distributed by the HoD Dr. Rupinderjeet Kaur.

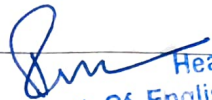
Faculty who attend the meeting:- →



Circular

Date: 03 April 2022

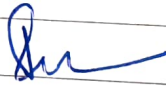
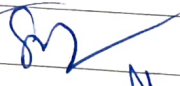
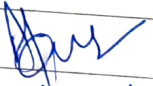
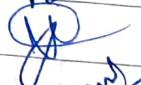
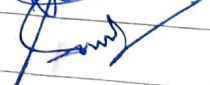
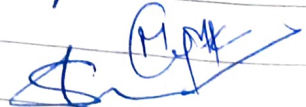
It is informed to all the faculty members that there will be a meeting in the HoD's office at 2:30 PM under the guidance of HoD Dr. Rupinderjeet Kaur regarding world Health Day.


Head
Deptt. Of English
Guru Nanak College
Budhlada (Mansa)

Agenda of the meeting:-

- * To organize an event on world Health Day.
- * Distribution of Duties
- * To review the minutes of the earlier meeting.
- * To Discuss about Syllabus coverage.

Faculty:-

Dr. Rupinderjeet Kaur (HoD)	
Dr. Gurjasjeet Kaur	
Dr. Sheetal Bajaj	
Asst. Prof. Amandeep Kaur	
Asst. Prof. Kawaljeet Kaur	
Asst. Prof. Amandeep Kaur	
Asst. Prof. Navinder Singh	
Asst. Prof. Sonica	
Asst. Prof. Manpreet Kaur	
Asst. Prof. Sukhdeep Kaur	

Meeting

The meeting of English Department has been conducted on April 2023, in HOD's office at 2:30 PM regarding world Health Day.

Date: 03 April 2023

Place: HOD's office

Time: 2:30 PM

Minutes of the meeting

- + Minutes of the earlier meeting were read and discussed.
- + Discussion about organizing an event on world Health Day.

It was decided by all the faculty members to organize a lecture on world Health Day.

- + It was analysed by the HOD whether the syllabus is going on proper speed.

Faculty who attend the meeting:-

Head
Deptt. Of English
Guru Nanak College
Budhlada (Mansa)



PG Department of English

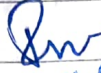
DATE

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Circular

Date: 10 April 2023

It is informed to all the faculty members that there will be a meeting of English Department in HOD's office at 2:10 PM regarding World Heritage day and Salian wala Bagh Saka.

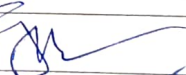
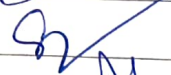
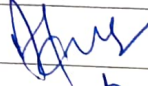

Head
Deptt. Of English
Guru Nanak College
Budniada (Mansa)

Agenda of the meeting:->

- # To review the minutes of the earlier meeting.
- # To discuss for organizing an event on world Heritage and on Salian wala Bagh Saka.
- # To distribute duties
- # Maintenance of Discipline.

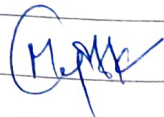
Faculty who attend the meeting.

Dr. Gurjassett Kaur
Dr. Sheetal Bajaj
Asst. Prof. Amandeep Kaur
Asst. Prof. Ravinder Kaur
Asst. Prof. Amandeep Kaur
Asst. Prof. Navinder Singh
Asst. Prof. Sonia
Asst. Prof. Manpreet Kaur
Asst. Prof. Sukhdeep Kaur





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Meeting

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur in HOD's office at 2:10 PM.

Date: 10 April 2023

Place: HOD's office

Time: 2:10 PM.

Minutes of the meeting:-

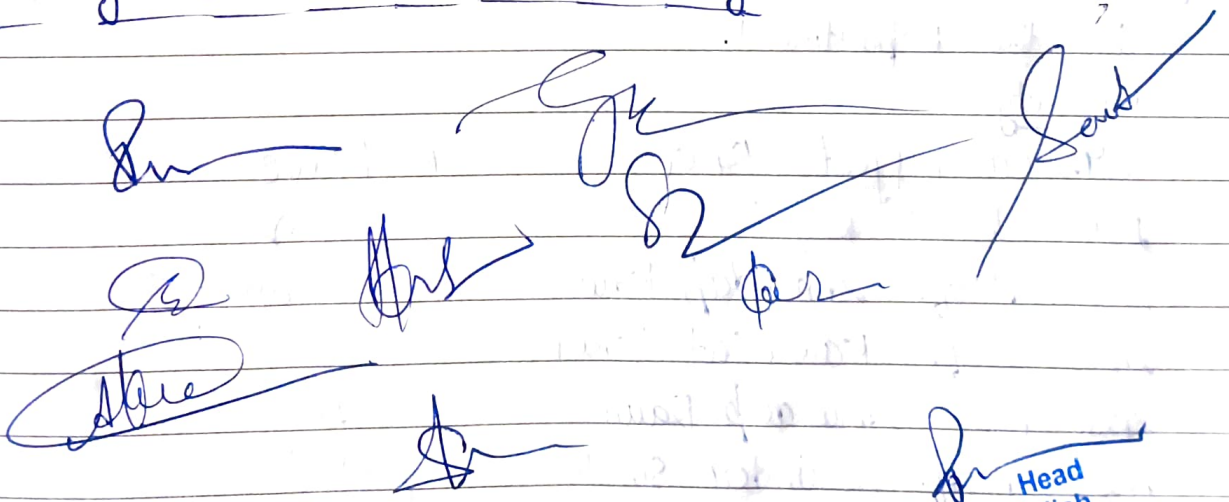
- * Minutes of the earlier meeting were read and discussed.
- * Discussion about organizing an event on Jalian wala Bagh Sakra and world Heritage day.

It was decided to organize a speech competition on Jalian wala Bagh Sakra.

It was decided to organize on world Heritage day.

- * Duties were distributed by the HOD.

Faculty who attend the meeting:-



Head
Deptt. Of English
Govt. Nanak College
Ferozabad (Mansa)



PG Department of English

DATE

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Circular

Date: 18 April 2023

It is informed to all the faculty members of English Department that there will be a meeting of English Department in the HOD's office at 2:10 PM under the guidance of HOD Dr. Rupinderjeet Kaur.

[Signature]
18/4/2023
Dept. Of English
Guru Nanak College
Budhlada (Mansa)

* Agenda of the Meeting:-

- * To Discuss about the Mock rehearsal for Naac visit.
- * To Discuss about completion of personal record of Staff members
- * To Discuss about the conduction of MST.
- * To Discuss about the preparation of Datesheet for PG.
- * To Discuss about preparation of Question papers.
- * Re- discussion about Naac Record.
- * Discussion about Syllabus coverage.
- * To Discuss about the upcoming activities to be conducted in the Department.

Faculty:-

Dr. Gurjajjeet Kaur - ON Leave
Dr. Sheetal Bajaj
Asst. Prof. Amandeep Kaur
Asst. Prof. Kawaljeet Kaur
Asst. Prof. Amandeep Kaur
Asst. Prof. Navinder Singh
Asst. Prof. Sonia
Asst. Prof. Manpreet Kaur
Asst. Prof. Sukhdeep Kaur

[Signatures]

PAGE

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Meeting

Date: 18 April 2023

The meeting of English Department has been conducted under the guidance of HOD Dr. Rupinderjeet Kaur in HOD's office at 2:10 PM.

Date: 18 April 2023

Place: HOD's office

Time: 2:10 PM

Minutes of the meeting.

- * Discussion about the Mock rehearsal for Naac Visit
- * It was instructed by the HOD to complete and collect their personal record of staff members
- * Discussion about conducting the house exams.
- * It was instructed by the HOD to prepare Datasheet for PG.
- * Duties were distributed by the HOD to prepare question paper for MST.
Question paper of B.A. 1st class - Asst. Prof. Manpreet Kaur.
B.A. second class - Asst. Prof. Amandeep Kaur
B.A. Final class - Asst. Prof. Navinder Singh
Individual classes - Individual Professors
- * It was analysed by the HOD whether the syllabus is going on proper speed.
- * Discussion about the upcoming activities to be conducted in the Department.

The meeting ended with the vote of thanks to the chair.

Faculty who attend the meeting. —

- * HOD Dr. Rupinderjeet Kaur
- * Dr. Sheetal Bajaj
- * Asst. Prof. Amandeep Kaur
- * Asst. Prof. Kawaljeet Kaur
- * Asst. Prof. Amandeep Kaur
- * Asst. Prof. Navinder Singh
- * Asst. Prof. Sonia
- * Asst. Prof. Manpreet Kaur
- * Asst. Prof. Sukhdeep Kaur
- * Dr. Goldy Rani on-leave

Head
Dept. of English
Guru Nanak College
Budhada (Mansa)



PG Department of English

DATE

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Circular

Date: 20 April, 2023

It is informed to all the faculty members of English Department that there will be a meeting in HOD's office Dr. Rupinderjeet Kaur at 2:30 PM regarding organizing an event on English language day.

Time: 2:30 PM

Date: 20 April, 2023

Place: HOD's office

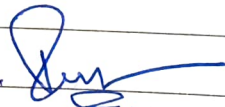
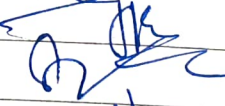
 Head
Deptt. Of English
Guru Nanak College
Budhlada (Mansa)

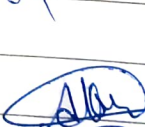
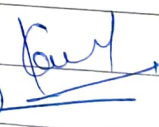
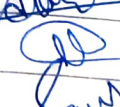
Agenda of the Meeting:-

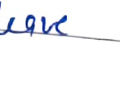
- * To review the minutes of the earlier meeting
- * To Discuss about organizing an event on English language day.
- * To Discuss about the distribution of duties
- * Maintenance of Discipline

Faculty.

HOD Dr. Rupinderjeet Kaur.
Dr. Gurjasjeet Kaur
Dr. Sheetal Bajaj
Asst. Prof. Amandeep Kaur
Asst. Prof. Kawaljeet Kaur
Asst. Prof. Amandeep Dahi
Asst. Prof. Navinder Singh
Asst. Prof. Sonia
Asst. Prof. Manpreet Kaur
Asst. Prof. Sukhdeep Kaur
Dr. Goldy Rani


on - leave

Meeting

The meeting of English Department has been conducted under the guidance of HoD Dr. Rupinderjeet Kaur in HoD's office at 2:30 PM regarding organizing an event on English language Day.

Date: 20 April 2023

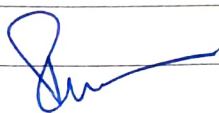
Minutes of the meeting:-

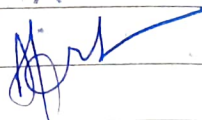
- * Minutes of the earlier meeting were read and discussed
- * Discussion about organizing an event on English language Day.

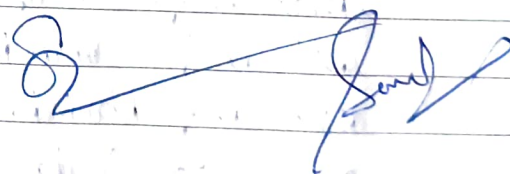
It was decided by all the faculty members to organize Inter-college quiz competition and inter Departmental Model-making competition on English language day.

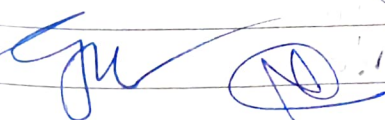
- * It was instructed by the HoD to prepare Syllabus for quiz competition.
- * It was also instructed by the HoD to inform other colleges to participate in this competition.

Faculty who attend the meeting:-

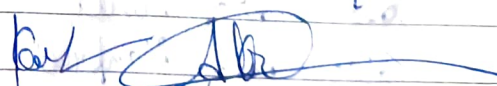


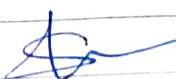














Department of English

DATE

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Circular

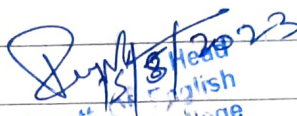
Date: 15 May, 2023

It is informed to all the faculty members of English Department that there will be a meeting of English Department in HOD's office at 2:00 PM regarding the outcome of Internal Examination.

Date: 15 May, 2023

Time: 2:00 PM

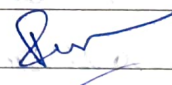
Place: HOD's office

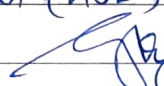

Dept. of English
Guru Nanak College
Budhida (Mansa)

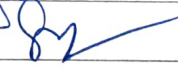
* Agenda of the meeting:-

- * To review the minutes of the earlier meeting.
- * To Discuss about the outcome of Internal Examination.
- * To Discuss about Course file.

Faculty

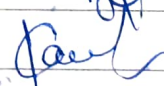
Dr. Rupinderjeet Kaur (HOD) 

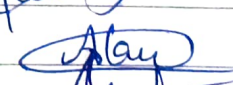
Dr. Guryasjeet Kaur 

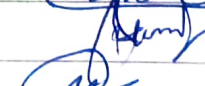
Dr. Sheetal Bajaj 

Dr. Goldy Rani on-leave

Asst. Prof. Amandeep Kaur 

Asst. Prof. Kawaljeet Kaur 

Asst. Prof. Amandeep Kaur 

Asst. Prof. Sonia 

Asst. Prof. Navinder Singh 

Asst. Prof. Manpreet Kaur 

Asst. Prof. Subhdeep Kaur 

Meeting

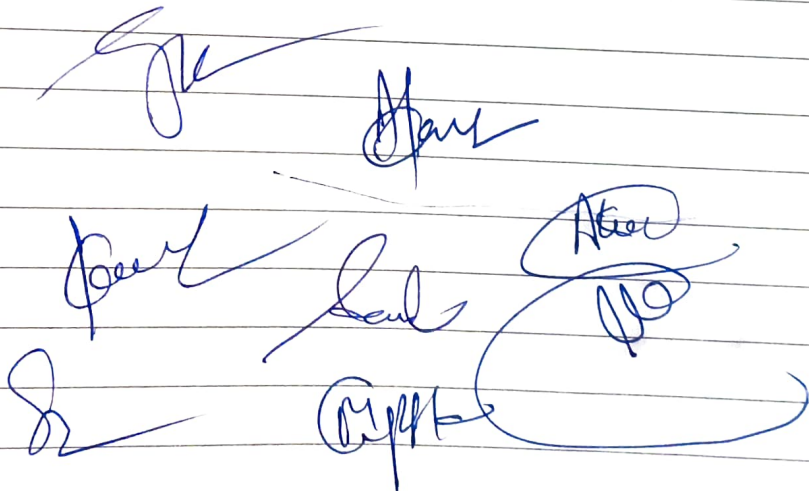
The meeting of English Department has been conducted under the guidance of Dr. Rupinderjeet Kaur (HOD) at 2:00 PM.

Date: 15 May, 2023

Minutes of the meeting:-

- * Minutes of the earlier meeting were read and discussed.
- * Discussion about the outcome of Internal Examinations.
- * It was instructed by HOD to compile their course files.

Faculty: →



 Head
Deptt Of English
Guru Nanak College
Bhadrada (Mansa)

Meeting

ਮਿਤੀ: 8 ਅਗਸਤ 2022 ਦੇ ਦਿਨ ਇਹ ਮੁੱਖ
 ਹਿੱਸਾ ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ ਸੀ। ਇਹ ਮੀਟਿੰਗ
 ਦੀ ਸੰਸਥਾਪਨਾ ਨੂੰ ਹੇਠਾਂ ਦੇ ਹਿੱਸੇ
 ਵਿੱਚ ਹੇਠਾਂ ਪ੍ਰਾਪਤ ਕਰ ਲਈ ਉਹ ਸੇਵਾ
 ਆਪਣੇ ਅਤੇ ਵਿਅਕਤੀਗਤ ਸੇਵਾ ਸਕਾਮਾਂ
 ਪ੍ਰਗਟਾਉਣਾ ਸੀ। ਇਹ ਕੰਮ ਦਿਨਾਂ ਦੇ ਮੁੱਖ
 ਦੀ ਨਿਗਰਾਨੀ ਹੇਠਾਂ ਅਤੇ ਸਮੂਹ ਸਟਾਫ ਦੇ
 ਮਾਹਿਰਾਂ ਨਾਲ ਕੀਤਾ ਜਾਵੇਗਾ।

ਮਿਤੀ - Sukhvir Kaur

ਮਿਤੀ - Seema Kaur

Necly

H.O.D

ਮੀਟਿੰਗ 2

ਮੌਜੂਦਾ ਮਿਤੀ 28 ਅਗਸਤ 2022 ਦੇ ਦਿਨ
 ਦੀ ਮੀਟਿੰਗ ਦੁਬਾਰਾ ਕੀਤੀ ਜਿਸ ਵਿੱਚ ਦਿਨ ਦਿਨ
 ਦੇ ਮਾਮਲੇ ਹੇਠਾਂ ਨਵੇਂ ਦਿਨਾਂ ਦੀਆਂ ਸੇਵਾ
 ਦੇ ਹਿੱਸੇ ਵਿੱਚ ਸੰਸਥਾਪਨਾ ਪ੍ਰੋਗਰਾਮ ਉਪਰੰਤ
 ਗਿਆ ਜਿਸ ਵਿੱਚ ਸਕਾਮਾਂ ਅਤੇ ਕਾਰਜ ਦੇ
 ਕੰਮਾਂ ਦੀ ਨਿਗਰਾਨੀ ਹੇਠਾਂ ਨੂੰ ਸਾਫ਼ ਕਰਵਾਇਆ
 ਗਿਆ।

ਮਿਤੀ - Sukhvir Kaur

ਮਿਤੀ - Seema Kaur

ਮਿਤੀ - Mohinder Kaur

Necly

H.O.D

Meeting (office order)

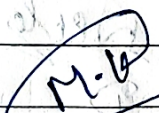
ਮੈਂਬਰ ਮਿਤੀ 30 ਜੁਲਾਈ 2022 ਦੇ
ਵੱਲੋਂ ਡਿਜੀਟਾਈਜ਼ੇਸ਼ਨ ਅਤੇ ਯੋਜਨਾਬੰਦੀ ਵਿਭਾਗ
ਦੁਆਰਾ ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ ਜਿਸ ਵਿੱਚ
ਬੀ. ਟੀ. ਐਚ. ਡੀ. ਐਚ. B.VOC (F.T), B.VOC V.D ਅਤੇ
MscCFIT) ਦੇ ਆਦਿ - ਟੈਚਨੋਲੋਜੀ ਵਿਭਾਗ
ਦੁਆਰਾ ਕੀਤੀ ਗਿਆ

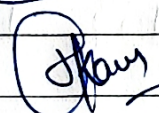
 M.B.

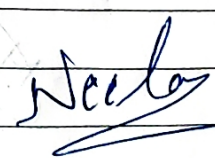

H.O.D.

Meeting

ਵਿਭਾਗ ਦੇ ਵਿੱਚ ਮਿਤੀ 10 ਮਾਰਚ 2022 ਦੇ
ਦੁਆਰਾ ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ ਜਿਸ ਵਿੱਚ
ਉਨ੍ਹਾਂ ਦੁਆਰਾ ਵਿਭਾਗ ਵਿੱਚ ਵਿਭਾਗ ਵਿੱਚ
ਸਮੇਂ-2 ਤੇ workshop ਅਤੇ ਟੈਚਨੋਲੋਜੀ
ਕੀਤੀ ਗਈ। ਮਨੁੱਖੀ ਸਾਧਨਾਂ ਵਿਭਾਗ
ਦੁਆਰਾ ਕੀਤੀ ਗਿਆ

 M.B.





Meeting

ਮਿਤੀ - 28-8-2022

ਵਿਭਾਗ ਦੇ ਵਿੱਚ ਮੁੱਖੀ ਦੀ ਨਿਗਾਹਨੀ 'ਤੇ
 ਮਹਾਨ ਮਹਾਨ ਕਾਰਜ ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ
 29-8-2022
 ਨਿਮਨ ਵਿੱਚ ਵਿੱਚ, ਗਿਲਾ, ਵਿ
 ਤੇ ਕੋ ਦੇ ਮਿਤੀ 06-9-2022 ਤੋਂ ਵਿੱਚ
 ਵਿੱਚ ਵਿੱਚ ਚੁਰਮਤੀ ਫਾਈ ਸਾਫੇ ਨਿਮਨ ਦੀ
 ਮਰਮਰ Exhibition cum sale ਹੋਵੇ।

M.H.
 28/8/22

Q.K.

Narayan
 H.O.D.

ਮਿਤੀ - 04-9-2022 ਦੇ ਵਿੱਚ ਮਹਾਨ
 ਮਹਾਨ ਮਹਾਨ ਕਾਰਜ ਮੁੱਖੀ ਦੁਆਰਾ
 ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ ਨਿਮਨ ਵਿੱਚ ਵਿੱਚ
 ਕੁ ਮਿਤੀ = 05-9-2022 ਦੇ ਵਿੱਚ ਵਿੱਚ
 ਵਿੱਚ ਦੇ ਦੁਆਰਾ Teacher Day
 Celebrate ਕੀਤਾ ਜਾਵੇਗਾ।

M.H.

Q.K.

Narayan
 H.O.D.

Date - 19-9-2022

ਵਿਭਾਗ ਦੇ ਮੁੱਖੀ ਦੁਆਰਾ ਮਹਾਨ ਮੈਂਬਰਾਂ ਦੇ ਸੂਚਤ
ਕੀਤਾ ਗਿਆ। ਕਿ Youth Festival ਵਿੱਚ Link Art
ਅਤੇ Fine Art ਦੀਆਂ ਕਾਵਿ ਮਾਂ ਵਿੱਚ ਤਾਂ ਫੈਲ ਚੁੱਕੀ
ਵਿਦਿਆਰਥੀਆਂ ਦੇ ਸੂਚਤ ਕੀਤਾ ਗਿਆ। ਦੱਖ-2
ਮਾਹਿਰਾਂ ਵਿੱਚ ਮਾਪਿਆਂ ਮਾਹਿਰਾਂ ਦੀਆਂ
ਡਿਊਟੀਆਂ ਫਰਾਈਆਂ ਗਈਆਂ ਮੈਂਬਰਾਂ
ਮਾਪਿਆਂ ਮਾਹਿਰਾਂ ਨੂੰ ਰੱਖ

M.S.R.

Sub

Sub

Nub
H.O.D

ਮਿਤੀ - 15-10-2022 ਵਿੱਚ ਵਿਭਾਗ ਦੇ ਵਿੱਚ
ਮਾਹਿਰਾਂ ਕੀਤੀ ਗਈ। ਹਰ ਸਿਮ ਵਿੱਚ ਵਿੱਚ
ਦੀ ਸਿਮ ਮਿਸਟ ਫੈਲ ਚੁੱਕੀ ਕਿਸੇ ਗਿਆ
ਕੀ ਵਿਦਿਆਰਥੀਆਂ ਦੇ Half syllabus ਵਿੱਚ
ਫੈਲੇ ਸਾਫ਼। ਵਿੱਚ ਦੇ ਸੂਚਤ ਕੀਤਾ ਸਾਫ਼
ਦੁਸਰੇ ਮਿਸਟ Full syllabus ਵਿੱਚ ਫੈਲੇ
ਜਾਂਦੇ।

M.S.R.

Sub

Sub

Nub
H.O.D

ਦਿਤਾਗ ਦੇ ਦਿਨ 18-10-22 ਨੂੰ ਸੀਟਿੰਗ ਰੀਡੀ
ਸਾਈ ਨਾਰਨ ਫਰਦ ਡਾਯ ਤੇ ਦਿਨ Guest
ਜੇਕਟ ਕਰਵਾਇਆ ਜਾਵੇ। ਦਿਨ ਦਿਤਾਗ ਦੇ
ਸੁੱਚੀ ਦੀ ਮਿਗਰਾਨੀ - ਜੇ ਕਰਵਾਇਆ ਜਾਵੇ।

Nuly
H-O-D.

Incharge
Sachin
MK
MK

ਮਿਤੀ-15-11-2022
ਦਿਤਾਗ ਦੇ ਦਿਨ ਸੁੱਚੀ ਦੁਆਰਾ ਸੀਟਿੰਗ ਰੀਡੀ
ਸਾਈ। ਸਮੇਂ ਦਿਨ ਦਿਨ ਸਮੂਹ ਲਾਭਲਾਪਰ
ਸਾਧਨਾਂ ਨੂੰ ਦਿਤਾਗ ਦਿਨ ਫਰਮਾਈ ਜਾ
ਗਈਆਂ Workshop, Guest Lecture and
Competition - ਘਾਟੇ ਸ਼ੀਮਲਾ ਗਿਲਾ
ਅਤੇ ਦਿਨ ਗਿਲਾ ਦਿ ਦਿਤਾਗ ਸਮੂਹ
ਦਿਨਿਲਾਮ ਦੀਆਂ ਨੂੰ ਸਾਧਨ ਰੀਡੀ ਜਾਵੇ।

Nuly
H-O-D.

Incharge
MK
MK
MK

दिनांक 19-11-2022
 मंगल माहिमापर माहिदा
 मंगल मिन दिने रिग रिमा रि बाइन
 2 दिनेमात्र 2 रमाग दिनेमात्र मा
 2 दिने Cutting & Tailoring Workshop
 मिडी 24 22 री कगादी माहेगी

Recharge

Nul
H.O.D

Sub
 MK
 Same

20-11-2022

दिनांक 20-11-2022
 2 मंगल दिनांक 20-11-2022
 मंगल माहिमापर माहिदा
 दिने 1st & 2nd दिने रिमा रि
 Taper. 25-11-2022
 मंगल वरदा 25 दिनांक दिने
 वरदा मंगल माहिमापर 25

Recharge

Nul
H.O.D

Same
 MK
 Sub

22-11-22

ਵਿਭਾਗ ਵਿੱਚ ਮਾਪਿ ਨਾਪਕ ਮਾਹਿਰਾਂ ਨਾਲ ਮੁੱਖੀ
ਦੁਆਰਾ ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ ਜਿਸ ਵਿੱਚ
ਵਿਭਾਗ ਵਿੱਚ ਦੋ ਵਿੱਤੀ ਵਿਸ਼ੇ

Waste Making Competition 24-11-22

ਕਰਦਾਵਿਲਾ ਜਾਂਦੇ ਸਮੇਂ ਮਜ਼ੂਰਾਂ ਵਿਦਿਆਰਥੀਆਂ
ਦੁਆਰਾ ਛੋਟੇ ਮਾਟਿਡ ਕੀਤਾ ਜਾਂਦਾ।

Incharge

Seema
H.O.D.

Neelan
H.O.D.

5-12-2022

ਵਿਭਾਗ ਦੇ ਮੁੱਖੀ ਦੁਆਰਾ ਮੀਟਿੰਗ ਵਿੱਚ
ਮਾਟਿਡ ਕੀਤਾ ਗਿਆ ਜੋ ਦੀ Internal
Assessment

ਵਿਭਾਗ ਦੇ ਵਿੱਤੀ ਸਮਾਨ ਕਰਦਾਵਿਲਾ ਜਾਂਦਾ।

Incharge

Seema
H.O.D.

Neelan
H.O.D.

18-12-2022

ਇਤਿਹਾਸ ਦੇ ਇੱਕ ਮੁੱਖੀ ਦੁਆਰਾ ਮੀਟਿੰਗ
ਇੱਕ ਸ਼ਾਇਰ ਕੀਤਾ ਗਿਆ ਹੈ ਜੋ ਮਾਇਆ
MST ਸੰਪਰਕ ਹੈ ਅਤੇ ਹੁਣ ਉਹ ਉਸਦੇ
ਇੱਕ ਸੰਪਰਕ ਦੀ Result Record ਤੋਂ ਮਾਪ
ਇੱਕ 15-12-2022 ਤੋਂ ਕਰਮਾ ਵਰਤਾ ਹੈ
ਮੈਂਬਰਿਟ ਮਾਇਆਪਰ ਹੈ ਅਤੇ

Incharge

M.K.

Deema

H.O.D.

ਮਿਤੀ - 22-12-2022

ਇਤਿਹਾਸ ਦੇ ਮੁੱਖੀ ਇੰਸਪੈਕਟਰ ਨੂੰ ਮੇਰੇ ਮਾਇਆ ਦੇ
ਮੁੱਖੀ ਦੁਆਰਾ ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ ਸੀ
ਇੱਕ Nock ਦੀ ਮਾਪ ਕਰਕੇ Deema ਸਿਰ
ਉਸਦੀ Inspections ਕਰੀ ਦੇਖ - 2 ਤੋਂ ਉਹ
Data ਵਿੱਚੋਂ ਕਰਕੇ ਕਰੀ ਦੇਖ - 2 ਮਾਇਆਪਰ
ਮਾਇਆਪਰ ਦੀ ਪੁਸ਼ਟੀ ਕਰਾਈ ਗਈ।

Incharge

M.K.

Deema

H.O.D.

Nulam
H.O.D.

ਇਤਿਹਾਸ ਦੀ ਇਸ ਮੁੱਖ ਸਮਾਗਮ 9-01-2023
 ਆਇਸ਼ਾ ਦੀ ਗਈ ਸਿਖ ਇਸ ਪ੍ਰਗਤੀ ਸਿਮਾ
 ਰਿ ਇਤਿਹਾਸਕੀਆ ਦੀ Progression

Report ਇਸਦਾ ਦੀ ਗਈ ਸਮਾਗਮ 10-01-2023
 ਅਧਿਆਪਕ ਮਾਹਿਦਾਤ ਦੀ ਡਿਊਟੀ ਯੋਗਦੀ ਗਈ

Incharge.

(Signature)

(Signature)

(Signature)
H.O.D.

10-01-2023 ਕੋਲੀ ਅ ਡਿਊਟੀ ਮਨਾਉਣ
 ਦੀ ਅਧਿਆਪਕ ਮਾਹਿਦਾਤ ਨਾਲ ਮੁੱਖ
 ਦੀ ਆਇਸ਼ਾ ਦੀ ਗਈ।

Incharge.

(Signature)
(Signature)

(Signature)

(Signature)
H.O.D.

Even Semester

classmate

Date _____
Page _____

Date - 20.01-2023. ਵਿਦਿਆ ਦੇ ਮਹੀਨੇ

B-voc Garment Designing, B-voc Fashion Technology ਦੇ ਵਿਦਿਆਰਥੀ
ਦੀ sector skill level 5, ਅਤੇ
level 06 ਦੇ Paper, ਅਤੇ
Meeting ਦੀ 2/3 ਗੱਲ ਅਤੇ ਮੁੱਖ ਮਾਪਦ
ਮਾਪਦ 2/3 ਅਤੇ ਮੁੱਖ ਵਿੱਚ
ਮੁੱਖ 2/3 ਵਿਦਿਆਰਥੀਆਂ ਨਾਲ ਮੀਟਿੰਗ
2023 ਦੇ ਵਿੱਚ।

Incharge

Pras Zeema
Sub

Nul
H.O.D

Date

27-01-2023

Nacc ਦੀ Report ਮੇਰੀ
Date ਦੇ ਕਈ ਮੀਟਿੰਗ
ਮੁੱਖ ਮਾਪਦ ਮਾਪਦ 2/3 ਮੀਟਿੰਗ
2/3 ਗੱਲ 2/3 ਦੇ Data
2/3 ਕਈ 2/3 ਮੁੱਖ ਮਾਪਦ
ਮਾਪਦ 2/3 ਵਿੱਚ 2/3 ਮੁੱਖ ਮਾਪਦ

Incharge

Pras Zeema
Sub
Monitor

Nul
H.O.D

Date 2-02-2023.

Even Semester

મુજ સહ મેંદ યો મંધી રૂમગી અપિભાવ
 મોંદ્યાત્ર કાફી મીરિંગ રીડી ગણી
 મિમ દિર Time Table યે According

workload અમદાવાદ શિક્ષા મિમ દિર
 જે પ્રિધ અપિભાવર મોંદ્યાત્ર મામિર
 જે 1/1/2023 1/1/2023 1/1/2023

Incharge

Nulam
H.O.D.

M.P.
 Seema

દિરમિ દિર મિડી - 15-02-2023 મંધી રૂ
 કિંગમી જે મીરિંગ રીડી ગણી મિમ
 અપિભાવર મોંદ્યાત્ર કાફી દિરમિડીયા, જે
 Industry દિર વેલ્ડિંગ રીડી ગણી
 ગિમ્મર 1/1/2023 1/1/2023 1/1/2023

Incharge

Nulam
H.O.D.

M.P.
 Seema

Date - 25-2-2022

Meeting दिनांक 25 फरवरी 2022 को छात्रावास में आयोजित किया गया।
 भाग लेने वाले छात्रों की संख्या 15 थी।
 बैठक में छात्रों ने अपने-अपने विषयों पर प्रस्तुति दी।
 इसके बाद शिक्षक ने सभी छात्रों को प्रशंसा की।
 अंत में छात्रों को कुछ सलाह दी।
 बैठक 12 बजे समाप्त हुई।
 Incharge शिक्षक की निदेशानुसार कार्य किया गया।

Incharge

Seema

Signature

M.K.

Signature

Nulay

H.O.D.

Date - 10-3-2023

Meeting

दिनांक 10 मार्च 2023 को छात्रावास में आयोजित किया गया।
 भाग लेने वाले छात्रों की संख्या 15 थी।
 बैठक में छात्रों ने अपने-अपने विषयों पर प्रस्तुति दी।
 इसके बाद शिक्षक ने सभी छात्रों को प्रशंसा की।
 अंत में छात्रों को कुछ सलाह दी।
 बैठक 12 बजे समाप्त हुई।
 Incharge शिक्षक की निदेशानुसार कार्य किया गया।

Incharge

Signature

M.K.

Signature

Seema

Nulay

H.O.D.

Date-14-3-2023

मीटिंग

दिनांक 14 मार्च को मीटिंग
 की गई। जिस दिवस दिनांक 14 मार्च को
 सब सुप्राबुस दिवस 30 मिनट के MST
 के बाद सब मोटो निम दिवस Incharge मजिस्ट्राट
 के पास।
 Regarding Paper की Data Collected करके।

Incharge

Nurles
H.O.D.

Seema (Mk)
 Subin

Seema

Meeting

Date 14-3-2023

दिनांक 14 मार्च को मीटिंग
 की गई। जिस दिवस दिनांक 14 मार्च को
 सब सुप्राबुस दिवस 30 मिनट के MST
 के बाद सब मोटो निम दिवस Incharge मजिस्ट्राट
 के पास।
 Regarding Paper की Data Collected करके।

Incharge

Nurles
H.O.D.

Seema (Mk)
 Subin

Seema

Date - 22/3/2023

Meeting + દિવસ ૨ મુખી રમત માધિમાપર
મીડિયા રીંગ ગિમ્મ દિરિમાઈ મા
યે Internal Assessment વધાઉં મેંધી

દિવસ ૨ માધિમાપર મીડિયા રીંગ ગિમ્મ રીંગ
મુખી નિમ દિરિ ઉના રી દિરિમાઈ મા
ર મુખી રમ વધાઉં રીંગ ગિમ્મ
માધિમાપર મીડિયા રીંગ દિવસ ૨ દિરિ

Internal Assessment મુખી રમત વધાઉં
મીડિયા રીંગ ગિમ્મ

Neslam
મુખી

Incharge

Ma
Neslam

Peema
Neslam

મીડિયા

Date - 21/3/2023

દિવસ ૨ મુખી રમત માધિમાપર
મીડિયા રીંગ ગિમ્મ રીંગ ગિમ્મ રીંગ
Painting માં Rangoli રીંગ ગિમ્મ રીંગ
રમત માધિમાપર માધિમાપર રીંગ ગિમ્મ રીંગ
રમત માધિમાપર માધિમાપર રીંગ ગિમ્મ રીંગ

Incharge

Neslam
H.O.D

Ma
Peema
Neslam

2/4/2023

Meeting

દિગ્રા રૂ મંચી રુમાગ દિગ્ર મીટિંગ
જ્યાં મળી ગયો હોમ દિગ્ર દિગ્રમારજીમા ર
MST જે કચે દિગ્રા દટાસા ગોદિમા નિમ
દિગ્રમારજીમા ર MST ચાપર વ્યવહાર કરી ગો
ગોમા 5/4/2023 જે ચાપર દિગ્રા દિગ્ર

પમા રગહિ કરી રિગા ગોમા

Incharge

Ghans
Muk

Prerna
sub

Nulax
મંચી

Office ORDER

6/4/2023

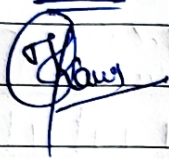
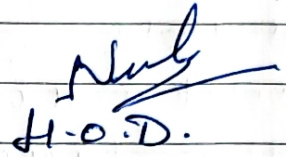
જે MST દિગ્રા ર દિગ્ર મંચી રે રિગાગો
જે ચાપર જે રે રે Date
Sheet વ્યવહાર ગયો

Nulax

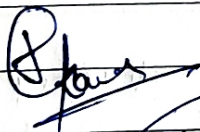
Meeting

ਵਿਭਾਗ ਦੇ ਵਿੱਚ ਮੁੱਖੀ ਵੱਲੋਂ ਮੀਟਿੰਗ
ਕੀਤੀ ਗਈ। ਜਿਸ ਵਿੱਚ ਮਾਰਸ਼ਲ ਇੰਡਾ
ਗਿਲਾ MST ਦੇ ਕੋਰਡਰ ਵਿਭਾਗ ਦੇ ਵਿੱਚ ਸਮਾ
ਕਰਦਾ ਹੈ ਅਧਿਆਪਕ ਮਾਹਿਦਾਨ ਨੇਟ ਕਰਨ।

ਵਿਭਾਗ



H.O.D.
Meeting

NAAC TEAM ਦੇ ਵਿਜ਼ਿਟ ਦੇ ਧਿਆਨ ਵਿੱਚ ਰੱਖਦੇ
ਜਦੋਂ ਮੀਟਿੰਗ ਵਿੱਚ Exhibition ਲਾਉਣ ਲਈ ਕਿਹਾ
ਗਿਆ।



M.A.




Date:

Meeting Register

Notes

Session: 2022-23

Date: 24/8/22

Time: 2:50 PM -
3:40 PM

Venue - HOD office, Food Processing Department

The meeting conducted today was regarding of classes, time table, lesson plans, maintaining the activity record and maintaining the teacher diary.

Members in the meeting:-

Dr. Sangeeta
(HOD & Asst. Prof.)
Dept. of FP

[Signature]

Ms. Jaspreet Kaur
(Asst. Prof. Dept. of FP)

[Signature]

Mr. Gaggandeep Garg
(Asst. Prof. Dept. of FP)

[Signature] 24/8/22



Notes

Date :- 25/8/22

Time :- 2:50 PM to 3:40 PM

Venue :- Office HOD, Food Processing Dept.

The meeting conducted today was regarding the starting of short term courses of session : 2022-23.
Members present :-

Dr. Sangeeta

[Signature]

Ms. Jaspreet Kaur

[Signature]

Mr. Gagandeep Garg

[Signature]
25/8/22

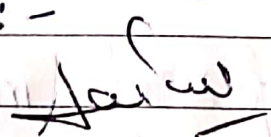
Date:- 29th August, 2022

Time:- 2:30 PM to 3:30 PM

Venue:- Office HOD, Food Processing Dept.

The meeting discussion was regarding subject distribution and to conduct Student Orientation Programme.

Members Present:-

Dr. Sangeeta 

Ms. Jaspreet Kaur

Mr. Gagandeep Garg

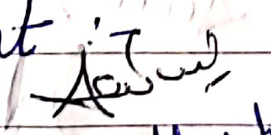
Date:- 5th September, 2022

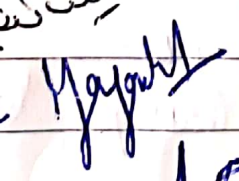
Time:- 2:50 PM to 3:40 PM

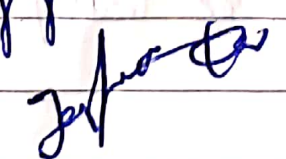
Venue:- HOD office, Food Processing Dept.

The meeting held was regarding the of Lecture on Social values. Teachers were assigned with their duties.

Members Present:-

Dr. Sangeeta 

Mr. Gagandeep Garg 

Ms. Jaspreet Kaur 

Notes

Date :- 15/10/2022

Venue :- Food Processing Dept.

The members were called for a meeting regarding World Food Day.

Students were encouraged to participate and were given the ideas about activities they can do on World Food Day.

The teachers present in the meeting were:-

Dr. Sangeeta

Ms. Jaspreet Kaur

Mr. Gagandeep Garg

Date :- 1/11/2022.

Venue :- Head Office, Food Processing Dept.

The meeting conducted today was regarding to conduct a motivational lecture by Alumni.

The teachers present in the meeting were :-

Dr. Sangeeta

Ms. Jaspreet Kaur

Mr. Gagandeep Garg.

Date :- 7/11/2022.

Venue :- Food Processing Department.

Today's Meeting discussion was regarding to conduct Quiz competition based on Food Safety Laws & Regulations.

Teachess were assigned with their duties.

Students were encouraged to participate in the competition. They were provided with some specific study material for the Quiz.

Members involved in the meeting were:-

Dr. Sangeeta

Ms. Jaspreet Kaur

Mr. Gagandeep Garg.

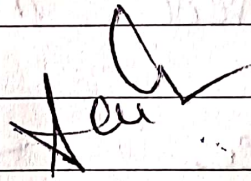
Date :- 23rd Nov, 2022

Venue :- Head Office, Food Processing Dept.

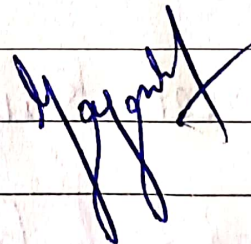
The meeting was conducted to give basic guidelines for the preparation of Mid semester Test. All the essential notes and study material were provided to the students along with attempting techniques.

The following members were the part of the meeting,

Dr. Sangeeta



Mr. Gagandeep Garg



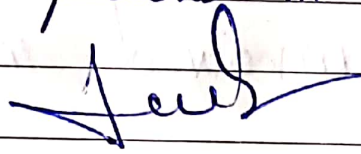
Date: - 11th Jan, 2023.

Venue: - Food Processing Dept.

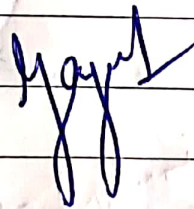
The meeting was conducted to set the agenda for the upcoming semester. Teachers were guided to create interest of students in studies and also to enhance the teaching skills.

The Teachers present in the meeting were:-

Dr. Sangeeta



Mr. Gagandeep Garg



Notes

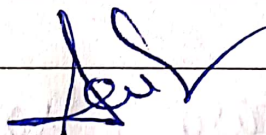
Date :

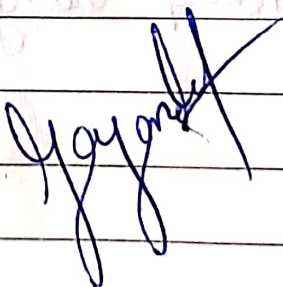
Date :- 6th Feb, 2023.

Venue :- Head Office, Food Processing Dept.

Today's Meeting was conducted regarding conduction of Essay writing Competition. Topic for the Essay writing was decided in the meeting. The students were encouraged to participate in the Competition.

The members involved in the meeting were :-

Dr. Sangeeta 

Mr. Pragandeep Garg 

Date :- 6th March, 2023

Venue :- Head Office, Food Processing Dept.

The meeting was done to inform about the lecture or the speech competition on International Women's Day.

Interested students were asked to submit their names to the activity in charge.

The following members were present :-

Dr. Sangeeta Sen

Mr. Gagandeep Garg

Date:- 7th March

Venue :- Head Office, Food Processing Dept.

The meeting was conducted to inform about the Alumni meet that is going to be held on 11th March, 2023. Responsibilities were assigned to the Teachers. Venue for the same was decided. Passed out students were called to come for the Alumni meet.

The members present in the meeting were:-

Dr. Sangeta Adw.

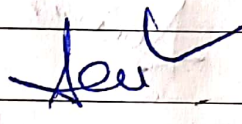
Mr. Gagandeep Garg

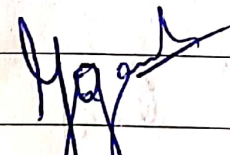
Date :- 17th, March.

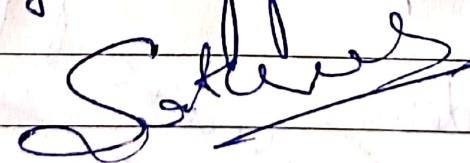
Venue :- Head Office, Food Processing Dept.

Today's meeting was conducted regarding conduction of Parents Teacher Meeting 2023. Teachers were assigned with the duties. All the students were called with their parents. Timing for the same was decided in the meeting.

The members involved in the meeting were :-

Dr. Sageeta. 

Mr. Gagandeep Garg. 

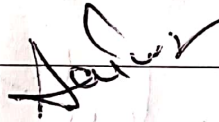
Mr. Sukhwinder. 

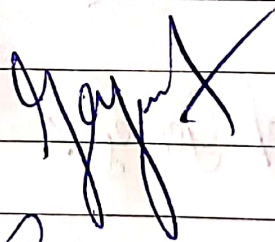
Date :- 27th, March 2023

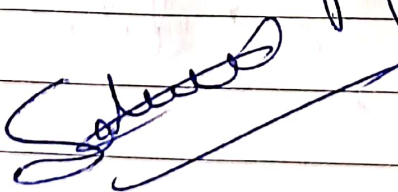
Venue :- Head Office, Food Processing Dept.

The meeting was conducted regarding convocation. Teachers were assigned with the duties. All the documents regarding convocation were checked properly. Degrees were arranged according to positions of the students.

Teachers involved in the meeting were:-

Dr. Sangeeta 

Mr. Gagandeep Garg 

Mr. Satwinder 

Date :- 18th April, 2023.

Venue :- Head Office, Food Processing Dept.

The meeting conducted today was regarding conduction of Exhibition of Nutrient Rich Products. All the products were decided. Students were guided to make different nutrient rich Products. They were encouraged to participate actively.

The teachers involved in the meeting were :-

Dr. Sangeeta ~~Sharma~~

Mr. Gagandeep Garg ~~Garg~~

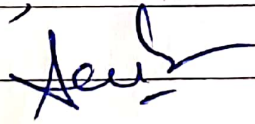
Mr. Satwinder ~~Singh~~

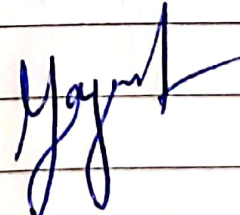
Date :- 1st May, 2023.

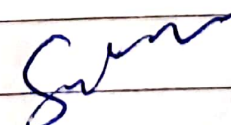
Venue :- Food Processing Dept.

The meeting was conducted to give basic guidelines for the preparation of Mid Semester Test. All the guidelines for the preparation were given to the students. Students were provided with essential notes and study material along with attempting techniques.

The following members were the part of the meeting,

Dr. Sangeeta, 

Mr. Giggandeep Garg 

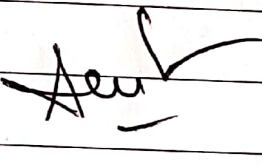
Mr. Satwinder, 

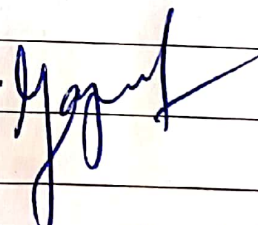
Date:- 17th May~~th~~, 2023

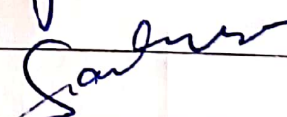
Venue:- Head office, Food Processing Dept.

The meeting was conducted regarding NAAC Peer Team Visit. All the documents were cross verified properly. Teachers were assigned with their duties.

The teachers involved in the meeting were:-

Dr. Sangeeta 

Dr. Gagandeep Garg 

Ms. Satwinder. 

Date:- 20 May, 2023.

Venue:- Food Processing Dept. Head Office.

The meeting conducted regarding informing the students about preparation of final exams. Roll No. were allotted to the students and all the necessary notes along with attempting techniques was discussed.

The members in the meeting were:-

Dr. Sangeeta Sen ✓

Mr. Gagandeep Garg ✓

Mr. Satwinder.

Satwinder ✓

217

-

2022

-

23

2021-2

classmate

Date

Page

स्थान हिन्दी विभाग

दिनांक: 3/8/2022

समय: 1:30 बजे

हिन्दी विभाग के अध्यक्ष डॉ. कुलवन्त सिंह के द्वारा हिन्दी विभाग के विभाग के प्राध्यापकों के साथ मीटिंग की गई। मीटिंग में उपस्थित प्राध्यापकों को हिन्दी विभाग में दाखिल होने वाले विद्यार्थियों के सम्बन्ध में उचित शिक्षा-निर्देश दिए गए। विभाग के सदस्यों के साथ मीटिंग का मुख्य मंतव्य कक्ष में लगाने हेतु रहा।

मीटिंग के प्रमुख उद्देश्य
दाखिल होने वाले विद्यार्थियों के दस्तावेजों का ध्यानपूर्वक निरीक्षण करना।

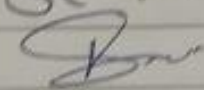
प्रतिवात अंकों का निरीक्षण और शिक्षा के दौरान समय अन्तराल का निरीक्षण करना।

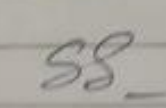
आइवर्ट हुए विद्यार्थियों को उचित शिक्षा-निर्देश।

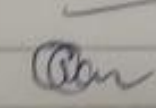
प्रवेश हो रहे विद्यार्थियों को कक्ष में हार्क होने के सम्बन्ध में सुनिश्चित करना।

विद्यार्थियों का हिन्दी विभाग में शामिल होने के लिए स्वागत करना।

मीटिंग में शामिल हुए प्राध्यापक:-

1) डॉ. कुलवन्त सिंह 

2) डॉ. सुरजीत सिंह 

3) डॉ. सुरजीत कौर 

हिन्दी विभाग

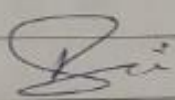
दिनांक: 10/01/2022

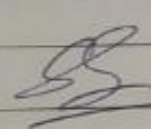
समय: 1:30 बजे

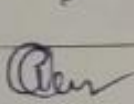
विभागाध्यक्ष डॉ० कुलवन्त सिंह के द्वारा विभाग के प्राध्यापकों के साथ मीटिंग की गई। विभागाध्यक्ष के द्वारा 'अध्यापक दिवस' के संदर्भ में निम्नलिखित बिन्दुओं को ध्यान में रखते हुए दिशा-निर्देश दिए गए:—

- 'अध्यापक दिवस' से संबंधित प्रोग्राम के लिए विद्यार्थियों को प्रोत्साहित करना।
- कविता उच्चारण, भाषण, गीत, गज़ल आदि में भाग ले रहे विद्यार्थियों की सहायता करना।
- विद्यार्थियों का मनोबल बढ़ाना।

मीटिंग में शामिल प्राध्यापक:—

1. डॉ० कुलवन्त सिंह - 

2. डॉ० सुरजीत सिंह 

3. डॉ० सुरजीत कौर 

हिन्दी विभाग

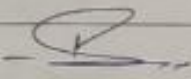
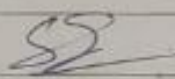
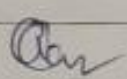
दिनांक 10/11/2022

समय 1:30 बजे

सितंबर, 2022 को हिन्दी के विभागाध्यक्ष के द्वारा 'हिन्दी दिवस' के उपलक्ष्य में मीटिंग की गई। मीटिंग का मुख्य विषय 'हिन्दी दिवस' के आयोजन के संदर्भ में रहा। कविता उच्चारण और वाद-विवाद प्रतियोगिताएँ करवाने के संबंध में हिन्दी विभाग के प्राध्यापकों के साथ आयोजन की कमेटी के बारे में बात-चीत हुई। विभागाध्यक्ष के द्वारा निम्नलिखित दिशा-निर्देश दिए गए।

- 1. हिन्दी सलोगन, निबंध-लेखन, कविता-उच्चारण, तात्कालिक विषय पर भाषण, वाद-विवाद प्रतियोगिता आदि में भाग लेने वाले प्रतिभागियों की तैयारी करवाना।
- 2. हिन्दी विभाग के साथ-साथ अन्य विभागों को भी प्रोग्राम में शामिल होना हेतु आमन्त्रित करना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ० कुलबन्त सिंह 
2. डॉ० सुरजीत सिंह 
3. डॉ० सुरजीत कौर 

हिन्दी विभाग

दिनांक 15/9/2022

समय : 1:30 बजे

हिन्दी विभाग के विभागाध्यक्ष डॉ० कुलवन्त सिंह के द्वारा विभाग के प्राध्यापकों के साथ हिन्दी भाषा में विद्यार्थियों को आ रही मुश्किलों (समस्याओं) को हल करने के लिए विशेष लैबचर करने के सम्बन्ध में मीटिंग की गई। मीटिंग में निम्नलिखित बातों पर विचार-विमर्श किया गया :-

- उपचारात्मक कक्षाओं का आयोजन करना।
- कक्षा में लिए गए टेस्टों में कम अंक लेने वाले विद्यार्थियों की सूची तैयार करना।
- विद्यार्थियों के स्तर के अनुकूल शिक्षण पद्धति आना।
- उपचारात्मक कक्षाओं के लिए समय तालिका बनाना।
- विद्यार्थियों को ज्यादा से ज्यादा सीखने के लिए प्रेरित करना।
- विद्यार्थियों को विचार अभिव्यक्त करने के लिए उत्साहित करना।

मीटिंग में उपस्थित प्राध्यापक :-

1. डॉ० कुलवन्त सिंह
2. डॉ० सुरजीत सिंह
3. डॉ० गुरजीत कौर

हिन्दी विभाग

दिनांक 17/9/2022

समय 1:30 बजे

हिन्दी विभाग के विभागाध्यक्ष डॉ० कुलवन्त सिंह के द्वारा विभाग के प्राध्यापकों के साथ हिन्दी भाषा में कंप्यूटर के योगदान के उपलक्ष्य में मीटिंग की गई। मीटिंग का मुख्य विषय 'कंप्यूटर और हिन्दी भाषा' रहा।

- हिन्दी के फॉन्ट Devanagari Dev 10 और Unicode के सम्बन्ध में जागरूक करना।
- शिक्षण के द्वारा उच्चारण सुधार, अभ्यास, स्वयंमूल्यांकन आदि Learn Indian Languages with Artificial Intelligence के बारे में बताना।
- द्विभाषी, द्विआधारी शब्दकोश जो ई-महाशब्द कोश के बारे में बताना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ० कुलवन्त सिंह
2. डॉ० सुरजीत सिंह
3. डॉ० सुरजीत कौर

हिंदी विभाग

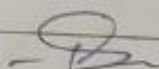
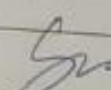
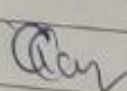
दिनांक 22/10/2022

समय 2:30

हिंदी विभाग के विभागाध्यक्ष डॉ० कुलवन्त सिंह द्वारा सरकार के द्वारा चलाए गए अभियान 'बेटी बचाओ, बेटी पढ़ाओ' के संदर्भ में विभाग के प्राध्यापकों के साथ मीटिंग की गई। ग्रामीण क्षेत्र में जाकर लोगों को प्रेरित करने के लिए प्राध्यापकों को कहा गया। विभागाध्यक्ष द्वारा निम्न दिशा - निर्देश दिए गए :-

- समाज को शिक्षित करना और शिक्षा के प्रति जागरूक बनाना।
- लड़कियों के माता - पिता को सुचेत करना।
- शिक्षा के प्रति समाज को कर्तव्यपरायण बनाना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ० कुलवन्त सिंह 
2. डॉ० सुरजीत सिंह 
3. डॉ० सुरजीत कौर 

हिन्दी विभाग

दिनांक 2/11/2022

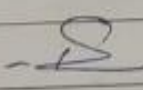
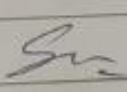
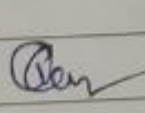
स्थान एवं समय

हिन्दी विभाग, 1:30

हिन्दी विभाग के विभागाध्यक्ष डॉ. कुलवन्त सिंह के द्वारा 'देवनागरी लिपि का प्रयोग' के उपलक्ष्य में विभाग के प्राध्यापकों के साथ मीटिंग की गई। गुरु नानक कॉलेज, बडलाडा के प्राध्यापकों को देवनागरी लिपि के प्रयोग को बताने के लिए विभाग के प्राध्यापकों को उचित दिशा-निर्देश दिए गए।

- विषय को सूत्र के सूत्र में बाँधने वाली देवनागरी लिपि की महत्ता को बताना।
- देवनागरी लिपि की वैज्ञानिकता बताना।
- देवनागरी लिपि के प्रयोग के संबंध में जागरूक करना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ. कुलवन्त सिंह 
2. डॉ. सुरजीत सिंह 
3. डॉ. सुरजीत कौर 

हिन्दी विभाग

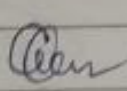
दिनांक 21/11/2022

समय 1:30 बजे

विभागाध्यक्ष डॉ० कुलबन्त सिंह के द्वारा विभाग के प्राध्यापकों के साथ मानवाधिकार के महत्व के संदर्भ में मीटिंग की गई। मानवाधिकारों के संबंध में लेक्चर करवाना मीटिंग का मुख्य उद्देश्य रहा। विभागाध्यक्ष के द्वारा प्राध्यापकों को निम्नलिखित दिशा-निर्देश दिए गए।

- मानवाधिकारों के संबंध में विद्यार्थियों में जागरूकता लाना।
- सभोज में मानवाधिकारों के महत्व को बताना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ० कुलबन्त सिंह 
2. डॉ० सुरजीत सिंह 
3. डॉ० गुरजीत मौर 

हिन्दी विभाग

दिनांक 23/11/2022

समय 2:00 बजे

हिन्दी विभागाध्यक्ष डॉ० कुलवन्त सिंह के द्वारा विभाग के द्वारा विभाग के प्राध्यापकों के साथ 'मध्य - समैस्टर - परीक्षा' के संबंध में मीटिंग हुई। मीटिंग में निम्नलिखित दिशा - निर्देश दिए गए :-

- मध्य समैस्टर परीक्षा के मशन - पत्र तैयार करना।
- पाठ्यक्रम पूरा होने के बाद विद्यार्थियों को पाठ्यक्रम की दोहराई करवाना।
- 29 नवंबर 2022 को परेल्स परीक्षारं शुरू हो रही हैं, सभी विद्यार्थियों का परेल्स परीक्षारं देना अनिवार्य है।
- प्राध्यापकों को मध्य - समैस्टर समय - सारिणी से अवगत करवाना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ० कुलवन्त सिंह
2. डॉ० सुरजीत सिंह
3. डॉ० गुरजीत कौर

हिन्दी विभाग

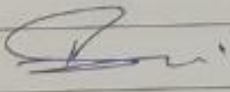
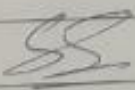
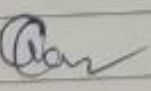
दिनांक 24/11/2022

समय 1:30 बजे

हिन्दी विभाग के विभागाध्यक्ष डॉ० कुलवन्त सिंह के द्वारा विभाग के प्राध्यापकों के साथ "पानी बचाओ, जीवन बचाओ" विषय के संबंध में निबंध लेखन प्रतियोगिता करवाने के लिए मीटिंग की गई। मीटिंग के मुख्य उद्देश्य निम्नलिखित थे:—

- पर्यावरण के प्रति विद्यार्थियों को जागरूक करना -
- पानी की महत्ता को बताना।
- जल है तो जीवन है, इसका महत्व बताना।

मीटिंग में शामिल प्राध्यापक:—

1. डॉ० कुलवन्त सिंह 
2. डॉ० सुरजीत सिंह 
3. डॉ० सुरजीत मौर 

हिन्दी विभाग

दिनांक : 21/12/2022

समय : 2:00 बजे

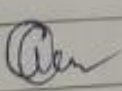
हिन्दी विभाग के विभागाध्यक्ष डॉ० कुलबन्त सिंह के द्वारा 'गुरुमत - चेतना मार्च' के संबंध में विभाग के प्राध्यापकों के साथ मीटिंग की गई। मीटिंग का मुख्य उद्देश्य आध्यात्मिकता चेतना रहा। मीटिंग के प्रमुख उद्देश्य :-

- विद्यार्थियों में आध्यात्मिकता लाना।
- 'गुरुमत - चेतना मार्च' के समय अनुशासन बनाए रखना।
- नैतिक मूल्यों, सामाजिक मूल्यों के महत्व को समझाना।

मीटिंग में शामिल प्राध्यापक :-

डॉ० कुलबन्त सिंह 

डॉ० सुरजीत सिंह 

डॉ० गुरजीत कौर 

हिन्दी विभाग

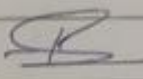
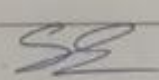
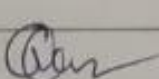
दिनांक 4/2/2023

समय : 1:30 बजे

हिन्दी विभाग के विभागाध्यक्ष डॉ० कुलवन्त सिंह के द्वारा 'पर्यावरण दिवस' को समर्पित विभाग के प्राध्यापकों के साथ मीटिंग की गई। वातावरण को शुद्ध करने के लिए पहचान करवाना ही मीटिंग का मुख्य उपलक्ष्य रहा। निम्नलिखित उद्देश्य रहे :-

- वातावरण संरक्षण के सम्बन्ध में विद्यार्थियों को जागरूक करना।
- प्राकृतिक सौन्दर्य को बचाए रखने के लिए विद्यार्थियों को सूचित करना।
- विद्यार्थियों को वातावरण संतुलन के प्रति जागरूक करना।
- वातावरण को बचाने का असरक प्रयास करना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ० कुलवन्त सिंह 
2. डॉ० सुरजीत सिंह 
3. डॉ० गुरजीत कौर 

हिन्दी विभाग

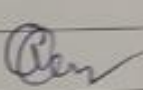
दिनांक 7/2/2023

समय 2:00 बजे

हिन्दी विभाग के विभागाध्यक्ष डॉ. कुलवन्त सिंह के द्वारा विभाग के प्राध्यापकों के साथ मीटिंग की गई। विद्यार्थियों में पर्यावरण को समर्पित पोस्टर मेकिंग मुकाबले करवाने के संबंध में प्राध्यापकों को निम्नलिखित दिश-निर्देश दिए गए -

- पोस्टर मेकिंग मुकाबले में विद्यार्थियों को बढ़-चढ़कर भाग लेने के लिए प्रेरित किया गया।
- विद्यार्थियों को पोस्टर मेकिंग के विषय और समय-अवधि के लिए सूचित करना।
- विद्यार्थियों को वातावरण सतुल्य के लिए जागरूक करना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ. कुलवन्त सिंह 
2. डॉ. सुरजीत सिंह 
3. डॉ. सुरजीत कौर 

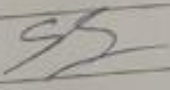
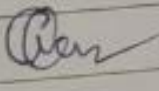
हिन्दी विभाग

दिनांक 14/3/2023समय 2:00 बजे

हिन्दी विभाग के विभागाध्यक्ष डॉ० कुलबन्त सिंह के द्वारा विभाग के प्राध्यापकों के साथ पर्यावरण संरक्षण पर आषण करवाने के संबंध में मीटिंग की गई। विद्यार्थियों को बढ़-चढ़कर भाग लेने के लिए प्राध्यापकों को सूचित किया गया। प्राध्यापकों को निम्नलिखित दिशा-निर्देश दिए गए :-

- विद्यार्थियों को प्रतियोगिता में भाग लेने के लिए प्रोत्साहित करना।
- विद्यार्थियों को वातावरण संतुलन के लिए जागरूक करना।
- प्राकृतिक सौन्दर्य को बनाए रखने के लिए विद्यार्थियों को प्रोत्साहित करना।

मीटिंग में शामिल प्राध्यापक :-

1. डॉ० कुलबन्त सिंह 
2. डॉ० सुरजीत सिंह 
3. डॉ० सुरजीत कौर 

हिन्दी विभाग

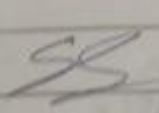
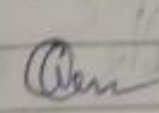
दिनांक 11/4/2023

समय 1:30 बजे

'समय का सदुपयोग' विषय पर सेमिनार करवाने हेतु विद्यार्थियों को और प्राध्यापकों को सूचित करने के सत्र में विभागाध्यक्ष डॉ० कुलबन्त सिंह के द्वारा विभाग के सदस्यों के साथ मीटिंग की गई। मीटिंग के मुख्य उद्देश्य निम्नलिखित हैं:-

- समय का महत्व समझना।
- विद्यार्थियों को जीवन में निपुण बनाने के लिए समय के सदुपयोग पर ध्यान देना।
- विद्यार्थियों को कार्य सूची तैयार करने के लिए प्रेरित करना।

मीटिंग में शामिल प्राध्यापक:-

1. डॉ० कुलबन्त सिंह 
2. डॉ० सुरजीत सिंह 
3. डॉ० सुरजीत कौर 

हिन्दी विभाग

दिनांक : 28/4/2023

समय : 21.00 बजे

हिन्दी विभागाध्यक्ष डॉ० कुलवन्त सिंह के द्वारा विभाग के प्राध्यापकों के साथ 'मध्य - समैस्टर परीक्षा' के संबंध में मीटिंग की गई। मीटिंग में निम्नलिखित दिशा - निर्देश दिए गए :-

'मध्य - समैस्टर - परीक्षा' के प्रश्न - पत्र तैयार करना। पाठ्यक्रम पूरा होने के बाद विद्यार्थियों को पाठ्यक्रम की दोहराई करवाना। सभी विद्यार्थियों का परीक्षाओं में उपस्थित होना आवश्यक है।

प्राध्यापकों को मध्य - समैस्टर - परीक्षा की समय-सारणी से अवगत करवाना। विद्यार्थियों का परीक्षा में उपस्थित होना मुख्य मंत्र होना चाहिए।

मीटिंग में शामिल प्राध्यापक :-

डॉ० कुलवन्त सिंह
डॉ० सुरजीत सिंह
डॉ० गुरजीत कौर

Date of Meeting → 22 Aug 2022 Time - 2.45 to 3. PM

The Meeting of History Department was conducted in the leadership of Dr. Sukhwinder Kaur In which the following issues were discussed.

- * Discussion of Section split.
- * Regarding time - table.
- * Regarding Orientation. Programme.

Proceedings → A new time - table for the even semester was prepared

- * The faculty were provided with the copies of Time - table.
- * Orientation programme 28-29 on dated -2022

PG → Dr. Harjinder Kaur

UG → Dr. Sukhjeet Kaur, Prof. Manjit Singh
H.O.D.

ਮੀਟਿੰਗਮਿਤੀ :- 3 ਸਤੰਬਰ 2022ਸਮਾਂ :- 2.45 ਤੋਂ 3.00

ਭਾਂ: ਮੁਖਿਏਰ ਕੋਰ ਦੀ ਅਗਵਾਈ ਹੇਠ ਮੀਟਿੰਗ ਸਮੂਹ ਸਟਾਫ਼ ਲਾਜ਼ ਕੀਤੀ ਗਈ। ਸਿਸਟਮ ਵਿੱਚ ਹੋਰ ਸਿਖੇ ਮੁੱਦਿਆਂ 'ਤੇ ਵਿਚਾਰ ਕੀਤੀ ਗਈ।

ਮੁੱਦਾ :- ਅਧਿਆਪਕ ਵਿਦੁਸ਼ ਮਲਾਉਣ ਸੰਬੰਧੀ।
Orientation ਪ੍ਰੋਗਰਾਮ ਲਗਾਉਣ ਸੰਬੰਧੀ
Classes ਅਨੁਸ਼ਾਸ਼ਣ ਸੰਬੰਧੀ।

ਕਰਵਾਈ :- ਮਿਤੀ 5 ਸਤੰਬਰ ਨੂੰ ਅਧਿਆਪਕ ਵਿਦੁਸ਼ ਮਲਾਉਣੀਆਂ ਜਾਣਗੀਆਂ, ਜੋ ਕੇ M.A ਭਾਗਯੋਗਿਨੀ ਅਤੇ M.A ਦੂਜੇ ਦੁਆਰਾ ਅਯੋਜਿਤ ਕੀਤਾ ਗਿਆ ਹੈ ਅਤੇ ਇਹ ਸਾਰੇ ਅਧਿਆਪਕ ਆਪਣੀ ਹਾਜ਼ਰੀ ਨੂੰ ਯਕੀਨੀ ਰੱਖਣ।

ਮੀਟਿੰਗ ਵਿੱਚ ਹਾਜ਼ਰ ਹੋਣ ਵਾਲੇ ਅਧਿਆਪਕ :-

ਡਾ. ਹਰਸਿੰਦਰ ਕੋਰ

ਡਾ. ਮੁਖਸੀਤ ਕੋਰ

ਯੂ. ਮਲਸੀਤ ਸਿੰਘ

ਯੂ. ਮਲਸੀਤ ਕੋਰ

Signature
ਵਿਭਾਗ ਮੁਖੀ / (HOD)

ਮੀਟਿੰਗ

ਲੱਖ ਮਿਤੀ 1 ਮਤੰਬਰ 2022 ਨੂੰ ਵਿਭਾਗੀ ਮੀਟਿੰਗ ਮੁੱਖੀ
ਡਾ. ਸੁਖਵਿੰਦਰ ਕੌਰ ਦੀ ਅਗਵਾਈ ਤੇ ਕੀਤੀ ਗਈ।
ਜਿਸ ਵਿਚ ਤੇਰੇ ਨਿਯਮ ਮੁੱਦੇ ਵਿਚਾਰੇ ਗਈ।

ਮੁੱਦਾ → CR ਦੀ ਲਿਖਤ ਮੰਗੀ।

ਵਾਰਣਾਈ →

P.G ਤੇ UG ਦੇ CR ਵਿਚਾਰਨ ਅਧਿਕਾਰ
ਆਪਣੇ ਚੱਥਰ ਤੇ
ਲਿਖਤ ਕਰਨਗੀ।

P.G ਤੇ UG, CR → M.A first → ਤੁਸੀਂ ਕੌਰ
ਸਰਮਯਾਨ ਮਿੱਥ

M.A Second → ਵੀਰਯਾਨ ਕੌਰ ਵੀਰਯਾਨ ਕੌਰ
ਗਰਬੀਤ ਮਿੱਥ ਗਰਬੀਤ ਮਿੱਥ

ਮੀਟਿੰਗ ਵਿਚੋਂ ਗੁਜਰੇ ਹੋਏ ਅਧਿਕਾਰ →

ਡਾ. ਹਰਜੀਤ ਕੌਰ

ਡਾ. ਸੁਖਜੀਤ ਕੌਰ

ਮੁੱਖ ਮਨਜੀਤ ਮਿੱਥ

ਮੁੱਖ ਹਰਜੀਤ ਕੌਰ

ਮੁੱਖ ਮਨਦੀਪ ਕੌਰ

M. Kaur

S. Kaur
ਵਿਭਾਗ ਮੁੱਖੀ

ਮੀਟਿੰਗ

ਅੱਥ ਮਿਤੀ 1 ਸਤੰਬਰ 2022 ਨੂੰ ਵਿਭਾਗੀ ਮੀਟਿੰਗ ਮੁੱਖੀ
ਗ. ਸੁਖਵਿੰਦਰ ਕੌਰ ਦੀ ਅਗਵਾਈ ਹੇਠ ਕੀਤੀ ਗਈ।
ਜਿਸ ਵਿਚ ਹੇਠ ਲਿਖੇ ਮੁੱਦੇ ਵਿਚਾਰੇ ਗਏ।

ਮੁੱਦਾ → CR ਦੀ ਨਿਯੁਕਤੀ ਮੰਗੀ।

ਕਾਰਵਾਈ →

P.G ਤੋਂ UG ਦੇ CR ਇੰਚਾਰਜ ਅਧਿਆਪਕ
ਆਪਣੇ ਯੱਥਰ ਤੇ
ਨਿਯੁਕਤ ਕਰਨਗੇ।

P.G ਤੋਂ UG, CR → M.A First → ਤੁੱਥੀ ਕੌਰ
ਪਰਮਪਾਲ ਸਿੰਘ

M.A Second → ਵੀਰਪਾਲ ਕੌਰ ਵੀਰਪਾਲ ਕੌਰ
ਗੁਰਪ੍ਰੀਤ ਸਿੰਘ ਗੁਰਪ੍ਰੀਤ ਸਿੰਘ

ਮੀਟਿੰਗ ਵਿੱਚ ਹਾਜ਼ਰ ਹੋਣ ਵਾਲੇ ਅਧਿਆਪਕ →

ਗ. ਸੁਖਵਿੰਦਰ ਕੌਰ

ਗ. ਸੁਖਜੀਤ ਕੌਰ

ਮੁ. ਮਨਜੀਤ ਸਿੰਘ

ਮੁ. ਕਮਲਦੀਪ ਕੌਰ

ਮੁ. ਮਨਦੀਪ ਕੌਰ

(Signature)

(Signature)
ਵਿਭਾਗੀ ਮੁੱਖੀ

Meeting

Date - 22-9-2022

Time - 2:45 p.m.

The meeting of History Department was conducted in the leadership of Dr. Sukhinder Kaur

Agenda :- celebration of Gandhijyanti & Regarding Quiz competition

Proceedings Gandhi - Tyanti celebrated on Dated - 1 Oct. 2022.

Quiz Competition on Dated - 8 Oct. 2022.

Organizing Team (Students)

Dr. Harjinder Kaur	Manpreet Kaur
Prof. Manjit Singh	Happy Kaur
Prof. Mandeep Kaur	Usha Rani
	Veerpal Kaur
	Veerpal Kaur

Meeting in the Presence of

Dr. Harjinder Kaur	
Dr. Sukhjit Kaur	
Prof. Manjit Singh	
Prof. Rupinder Kaur	
Prof. Mandeep Kaur	
	H.S.P.

MEETING

Time - 2:50 to 3:05pm

The Meeting is held on 6 Oct. 2022. with faculty members and crs. to discuss the following Agenda.

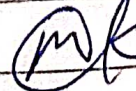
"The agenda of the meeting is".

1. Discussion regarding activities for students and their problems.
2. Feedback of new Students (B.A. Ist).
3. Syllabus Report.

- PROCEEDINGS:
1. All The Incharge will be take feed back to their class CR'S.
 2. All the faculty members will complete their monthly Syllabus in the given time.
 3. All the Incharges discuss regarding problems with the CR'S.

Faculty Members who attend the meeting.

1. Dr. Harjinder Kaur.
2. Dr. Subhjit Kaur.
3. Prof. Manjit Singh.
4. Prof. Rupinder Kaur.
5. Prof. Mandeep Kaur.



 H.D.O.

Date of Meeting - 28 Oct. 2022

Time - 2:45 Pm to 3:00 Pm

The meeting of History department was conducted in Leadership of Dr. Subhinder Kaur.

In which the following issues were discussed:-

1. Regarding Inter class/ Debate.
2. Discussion regarding models

PROCEEDING →

1. Inter class Debate on 4 Nov. 2022.
Topic Based on - books are better than Television
2. All the faculty members will take model to the till date.

The following faculty members who attend the meeting.

1. Dr. Subhinder Kaur^{as}
2. Prof. Manjeet Singh^{of HOD}
3. Prof. Rupinder Kaur.
- Prof. Mandeep Kaur.

Recd

@Kaur

S. J. Paul
H.O.D

ਮੀਟਿੰਗ

ਸਮਾਂ :- 2:40 P.M. To 3:00 P.M.

ਅੱਜ ਮਿਤੀ 15 ਨਵੰਬਰ 2022 ਨੂੰ ਵਿਭਾਗ ਮੁੱਖੀ ਡਾ. ਸੁਖਵਿੰਦਰ ਕੌਰ ਦੀ ਅਗਵਾਈ ਹੇਠ ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ। ਜਿਸ ਵਿੱਚ ਹੇਠ ਲਿਖੇ ਮੁੱਦੇ ਤੇ ਵਿਚਾਰ ਕੀਤੀ :-

ਮੁੱਦਾ :- ਮਿਲੇਬਸ ਰਿਪੋਰਟ ਮੈਂਬਰੀ ਅਤੇ ਘਰੇਲੂ ਖ਼ਰੀਦਿਆਂ ਮੈਂਬਰੀ।

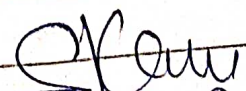
ਕਾਰਵਾਈ :- ਅਧਿਆਪਕ ਸਾਹਿਬਾਨ ਆਪਣੇ ਮਿਲੇਬਸ ਮੈਂਬਰੀ ਰਿਪੋਰਟ ਮਿਤੀ 20 ਨਵੰਬਰ ਤੱਕ complete ਕਰਨ।

ਘਰੇਲੂ ਖ਼ਰੀਦਿਆਂ ਨਵੰਬਰ 29, ਨੂੰ ਸ਼ੁਰੂ ਤੋਂ ਹੋ ਜਾ ਰਹੀਆਂ ਹਨ, ਜਿਸ ਮੈਂਬਰੀ ਇਨਚਾਰਜ ਅਧਿਆਪਕ ਆਪਣੇ ਖ਼ਰੀਦ-ਪੱਤਰ ਮਿਤੀ 21 ਨਵੰਬਰ ਤੱਕ ਤਿਆਰ ਕਰਕੇ ਵਿਭਾਗ ਮੁੱਖੀ ਕੋਲ ਸਮਾਂ ਕਰਵਾਉਣ।

ਮੀਟਿੰਗ ਵਿੱਚ ਹਾਜ਼ਰ ਹੋਣ ਵਾਲੇ ਅਧਿਆਪਕ

ਡਾ. ਹਰਜਿੰਦਰ ਕੌਰ
 ਡਾ. ਮਨਜੀਤ ਸਿੰਘ
 ਡਾ. ਰੁਪਿੰਦਰ ਕੌਰ
 ਡਾ. ਮਨਦੀਪ ਕੌਰ





 ਵਿਭਾਗ ਮੁੱਖੀ

MeetingTime: - 2:45 PM to:Date of meeting :- 7 Dec, 2022

A meeting of History department was conducted in the leadership of Dr. Sukhwinder Kaur.

Agenda :- Regarding Evaluation of exams.

Proceedings :- Teachers are informed to check their paper on dated 15 Nov, 2022 and submit them Secrecy Branch.

The following faculty members will attend the meeting :-

Dr. Sulchjit Kaur & V

Pro. Rupinder Kaur

Pro. Mandeep Kaur

RS

@Kaur

S Kaur
H.O.D.

Date of Meeting - 1 Feb 2023
Time of Meeting - 2:00 pm to 2:15 pm

A meeting was held under the guidance of Dr. Sukhwinder Kaur, in which the following agenda was discussed.

Agenda ÷ Regarding start the classes
Regarding syllabus

⇒ It was discussed that the class-incharge will be appointed.

Proceeding ÷ classes are starting on
Dated 6 Feb 2023

⇒ The following faculty member were appointed on the class-incharge of their respective classes ÷

Dr. Harjinder Kaur.

M.A. Ist

Prof. Manjit Singh

M.A. 2nd & 3rd

Prof. Mandeep Kaur

B.A. Ist

Dr. Sukjit Kaur

B.A. 2nd

Prof. Rupinder Kaur

B.A. 3rd

(Signature)

(Signature)

(Signature)

(Signature)
H.O.D.

20 Feb - 2023[MEETING]

All the faculty members and the CR of P.G. sat together under the Guidance of H.O.D. Dr. Sukwinder Kaur discuss the following agenda.

Agenda - Regarding Sports meet.

Proceeding :- Sports meet will be held on 24 Feb. 2023 organized by P.G. Department of History, Mathematics, Department of Library & Information Science. All

Assigned duties regarding Sports meet

Dr. Harjinder Kaur

Prof. Mandeep Kaur. @kaur

Prof. Manjeet Singh

Happy Kaur

Parvinder Singh

Veerpal Kaur

Gurpreet Singh

Happy K

Parvinder Singh

- Veerpal Kaur

- Gurpreet Singh.

S. Kaur
H.O.D.

Date of meeting → 03 March 2023

Time of meeting → 2:40 Am to 2:58 Pm

All the faculty members and the C.R. of P.G. Set together under the guidance of H.O.D. of Dr. Sukhwinder Kaur discuss the following agenda.

Agenda → Regarding two days trip.

Proceeding → The trip will going on 18-19 March at the Shri Amritsar Sahib.

Organizing Team →

Dr. Harjinder Kaur

Dr. Sukhjit Kaur

Prof. Manjit Singh

Prof. Rupinder Kaur

Prof. Mangleep Kaur

Shruti

Date of meeting → 7 March 2023

Time of meeting → 2:45 P.m. to 3:00 P.m.

The meeting of History Department was conducted in the leadership of Dr. Sukhwinder Kaur.

Agenda ÷ Regarding guest lecture.

Proceedings: Lecture on personality development under Capacity Building Programme.

Lecture delivered by Dr. Nirmal Rambhai College Sangrur on dated 11 March 2023.

Organizing Team: (Refreshment duty)
Pro. Rupinder Kaur

Welcome: Dr. Sukhwinder Kaur

Dr. Harjinder Kaur

22/3/23

Discipline: Pro. Manjeet Singh

Pro. Mandeep Kaur

S/Kaur

Date of meeting: - 15 March 2023

Time of meeting: - 2.45 PM - 3.00 PM

The meeting of History Department was conducted in the leadership of Dr. Sukhwinder Kaur.

Agenda :- Regarding Parents Teacher meet.

Proceedings :- Parents Teacher meet will be held on 18 March 2023 organized by P.G. Department of History.

Assigned Duties Regarding PTM

Dr. Harwinder Kaur [meeting hall] 2/12
Prof. Rupinder Hall [RKW]

Prof. Mansdeep Kaur [Receiving] (nkr)
Prof. Manjit Singh [Refreshment] (H.O.L)

H.O.L

Session : 2022-23

classmate

Date

Page

Department of Library and Information Science

Venue → Library & Information Science Department

Date

Minute of the Meeting

All the faculty members of the department of LIS Assembled to discuss the matters related to commencement of class Buis & M.LIS. The main points discussed in the meeting are as under

- Discuss the timetable to be implemented. w
- Syllabi were also analysed according to time frame.
- Distribution of Papers/ Subjects to teachers according to their subjects interests & Teaching capability.
- Discussed the requirements regarding the infrastructure & equipment.
- Different activities to be conducted in the new session.

Head
Dept. of Library & Information Science
Guru Nanak College, Budhlada (Mansa)

Session : 2022-23

Department of LIS
Venue - Library and Information Science
department

Date -

Minute of the meeting

A general meeting of HOD (Head of dept.) and class representative of both B.LIS & M.LIS were held.

The main points discussed in the meeting about:

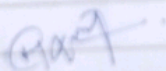
- General discussion about their class problems
- Regarding their syllabus how many topics covered or yet to be covered.
- Any problem regarding teacher/student

Dr. Harvinderjeet Singh (Head of Dept)

Dr. Inderjit Singh

Pro. Gurpreet Singh

Conf



Head

Dept. of Library & Information Science

Guru Nanak College, Budhlada (Mansa)

Session: 2022-23

classmate

Date _____
Page _____

Department of Library and Information Science

Venue:- Library and Inf. Sci. department

Date:- Oct, 12, 2022

Minute of the Meeting

All the faculty members of the dept. of LIS assembled to discuss the following agenda:-

- Discussed about student related matter regarding study
- The strategy to be adopted to find the slow learner and advance learner
- Plan out the Boost up classes for advance learners and remedial classes for slow learner
- Discussed the matter about the completion of syllabus and different problems faced by the teachers.
- Discussed about the University Examination forms to be filled by the students.
- Discussed the date of MST, Exam Criteria of MST etc.

Dr. Harvinderjeet Singh (Head of Dept)

Dr. Indrajit Singh

Pro. Gurpreet Singh

Head

Dept. of Library & Information Science
Guru Nanak College, Budhlada (Mansa)

Session: 2022-23

classmate

Date

Page

Department of Library and Information Science

Date: Jan 10, 2023

Meeting of faculty members of department of Library and Information Science was held in department of Library and Information Science. The following points were discussed during the meeting:

1) MST-I- $\frac{1}{2}$ syllabus in Feb 23.

2) Discussing about syllabus of M.Lib

3) Information given to the teachers to boost up the syllabus.

4) Discuss about MST

* Dr. Harvinderjeet Singh (Head of Department)

* Assistant Professor: Gurpreet Singh

* AP. Indrajit Singh

Head
Dept. of Library & Information Science
Guru Nanak College, Budhlada (Mansa)

Session - 2022-23.

Department of LIS

Venue :- Library and Information Science department.

Date :- 10 March, 2023

Minute of the meeting.

A general meeting of HOD (Head of the department) and class representative of both B.LIS and MLIS were held. The main points discussed in the meeting about

- General discussion about their class problems.
- Regarding their syllabus how many topics concerned or yet to be concerned.
- Any problem regarding teacher/student.

Dr. Harvinderjeet Singh (Head of Dept)

Dr. Inderjit Singh

Dr. Gurbhreet Singh

Head
Dept. of Library & Information Science
Guru Nanak College, Budhlada (Mansa)

Session 2022 - 23

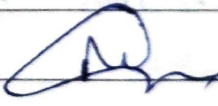
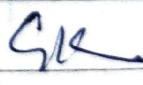
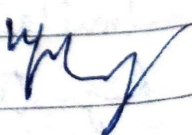
DATE

PAGE

22/8/2022

A Meeting is held regarding the time-table of the all the staff members of the department.

The following staff members were present in meeting.

- ① Dharminder Singh 
- ② Dr Tanupreet Kaur 
- ③ Manisha Rani 
- ④ Komal Rani 
- ⑤ Gurpreet Kaur 
- ⑥ Dr Happy Kaur 

Head

Department of Mathematics

Sri Nandan College, Budhida

1/9/2022

A meeting is held regarding classes of M.Sc (Mathematics) and orientation program for M.Sc-I. Different duties were assigned to different teachers.

M.Sc Time table - Manisha Rani
Orientation program - Dharminder Singh

Class Incharges:-

M.Sc-I - Dharminder Singh
M.Sc-II - Dr. Happy Kumar

Following were present in the meeting

Dharminder Singh

Manisha Rani

Dr. Tansuheet Kaur

Gaganpreet Kaur

Komal

Amberpreet Kaur

Head

Department of Mathematics

Guru Nanak College, Buhhlada

13 Sept. 2022

A Departmental meeting is called to organise a Orientation program in the department on 15 September, 2022.

The following staff members were present.

Dr Happy Kumar

Manisha Rani

Gaganpreet Kaur

Gurpreet Kaur

Dr Tarnpreet Kaur

Kamal Rani

Guru Nanak College, Budhlada

Notice

All the Students are informed that the Department of Mathematics is organizing an Orientation programme on 15 September, 2022. The students are advised to attend the programme.

Head
Department of Mathematics
Guru Nanak College, Budhlada
HOD

2 Nov. , 2022

DATE: / / 20
PAGE NO.

A meeting is held to conduct
a guest lecture in
Department of Mathematics
on topic 'stubble burning'
Duties assigned to faculty members:

Guest invitation — Dr. Tanupreet Kaur
Stage Conduct — Manisha Rani
Discipline — All staff members.

Guru Nanak College, Budhlada

Notice

All the Students are informed that a Guest lecture is going to be held
on 4th november ,2022 in the Department of Mathematics.

The students are advised to participate in this lecture.

Head
Department of Mathematics
HOD

Department of Mathematics

4 Nov, 2022

Page No.
 DATE : / / 20
 PAGE NO.

A meeting was held with the staff members on the discussion of guest lecture on life and teachings of Shri Guru Nanak Dev ji by Dr. Rajinder Kaur.

for this following teachers were assigned duties -

- ① For Invitation - Gurpreet Kaur Oberoi
- ② organiser - Dr. Happy Kumar

Guru Nanak College, Budhlada

Notice

All the Students are informed that a Guest lecture is going to be held on 7th november, 2022 in the Department of Mathematics on topic "Life and teachings of Shri Guru Nanak Dev ji". The students are advised to participate in this lecture.

Head

Guru N

HOD

Department of Mathematics

7 Nov. , 2022

Departmental Meeting regarding
Two day workshop on
basic mathematics in
Commerce department on 11-12
Nov. , 2022.

The Speakers for this workshop

- ① Manisha Rani
- ② Dharminder Singh

Guru Nanak College, Budhlada

Notice

All the Students are informed that the Department of Mathematics collaboration with
Department of Mathematics is organizing a two day workshop on Basic Mathematics
from 11-12th nov, 2022. The students are advised to attend the workshop .

Head
Department of Mathematics
Guru Nanak College, Budhlada
Department of Mathematics

14 Nov., 2022

ਦਿਭਾਗ ਏਕ ਪਾਠੇ ਪ੍ਰੀਖਿਆਵਾਂ ਮੈਂਬਰੀ
ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ । ਮਧਿਮਾਪਤ ਮਾਹਿਥਾਕਾ
ਪ੍ਰੋਫੈਸਰ ਪੰਤਰ ਬਨਾਉਣ ਲਈ ਮੀਟਿੰਗ
ਕੀਤੀ ਗਿਆ । ਗਣਿਤ ਦਿਭਾਗ ਦੇ
Msc Math ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਦੇ
Seminar ਲੈਣ ਮੈਂਬਰੀ ਮਾਤੇ
ਪ੍ਰੀਖਿਆਵਾਂ ਲਾਗੂ ਕੀਤੇ ਗਏ ਮੈਂਬਰੀ
ਕਿਉਂਕਿ ਲਗਾਤਾਰ ਗਈ ।

ਜੋ ਵਿਖੇ ਮਧਿਮਾਪਤ ਮਾਹਿਥਾਕਾ ਦੀ
ਕਿਉਂਕਿ ਲਗਾਤਾਰ :-

MST Datasheet - Dharminder Singh
Examination form - Manisha Rani
Dr. Tanupreet Kaur
Seminar - Dr. Happy Kumar

12

Department of Mathematics
Jalandhar

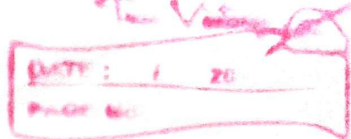
24 Nov., 2022

A Departmental meeting Regarding
the MST of Msc Mathematics
students was done with all
staff members. The duty of
making Datasheet was given to

- 1) Dr. Happy Kumar
- 2) Dharmender Singh

Department of Mathematics
and "93, Bhada

12 Dec, 2022



ਗਦਿਤ ਦਿਤਾਗ ਦੇ ਸੁਖੀ ਦੋਸ਼ ਘਰੇਲੂ ਪ੍ਰੀਖਿਆਵਾਂ
ਦੀਆਂ ਮਦਾਰਤੁ ਬਿਜਲਾ ਸਮਾਂ ਰਹਾਇਸ਼
ਮੰਦੀਪੀ ਭੀਟਿਗ ਸੁਖੀ ਗਈ 1 ਦੋਸ਼-
ਦੋਸ਼ ਰਸਮਾਂ ਦਾ ਮੰਦਰੁਨੀ ਮੁਕਾਬਲੇ
ਸਮਾਂ ਰਹਾਇਸ਼ ਕਈ ਰਿਤਾ ਗਿਲਾ
ਹਿਜ ਮੰਦੀਪੀ ਤੇ ਸਿਖ ਮਧਿਲਾਪਰ
ਮਾਹਿਥਾਨਾ ਦੀ ਡਿਊਟੀ ਕਰਾਈ
ਕਾਈ ਤੇ ।

ਘਰੇਲੂ ਪ੍ਰੀਖਿਆ ਮਦਾਰਤੁ ਬਿਜਲਾ - ਗਗਨਪ੍ਰੀਤ ਦੇ
ਮੰਦਰੁਨੀ ਮੁਕਾਬਲੇ - ਕੁਲ ਗਈ ਪਰ

14

Head
Dep. Insp. of Police
Gandhinagar Police Station, Rudhlada

4 Feb 2023

DATE: / / 20
PAGE No.

The HOD of the Department called a meeting for new Semester start of students of All classes. In this meeting the main discussion was on making of Time-table of All classes.

For making of time table the duty was assigned - to

- 1) Dr. Haply Kumar Hap
- 2) Gurpreet Kaur Gaur
- 3) Kamal Rani K

HOD
Department of Mathematics
Chandigarh College, Budhlada

21 Feb. 2023

ਗੱਜ ਦੀ ਇਸ ਮੀਟਿੰਗ ਵਿੱਚ ਸਪੋਰਟਸ
ਮੀਟ ਅਤੇ ਗੇਮਟ ਲੈਕਚਰ ਕਰਵਾਉਣ ਮੰਗੀ
ਹੈਂਡ ਲਿਖੇ ਰਸਪਿਕਾਪਕ ਮਾਹਿਦਾਨਾਂ ਦੀ ~~ਲਿਖੀ~~
ਲਗਾਈ ਗਈ। duty

ਸਪੋਰਟਸ - ਮੀਟ : ~~ਕਿਸ~~ ਟਿਗਗਨੀ ਹੇਂਡ
ਧਰਮਿੰਟਰ ਸਿੰਘ
ਗਗਨਪ੍ਰੀਤ ਕੌਰ (ਮਹਾਰਾਜ)
ਗੁਰਪ੍ਰੀਤ ਕੌਰ (ਮਹਾਰਾਜ)

ਗੇਮਟ ਲੈਕਚਰ : ਟਿਗਗਨੀ ਹੇਂਡ
ਡਾ. ਤਨੁਪ੍ਰੀਤ ਕੌਰ (ਮਹਾਰਾਜ)
ਡਾ. ਹੰਧੀ ਕੁਮਾਰ (ਮਹਾਰਾਜ)
ਕੇਮਲ ਗਣੀ (ਮਹਾਰਾਜ)

Guru Nanak College, Budhlada

Notice

All the Students are informed that the Department of Mathematics is organizing A Sports meet on 26th feb, 2023. Interested students are advised to give their names to Ms. Manisha rani .

HOD
Department of Mathematics
Budhlada

1 March, 2023

A Meeting was held with the staff members to organise a Speech Competition on Gender Discrimination on 3 March, 2023.

The following staff members were present.

- 1) Gurpreet Kaur
- 2) Komal Rani
- 3) Manisha Rani
- 4) Dr. Tanupreet Kaur
- 5) Dr. Happy Kumar

Guru Nanak College, Budhlada

Notice

The Students of M.sc I and M.sc II Mathematics are informed that there will be a speech competition on Gender Discrimination on 3rd march, 2023.

Interested students are advised to give their names to Miss Gurpreet kaur.

Head
Department of Mathematics
Guru Nanak College, Budhlada

24/4/2023

True Vision
DATE: / / 20
PAGE NO.

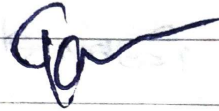
A meeting is held regarding Mid semester test. It was decided in the meeting to start M.S.T from 2/5/2023 of M.Sc I and M.Sc II. Regarding M.S.T Different duties were assigned.

Date sheet: - Dr. Tanupreet Kaur
M.S.T. Coordinator - Manisha Rani

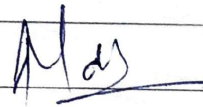
15/6/2023

ਗਹਿਤ ਇਤਾਹਾ ਦੇ ਸੁਖੀ ਵੇਲੇ ਪੁਰੀਦਰਮਣੀ
ਦੇ ਧੰਪਰੇ ਫੈਰ ਮੇਧੀ ਮੀਟਿੰਗ ਹੋਈ
ਗਈ। ਮੀਟਿੰਗ ਵਿੱਚ ਇਹ ਦੱਸਿਆ ਗਿਆ ਕਿ
ਸਿਸ ਦੀ ਕਲਾਮ ਤੋਂ ਨੇ ਮਾਫਿਕਾਪਰ ਪੜ੍ਹਾਉਣ
ਕੀ ਉਹ ਜੀ ਉਨ੍ਹਾਂ ਦੇ ਪੁਰੀਦਰਮਣੀ ਵੇਲੇ
ਆਪ ਧੰਪਰੇ ਚੌਰ ਕਰੇਗਾ। ਇਸ ਮੀਟਿੰਗ ਵਿੱਚ
ਠੇਕੇ ਲਿਖੇ ਮਾਫਿਕਾਪਰ ਗਾਮਫ਼ ਸਕਾ
D ਡਾ. ਜੈਪੀ ਕੁਮਾਰ

(2) ਡਾ. ਤਤਪ੍ਰੀਤ ਕੌਰ



(3) ਸ਼੍ਰੀ ਮਨੀਸ਼ਾ ਗਣੀ



(4) ਯਗਮਿੰਦਰ ਸਿੰਘ

ਮੀਟਿੰਗ

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Date: / /

ਮੈਂਬਰ ਮਿਤੀ 28-05-2022 ਨੂੰ ਵਿਭਾਗੀ ਮੀਟਿੰਗ ਹੋਈ ਜਿਸ ਵਿਚ ਨਿਮਨਲਿਖਤ ਮੁਕੱਦਮਿਆਂ 'ਤੇ ਫੈਸਲਾ ਕੀਤਾ ਗਿਆ।

1. ਮੈਂਬਰ. ਏ. ਭਾਗ ਧਾਰਮਿਕ ਤੇ ਦੂਜੇ ਥਾਵਾਂ ਵਿਸ਼ੇਸ਼ ਨਜ਼ਾਰਤਾਂ ਲੈਣ ਸਬੰਧੀ
2. ਮੈਂਬਰ 2022-23 ਦੇ ਮੈਂਬਰ. ਏ. ਰਾਖਵੇਂਦਿਆਂ ਸਬੰਧੀ
3. ਘਰੇਲੂ ਪ੍ਰੀਖਿਆਵਾਂ ਥਾਵਾਂ ਉੱਤੇ ਪੱਤਰੀਆਂ ਸਮੇਤ ਰਹਿਣਾ ਉਣ ਸਬੰਧੀ।

ਨਗਰਪਾਲਿਕਾ

ਜ਼ਿਲ੍ਹਾ ਕੋ

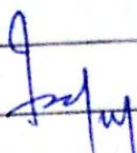
ਰਾਜਕੋਟ ਕੋ

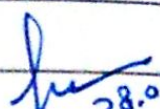
ਸਪਰਸ਼ਕੀਤ ਕੋ

ਸਦਾਸ਼ਕਤੀ

ਘਰੇਲੂ ਕੋ

ਮਾ. ਮੈਂਬਰ ਕਮਿਸ਼ਨਰ


ਸਪਰਸ਼ਕੀਤ ਕੋ


28.05.21

(ਤਾ. ਰਾਜਨੀਤੀ. ਕੋ)

ਮੀਟਿੰਗ

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ਅੱਜ ਮਿਤੀ 5-08-2022 ਵਿਭਾਗੀ ਮੀਟਿੰਗ ਹੋਈ ਜਿਸ ਵਿੱਚ ਵਿਭਾਗੀ ਮੁਖੀ ਅਤੇ ਮੈਂਬਰਾਂ ਦੇ ਵਾਕਿਆਤ ਮੁਖੀ ਦੁਆਰਾ ਕੀਤੀ ਗਈ। ਖਾਸ ਤੌਰ 'ਤੇ ਹਰੇ ਅਧਿਆਪਕ ਸਾਹਿਬਾਨ ਆਪਣੇ ਅਹੁਦੇ ਦਾ ਸਤਿਕਾਰ ਰੱਖੇਗਾ। ਵਿਭਾਗ ਦੁਆਰਾ ਇਹੋ ਕਾਰਜ ਨੂੰ ਸਮੇਂ-ਸਮੇਂ 'ਤੇ ਪਰਖਾਏਗਾ। ਮੈਂਬਰਾਂ ਦੇ ਵਾਕਿਆਤ ਮੁਖੀ ਸਾਰੇ ਅਧਿਆਪਕ ਸਾਰੇ ਆਪਣੇ ਸਾਹਿਬਾਨ ਹੋਣ।

ਜਤਿੰਦਰ ਕੌਰ

ਕਮਲਾ ਕੌਰ

ਰੀਤਿਕਾ ਕੌਰ

ਵਿਸ਼ਵ ਕੌਰ

ਮਨਦੀਪ ਕੌਰ

ਮਾਨੀ ਕੌਰ

ਜਿਤਪਾਲ

05.08.22

ਮੁਖੀ

ਪੰਜਾਬੀ ਵਿਭਾਗ

ਲੱਸ ਮਿਤੀ 12-09-22 ਨੂੰ ਇਕਾਗ ਦੀ ਜੀਟਿਕ ਡਾਂ ਮੁਕਾਬਲੇ ਮਿਲਾਈ
ਲਗਾਤਾਰੀ ਲਾਜ਼ਮੀ ਹੋਈ। ਇਸ ਜੀਟਿਕ ਵਿੱਚ ਸੇਸ਼ 2022-23
ਦੇਸ਼ ਨਿਰਭਰਤਾ ਨੂੰ ਅਧਿਕਾਰਾਂ ਨੂੰ ਲਗਾਤਾਰੀ ਲਾਜ਼ਮੀ ਸਮਾਜਾਂ ਦੇ
ਇਕਾਗ ਦੇ ਸਿੱਖਿਆ ਸ਼ੈਲੀ ਰਾਹੀਂ। ਇਹ ਇਕਾਗ ਦੁਆਰਾ ਸ਼ੈਲੀ
ਲਾਜ਼ਮੀ ਦੀ ਵਿਵਸਥਾ ਸੁਫਲਿਤ, ਲਾਜ਼ਮੀ ਲਾਜ਼ਮੀ ਨਤੀਜਿਆਂ ਦੇ ਸਿੱਖਿਆ
ਦੀ ਫਲਿਤ ਇਕਾਗ ਕਰਕੇ ਸਮਾਜ ਕਰਕੇ ਦੀ ਸਿੱਖਿਆ ਹੋਵੇਗੀ।

1. ਬੀ. ਏ. ਡਾਂ ਪਹਿਲਾ

- (i) ਪੀਸਾਈ (ਲਾਜ਼ਮੀ) - ਪ੍ਰੋ. ਗੁਰਦੀਪ ਸਿੰਘ, ਪ੍ਰੋ. ਸੁਖਜੀਤ ਕੌਰ
(ii) ਪੀਸਾਈ (ਮਾਹਿਤ) - ਪ੍ਰੋ. ਗੁਰਦੀਪ ਕੌਰ, ਪ੍ਰੋ. ਸੁਖਜੀਤ ਕੌਰ

2. ਬੀ. ਏ. ਡਾਂ ਦੂਜਾ

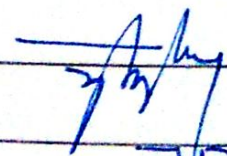
- (i) ਪੀਸਾਈ (ਲਾਜ਼ਮੀ) - ਪ੍ਰੋ. ਬੀਰਬਾਲ ਕੌਰ, ਸੁਖਜੀਤ ਕੌਰ
(ii) ਪੀਸਾਈ (ਮਾਹਿਤ) - ਡਾ. ਜਤਿੰਦਰ ਕੌਰ, ਪ੍ਰੋ. ਲਗਾਤਾਰੀ ਕੌਰ

3. ਬੀ. ਏ. ਡਾਂ ਤੀਜਾ

- (i) ਪੀਸਾਈ (ਲਾਜ਼ਮੀ) - ਪ੍ਰੋ. ਲਗਾਤਾਰੀ ਕੌਰ, ਪ੍ਰੋ. ਲਗਾਤਾਰੀ ਸਿੰਘ
(ii) ਪੀਸਾਈ (ਮਾਹਿਤ) - ਡਾ. ਬਲਜਿੰਦਰ ਕੌਰ, ਪ੍ਰੋ. ਕੌਰ

4. ਲੱਸ. ਏ. ਪੀਸਾਈ

- (i) ਡਾਂ ਪਹਿਲਾ (ii) ਡਾਂ ਦੂਜਾ - ਪ੍ਰੋ. ਸੁਖਜੀਤ ਕੌਰ
(iii)



ਸੂਚੀ
ਪੀਸਾਈ ਇਕਾਗ

ਅੱਜ ਮਿਤੀ 20-02-2023 ਨੂੰ ਅੰਤਰ-ਰਾਸ਼ਟਰੀ ਮਾਤ-ਭਾਸ਼ਾ ਦਿਵਸ ਨੂੰ ਸਮਰਪਤ ਕਰਦਾ ਹੋ ਜੈਮੀਨਾਰ "ਪੰਜਾਬੀ ਮਾਂ-ਬੋਲੀ ਅਤੇ ਗੁਰਮੁਖੀ ਲਿਪੀ": ਸਥਿਤੀ ਅਤੇ ਸੰਭਵਨਾਵਾਂ" ਲਈ ਵਿਭਾਗੀ ਮੀਟਿੰਗ ਕੀਤੀ ਗਈ। ਇਸ ਸਬੰਧੀ ਨਿਮਨਲਿਖਤ ਕਮੇਟੀਆਂ ਬਣਾਈਆਂ ਗਈਆਂ ਤਾਂ ਜੋ ਜੈਮੀਨਾਰ ਵਿਚੀਓਂਪ ਦੰਗ ਅਤੇ ਅਨੁਸ਼ਾਸਨਬੱਧ ਤਰੀਕੇ ਨਾਲ ਕਰਦਾ ਹੋਵਾਂ ਜਾਂ ਸਕੇ:-

1. ਰਿਟੈਨੇਸ਼ਨ ਕਮੇਟੀ - ਚੋ. ਅਮੀਨਦਰ ਬੋਰ
- ਚੋ. ਜਗਜੀਤ ਬੋਰ
2. ਸਟੇਜ-ਸੰਚਾਲਨ ਕਮੇਟੀ - ਚੋ. ਗੁਰਦੀਪ ਸਿੰਘ
- ਚੋ. ਗੁਰਜੀਤ ਬੋਰ
3. ਅਨੁਸ਼ਾਸਨ ਕਮੇਟੀ - ਚੋ. ਹਰਿਪੰਨ ਬੋਰ
- ਚੋ. ਮੁਖਜੀਤ ਬੋਰ
- ਡਾ. ਬਲਜੀਤ ਬੋਰ
4. ਟੋਲੈਂਸ਼ੀਅਰ ਅਤੇ ਆਨ-ਲਾਈਨ ਪੇਸ਼ਕਾਰੀ - ਚੋ. ਬੀਰਪਾਲ ਬੋਰ
- ਚੋ. ਬੀਰਪਾਲ ਬੋਰ
5. ਵਾਈ. ਫਾਈ ਅਤੇ ਸਭਿੰਨ ਸਿਸਟਮ ਦਾ ਪ੍ਰਬੰਧ - ਚੋ. ਅਵਤਾਰ ਸਿੰਘ
- ਚੋ. ਆਨੰਦ ਦਫਤਰ

ਮੀਟਿੰਗ

ਅੱਜ ਮਿਤੀ 1-03-2023 ਨੂੰ ਇਹਨੀ ਮੀਟਿੰਗ ਹੋਈ। ਇਸ ਮੀਟਿੰਗ ਵਿਚ ਕੋਰ ਤਾਜ ਸਕੱਤਰ ਦੇਸ਼ੀ ਨੂੰ ਇਹਨੀਆਂ ਵਿਆਖਿਆ ਕੋਰ ਦੇ ਕਾਰਜਾਂ ਸਹੀ ਦੰਗ ਤਾਜ ਅਤੇ ਸਕੱਤਰ ਕਰਨ ਨਈ ਨਿਮਨਲਿਖਤ ਅਵਿਆਪਕ ਸਾਹਿਬਾਨ ਦੀ ਡਿਊਟੀ ਲਗਾਈ ਗਈ ਹੈ:

ਅਵਿਆਪਿ ਯਾਗਨਾ - ਯੋ. ਬੀਰਪਾਲ ਸੇਰ ^{ਖ. ਕੋ}

ਅਵਿਆਪਿ ਦੁਜਾ - ਯੋ. ਅਵਤਾਰ ਸਿੰਘ

ਅਵਿਆਪਿ ਤੀਜਾ - ਯੋ. ਗੁਰਪ੍ਰੀਤ ਸੇਰ ^{ਗੁਰਪ੍ਰੀਤ ਕੋ}

ਅਵਿਆਪਿ ਚੌਥਾ - ਯੋ. ਅਨੰਦ ਦਰਸਨ

ਅਵਿਆਪਿ ਪੰਜਵਾਂ - ਯੋ. ਸੁਖਜੀਤ ਸੇਰ ^{ਸੁਖਜੀਤ ਕੋ}

ਅਵਿਆਪਿ ਛੇਵਾਂ - ਯੋ. ਸਪਰਜੀਤ ਸੇਰ ^{ਸਪਰਜੀਤ ਕੋ}

ਅਵਿਆਪਿ ਸੱਤਵਾਂ - ਡਾ. ਬਲਜਿੰਦਰ ਸੇਰ

ਗਤੀਵਿਧੀ ਰਸਿਮਤਰ (2017-2022) - ਯੋ. ਅਮਰਿੰਦਰ ਸੇਰ ^{ਅ. ਕੋ}
ਅਤੇ ਹੁਣ ਤੱਕ ਯੋ. ਗੁਰਪ੍ਰੀਤ ਸੇਰ ^{ਗੁਰਪ੍ਰੀਤ ਕੋ}

ਹਿਸਾਬ ਫਾਇਲ - ਯੋ. ਗੁਰਪ੍ਰੀਤ ਸੇਰ ^{ਗੁਰਪ੍ਰੀਤ ਕੋ}

ਸੁਰਾਜਰਸਿਧਾ ਵਿਕਾਰਤ - ਯੋ. ਰੁਪਿੰਦਰ ਸੇਰ ^{ਰ. ਕੋ}

ਯਲੇਸਮੀਂ ਅਤੇ ਯੁਗੇਸ਼ਨ - ਯੋ. ਜਗਪ੍ਰੀਤ ਸੇਰ ^{ਯ. ਕੋ}

ਉ. ਮੱਸ, ਏ - ਯੋ. ਰੁਪਿੰਦਰ ਸੇਰ ^{ਰ. ਕੋ}

ਇਹ ਸਾਰੇ ਕਾਰਜ ਮਿਤੀ 09 ਮਾਰਚ ਤੱਕ ਸਮੱਪਤ ਕਰ ਕੇ ਜਾਣ।

Page:

Date: / /

પો. પો. રી - એ ગરવીય મિલિયન
- એ ઘોરયાદ રેર ૧-ફેર

ਮਿਤੀ 03-03-2023 ਨੂੰ ਵਿਭਾਗ ਦੁਆਰਾ ਮੁੜੇ ਹੋਏ ਮੀਟਿੰਗਾਂ
ਹੇਠਾਂ ਕੀਤੇ ਨਾਮਾਂ ਵਾਲੇ ਕਾਰਜਾਂ ਲਈ ਕਮੇਟੀਆਂ ਬਣਾਈਆਂ ਗਈਆਂ।

1. ਅੰਤਰ-ਰਾਸ਼ਟਰੀ ਮੀਟਿੰਗ ਵਿਭਾਗ - ਡਾ. ਜਗਜੀਤ ਕੌਰ, ਡਾ. ਸੁਖਮਨੀਤ ਕੌਰ
2. ਰਾਜੀਵ ਖਿਲਾਤੋਂ ਯੋਜਨਾ ਤਹਿਤ ਰਾਸ਼ਟਰ ਦੇ ਲਈ ਯੋਜਨਾਬੰਦੀ ਦਾ
ਕਾਰਜੀ ਯੋਜਨਾ - ਡਾ. ਜਗਜੀਤ ਕੌਰ, ਡਾ. ਅਮਰਿੰਦਰ ਕੌਰ
3. ਵਿਸ਼ੇਸ਼ ਸਿੱਖ ਹਾਓਵਰਨ ਵਿਭਾਗ - ਡਾ. ਅਮਰਿੰਦਰ ਕੌਰ, ਡਾ. ਸੁਖਮਨੀਤ ਕੌਰ
4. ਲੋਕਤਾਜ ਅਤੇ ਸਭਿਆਚਾਰ ਵਿਭਾਗ - ਡਾ. ਅਮਰਿੰਦਰ ਕੌਰ, ਡਾ. ਜਗਜੀਤ ਕੌਰ
5. ਫੁੱਲਰੀ ਦਾ ਯੋਜਨਾਬੰਦੀ ਕਮੇਟੀ - ਗੀਤਾਂ ਨਾਲ ਸਬੰਧ - ਡਾ. ਅਮਰਿੰਦਰ ਕੌਰ, ਡਾ. ਸੁਖਮਨੀਤ ਕੌਰ
6. ਵਿਸ਼ੇਸ਼ ਕੀੜਾ ਵਿਭਾਗ - ਡਾ. ਗੁਰਦੀਪ ਸਿੰਘ
7. ਵਿਸ਼ੇਸ਼ ਨਕਸ਼ਾ ਵਿਭਾਗ - ਡਾ. ਬੀਰਪਾਲ ਕੌਰ, ਡਾ. ਸੁਖਮਨੀਤ ਕੌਰ
8. ਵਿਸ਼ੇਸ਼ ਹੰਗਮਤ ਵਿਭਾਗ - ਡਾ. ਅਮਰਿੰਦਰ ਕੌਰ, ਡਾ. ਅਮਰਿੰਦਰ ਕੌਰ
9. ਵਿਸ਼ੇਸ਼ ਸਿਹਤ ਵਿਭਾਗ - ਡਾ. ਸੁਖਮਨੀਤ ਕੌਰ, ਡਾ. ਗੁਰਦੀਪ ਕੌਰ
10. ਯੋਜਨਾਬੰਦੀ ਵਿਭਾਗ ਵਿੱਚ ਰਾਸ਼ਟਰ ਦੇ ਮੈਂਬਰ - ਡਾ. ਜਗਜੀਤ ਕੌਰ, ਡਾ. ਸੁਖਮਨੀਤ ਕੌਰ
(ਕਮਿਸ਼ਨਰ ਮੁਕਾਬਲੇ / ਯੋਜਨਾਬੰਦੀ ਵਿਭਾਗ ਮੁਕਾਬਲੇ)
11. ਵਿਸ਼ੇਸ਼ ਪੜ੍ਹੀ ਵਿਭਾਗ - ਡਾ. ਬੀਰਪਾਲ ਕੌਰ, ਡਾ. ਸੁਖਮਨੀਤ ਕੌਰ

ਮੈਂਸ ਮਿਤੀ 18-04-2023 ਨੂੰ ਵਿਭਾਗੀ ਮੀਟਿੰਗ ਜਾਰੀ ਕੀਤੀ।
ਇਸ ਮੀਟਿੰਗ ਵਿਚ ਵਿਦਿਆਰਥੀਆਂ ਦੀਆਂ ਘਰੇਲੂ ਪ੍ਰੀਖਿਆਵਾਂ
ਪਿਛਲੇ ਰਿਕਾਰਡ ਦੀ ਸਮੀਖਿਆ ਅਤੇ ਨਵੇਂ ਰਾਸ਼ਟਰੀਆਂ ਸਬੰਧੀ
ਵਿਸ਼ੇਸ਼-ਤਰਜਮਾ ਕੀਤੀ ਗਈ। ਇਸ ਸਮੇਂ ਨਿਮਨਲਿਖਤ ਅਧਿਆਪਕ
ਮਾਹਿਬਾਨ ਮੌਜੂਦ ਸਨ।

ਯੋ. ਜਗਜੀਤ ਕੌਰ

ਯੋ. ਮਾਨੀਵ ਦਫਤਰ

ਯੋ. ਮਹਤਬ ਸਿੰਘ

ਡਾ. ਬਲਜੀਤ ਕੌਰ

ਯੋ. ਸੁਖਮਨੀਤ ਕੌਰ

ਯੋ. ਗੁਪਤ ਕੌਰ

ਯੋ. ਅਮਰਿੰਦਰ ਕੌਰ

ਯੋ. ਬੀਰਧਰ ਕੌਰ

ਯੋ. ਸੁਖਮੀਤ ਕੌਰ

ਯੋ. ਗੁਰਪ੍ਰੀਤ ਕੌਰ

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ਸੁਖਮਨੀਤ ਕੌਰ

ਗੁਰਪ੍ਰੀਤ ਕੌਰ

ਅਮਰਿੰਦਰ ਕੌਰ

ਸੁਖਮੀਤ ਕੌਰ

ਗੁਰਪ੍ਰੀਤ ਕੌਰ

ਸਾਂਝ ਜਿਤੀ 25 ਅਪਰੈਲ 2023 ਨੂੰ ਇਕਾਗ ਦੇ ਮੁਖੀ ਡਾ. ਬਲਰਾਜ ਪਾਠ
 ਦੀ ਮਨਵਾਈ ਵਿੱਚ ਇਕਾਗ ਦੇ ਪ੍ਰਤਿਨਿਧ ਮਾਹਿਰਾਂ ਦੀ ਜ਼ਰੂਰੀ ਮੀਟਿੰਗ
 ਹੋਈ। ਇਸ ਮੀਟਿੰਗ ਵਿੱਚ ਹੇਠ ਲਿਖੇ ਮਸਲੇ ਦਿਸ਼ਾਏ ਗਏ -

1. ਵੀ.ਏ. ਤਾਜ ਤੀਕਾ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਦੀਆਂ ਸੰਗਤ ਨਵਿੰਦੀ ਕਰਮਾਂ
 ਕਰਾਈਆਂ ਕਾਇਮੀਆਂ।
2. ਕਚੇਰੀ ਵਿਖੇ ਸ਼ਿਸ਼ੂ ਸੇਵਾਗਤ ਤਹਿਤ ਵਿਦਿਆਰਥੀਆਂ ਦੀਆਂ ਇਕਾਗ
 ਕਰਮਾਂ ਕਰਾਈਆਂ ਕਾਇਮੀਆਂ।
3. ਮਾਰਚ 2023-24 ਦੇ ਨਵੇਂ ਰਾਜਕਿਰਮਾਂ ਸਵੀਕਾਰੀ ਕੁਝ ਜ਼ਰੂਰੀ ਤਰ੍ਹਾਂ
 ਪ੍ਰਦਰਸ਼ਿਤ ਕਰੇ।
4. ਜਿਤੀ 02-05-2023 ਤੋਂ ਸ਼ੁਰੂ ਹੋ ਰਹੀਆਂ ਪਾਠਕ ਪ੍ਰਤਿਨਿਧੀਆਂ
 ਵਲੋਂ ਸ਼ਿਸ਼ੂ ਸੇਵਾਗਤ ਪ੍ਰੋਗਰਾਮ ਨੂੰ ਪਿਛਾਤੀ ਵਿੱਚ ਰੱਖ ਕੇ
 ਪਾਠਕ ਸੰਦੇਸ਼ ਕਰਮਾਂ ਅਤੇ ਹੋਰ ਇਕਾਗਾਂ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ
 ਸਿਰਫ਼ ਮਾਹਿਰਾਂ ਮਾਹਿਰਾਂ ਪਹੁੰਚਾ ਕੇ ਕਰ, ਚੰਦਰਾ ਪੁਰੀ ਮਾਹਿਰਾਂ
 ਮਾਹਿਰਾਂ ਤਿਆਰ ਕਰਾਏ।
5. ਦੂਜੇ ਮਾਮਲੇ ਕਰਮਾਂ, ਸੰਗਤ ਨਵਿੰਦੀ ਕਰਮਾਂ ਦਿੱਤੀਆਂ ਹੋਈਆਂ ਇੱਕ ਕਰਮਾਂ
 ਕਾਇਮ।

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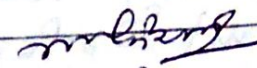
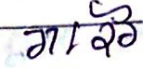
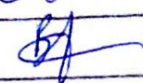
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ਚੰਦਰਾ

ਮੈਂਬਰ ਮਿਤੀ 22-05-2023 ਨੂੰ ਵਿਭਾਗੀ ਮੀਟਿੰਗ ਹੀਤੀ ਗਈ।
ਇਸ ਵਿਚ ਮੈਂਬਰ 2023-24 ਦੇ ਬੀ.ਏ ਅਤੇ ਐਮ.ਏ
ਦੇ ਰਾਖੀਅਤਾ ਮਰਦਾ ਹੀਤੀ ਗਈ।

ਮਿਤੀ 22/5/23-

ਮੁੱਖੀ
ਪੰਜਾਬੀ ਵਿਭਾਗ
ਗੁਰੂ ਨਾਨਕ ਕਾਲਜ
ਲੁਧਿਆਣਾ (ਮਾਨਸਾ)

ਬੇ. ਅਮਰਿੰਦਰ ਕੌਰ 
ਬੇ. ਗੁਰਪ੍ਰੀਤ ਕੌਰ 
ਬੇ. ਸਪਰਜੀਤ ਕੌਰ 
ਬੇ. ਸੁਖਜੀਤ ਕੌਰ 
ਬੇ. ਕਰਪ੍ਰੀਤ ਕੌਰ 
ਬੇ. ਬੀਰਪਾਲ ਕੌਰ 

M-I
05/08/2022

PAGE NO.

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DATE.

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Department of Science

In department of science meeting was conducted on 5 Aug 2022 regarding the starting of classes of UG level BSc I medical / Non medical. All class related teachers were present in meeting. In this meeting time table & schedule of classes was discussed. All class-rooms were checked regarding cleanliness, maintenance & also discussed regarding notification should put in their classes whatsapp groups for resuming of classes from 10th Aug 2022.

The following faculty was present in meeting

Prof. Bikramjit Singh Principal

Dr. Jatinder Singh (HOD)

Dr. Rishi Kumar

Dr. Dhruva Kumar

Dr. Hardeep Singh (H.S.)

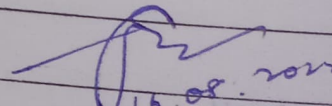
Priyanka Rani P.R.

M-2
16/08/2022

Department of Science

Sub-meeting regarding start of all classes
at UG level from 22 Aug 2022
meeting was conducted at department
of Science on 16 Aug 2022 regarding
starting of classes of B.Sc II &
B.Sc III medical, non medical. Time
table preparation & call to teachers
according to work load agendas
were discussed. Cleanliness, maintenance
of all classrooms was also
discussed in the meeting.

The following faculty members were
present in the meeting
Prof. Bikramjit Singh Principal ✓
Dr. Jatinder Singh HOD
Dr. Richi Kumar
Dr. Dhruva Kumar ✓
Dr. Hardeep Singh (H.S.)
Madam Priyanka Rani P.R. ✓


16.08.2022
Head
Deptt. Of Science
Guru Nanak College
Budhlada (Mansa)

M-3
01/09/2022

PAGE NO.

XIII

DATE

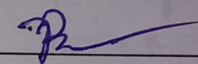
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Department of Science

meeting - Start of Post Graduate classes
of M.Sc Chemistry / Physics

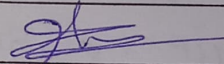
meeting was organised in department
of Science on 01 Sept 2022 regarding start of Post
graduate classes of M.Sc Chemistry / Physics
Duties were assigned to prepare time table
according to workload of teachers & cleaners
maintenance of all classrooms related to
PG classes was also discussed

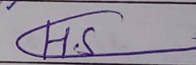
Following faculty members were
present in the meeting

Prof Bikramjit Singh Principal 

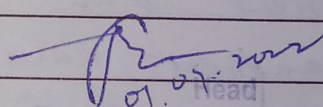
Dr. Jatinder Singh HOD

Dr. Rishi Kumar

Dr. Dhruva Kumar 

Dr. Hardeep Singh 

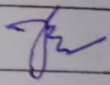
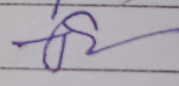
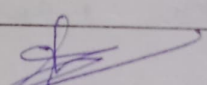
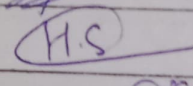
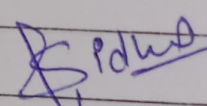
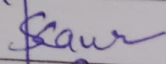
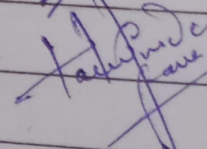
Priyanka Rani P.R.

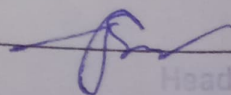

01.09.2022
Head
Dept. Of Science
Guru Nanak College
Budhlada (Haryana)

m/y

Dtd 02/09/2022

Department of Science⁶⁰
meeting Regarding Industrial visit
meeting was conducted on 02 September
2022 regarding organization of Industrial
visit at moonak malwa Fertilizers Pvt
limited. Industry mainly deals with
manufacturing of zinc Sulphate used
as fertilizers and other useful by-product.
Dr. Jatinder Singh, Priyanka Rani,
Jaspreet Kaur were assigned as duty
to Industrial visit for skill develop-
ment of students. Arrangement of bus
was carried out by college with approval
of Principal Sir.

The following faculty members were
present in the meeting
Mr Bikramjit Singh (Vice principal) 
Dr. Jatinder Singh (HOD) 
Dr. Rishi Kumar
Dr. Dhawa Kumar 
Dr. Hardeep Singh (H.S.) 
Bhupinder Kaur
Jaspreet Kaur 
Simranjeet Kaur 
Priyanka Rani 
Harwinder Kaur 


Head

Head
Science
College

M-5
Dtd 14/09/2022

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DATE 14/09/2022

Department of Science

meeting - OZONE DAY CELEBRATION 16TH Sep 2022

A deptt meeting was conducted on 14TH Sept 2022 regarding celebration of "World Ozone Day". Concerned class incharges of different classes were assigned for conducting Quiz competitions, debates, poster presentation, Slogan presentations etc from students. So that this event can be successfully conducted by the department.

Following faculty members were present in meeting

S. Bikramjit Singh

Dr. Jatinder Singh

Dr. Rishi Kumar

Dr. Dhruva Kumar

Dr. Hasdeep Singh (H.B.)

Bhupinder Kaur (B.K.)

Jaspreet Kaur (J.K.)

Priganka Rani (P.R.)

Head
Dept. Of Science
Guru Nanak College
Budhlada (Mansa)

Head
Dept. Of Science
Guru Nanak College
Budhlada (Mansa)

M-6
19/09/2022
Department of Science

DATE: 19/09/2022

meeting Regarding NAAC 19th Sept 2022

A meeting was conducted at department level regarding completion & collection of all records & proofs regarding different chapters of NAAC. For smooth working faculty members were assigned to different chapters of NAAC so that work can be compiled in time.

Following faculty members were present in the meeting

Dr. Jatinder Singh

Dr. Rishi Kumar

Dr. Dhruva Kumar

Dr. Hardeep Singh (H.S)

Bhupinder Kaur

Jaspreet Kaur

Simranpreet Kaur

Harinder Kaur

Priyanka Rani

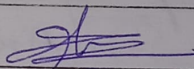
19.09.2022
Head
Deptt. Of Science
Guru Nanak College
Bulbada (Mansa)

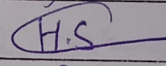
meeting Regarding issue of Bus passes

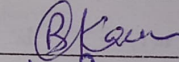
meeting was conducted in Science department regarding signing of bus passes by PRTC authority on dated 01 October 2022 so all class incharges were requested to convey this message to all classes groups so that above task can be done smoothly. A copy of this was also placed on notice board also

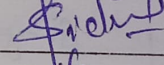
Following faculty members were present in the meeting

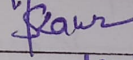
Dr. Rishi Kumar

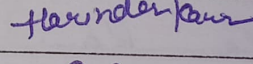
Dr. Dhruva Kumar 

Dr. Hardeep Singh 

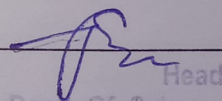
Bhupinder Kumar 

Jaspreet Kaur 

Simranpreet Kaur 

Harinder Kaur 

Priyanka Rani 


Head

Dept. Of Science
Guru Nanak College
Buddhla (Mansa)

01/10/2022

Head
Dept. Of Science
Guru Nanak College
Buddhla (Mansa)

M-0
04/10/2022

Department of Science

meeting - Regarding Submission of SC Scholarship

On Dated 04 Oct, 2022 department level meeting was conducted regarding submission of completed 'SC' Scholarship forms by the students. All the faculty members were requested to help the students regarding any issue or problem in their form. Dr Hardeep Singh & Priyanka Rani Asst. Prof. were assigned to check & help in filling scholarship forms.

Following faculty members were present in the meeting

Dr. Jatinder Singh (+100)
Dr. Dhruve Kumar
Dr. Hardeep Singh (H.S.)
Bhupinder Kaur (B.Kaur)
Priyanka Rani P.R.
Harwinder Kaur

Head
Dept. Of Science
Guru Nanak College
Budhbad (Mansa)

meeting - Regarding Submission of Amritdara Socharship

on Dated 08 Oct, 2022 department held a meeting regarding Submission of Amritdara Socharship forms. All the faculty members were requested to contribute for this, regarding any issue or problem in their form to respective class Incharges and clerical staffs. class Incharges were assigned to check and help in filling Scholarship forms completely.

following faculty members were present in the Meeting.

Dr. Jatinder Singh (HOD) TS

Dr. Rishi Kumar

Dr. Dharma Kumar

Dr. Hardeep Singh (H.S)

Bhupinder Kaur.

Priyanka Rani

Harwender Kaur

P.F

Jatinder Singh

Head
Dept. Of Science
Guru Nanak College
Budhlada (Mansa)

Head
Dept. Of Science
Guru Nanak College
Budhlada (Mansa)

M-10
09/10/2022

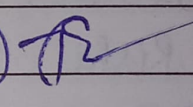
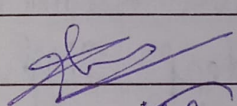
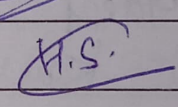
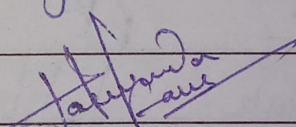
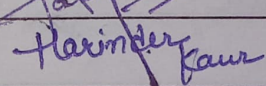
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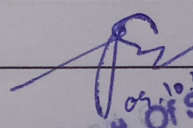
Department of Science

Meeting - Regarding discipline duty.

On Dated 09 Oct 2022, department held a meeting regarding discipline duty. In this meeting discuss about maintain discipline in department level. faculty members whose has assign for discipline duties should do your duty properly. If any faculty member faces any difficulty regarding this report to Head to Department.

Following faculty members were Present in this meeting.

1. Dr. Jatinder Singh (HOD) 
2. Dr. Risbi Kumar
3. Dr. Dhruva Kumar 
4. Dr. Hardeep Singh  H.S.
5. Bhupinder Kaur
6. Harwinder Kaur 
7. Harinder Kaur. 


Head
Dept. Of Science
Guru Nanak College
Budhiada (Mansa)

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18/10/2022

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DATE 18/10/2022

Department of Science

Meeting - Regarding the grievances.

On Dated 18 Oct, 2022 department meeting was conducted regarding any type of grievances among faculty and non teaching members. In this meeting no such type of any issue regarding grievances was not reported. All faculty members were requested to ask any type of grievances from students of their respective classes.

following faculty members were present in this meeting.

1. Dr. Bikanamjeet Singh (Convenor grievance cell).
2. Dr. Jatinder Singh (Member grievance cell).
3. Dr. Rishi Kumar.
4. Dr. Dhruva Kumar
5. Brupinder Kaur
6. Harwinder Kaur
7. Harinder Kaur
8. Priyanka Rani

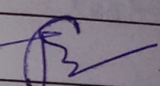
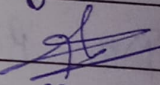
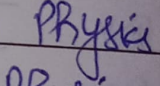
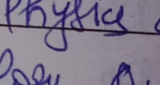
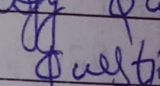
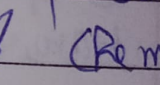
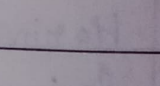
Head
Deptt. Of Science
Guru Nanak College
Budhlada (Mansa)
18.10.22

Department of Science

Meeting :- Regarding Constitution of Quiz Competition
committed for Youth festival.

on dated 20 Oct, 2022, department held
a meeting regarding preparation of Quiz
questions both subjective and objective
for students, so that they can
achieve better position at zonal level
as well as University level.

The following faculty members were assigned
for above cell duty.

1. Dr. Jatinder Singh (Convener) 
2. Dr. Dhruva Kumar (Member) 
3. Dr. Hardeep Singh (Member for Physics Question) 
4. Dr. Harinder Kaur (Member - Physics Question) 
5. Priyanka Rani (Member for Biology Question) 
6. Harwinder Kaur (General Study Question) 
7. Bhupinder Kaur (General Study & Chemistry) 

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09/11/2022

Department of Science

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DATE: 09/11/2022

meeting: Regarding collective work of NAAC.

on dated 9 Nov. 2022 a department meeting was conducted to do the 'NAAC' work collectively. In staff room after classes.

The Head of Department Dr. Jatinder Singh give instructions to compile the Data according to Chapters.

Following Faculty members were present in this meeting.

1. Dr. Jatinder Singh (HOD)
2. Dr. Rishi Kumar
3. Dr. Dhruva Kumar
4. Dr. Hardeep Singh (H.S.)
5. Priyanka Rani
6. Harvinder Kaur
7. Bhupinder Kaur
8. Jaspreet Kaur
9. Simranpreet Kaur
10. Rasdip Kaur

Head 09.11.22
Deptt. Of Science
Guru Nanak College
Budhlada (Mansa)

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17/11/2022

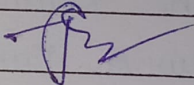
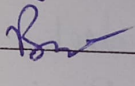
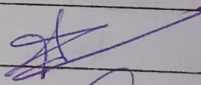
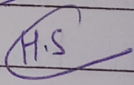
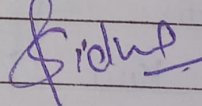
Department of Science

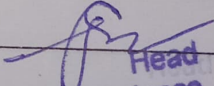
PAGE NO. _____
DATE 17/11/2022

Meeting :- Regarding Submission of Registers

on dated 17 Nov. 2022. meeting was held to deposit attendance Registers of Session 2017-18, 2018-19, 2019-20 to Superintendent office for SC Scholarship audit. In the meeting It was made compulsory for all faculty member to submit their Register of above said Sessions.

The Following Faculty members were present in this meeting.

1. Dr. Jatinder Singh. 
2. Dr. Birkamjit Singh. 
3. Dr. Rishi Kumar.
4. Dr. Dhruva Kumar. 
5. Dr. Hardeep Singh. 
6. Bhupinder Kaur.
7. Jaspreet Kaur. 


Head 17.11.22
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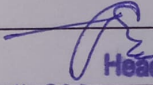
Meeting :- Regarding Mid-Semester-Test (MST)
November - 2022.

Agenda of the Meeting :-

- Regarding Completion of the syllabus by respective faculty members.
- Regarding MST which are going to started from 29 Nov. 2022.
- All Faculty Members are requested to set question paper on university pattern and submit them from 25 Nov. 2022.
- Date sheet Commetty was constituted for MST by Dr. Hardeep Singh Bhupinder Kaur Priyanka Rani

Following Faculty Members were present in this meeting.

1. Dr. Jatinder Singh. 
2. Dr. Rishi Kumar
3. Dr. Dhruva Kumar 
4. Dr. Hardeep Singh 
5. Priyanka Rani 
6. Harwinder Kaur 
7. Bhupinder Kaur 
8. Jaspreet Kaur 
9. Simranpreet Kaur 
10. Rajdeep Kaur 


Head 23.11.22
Deptt. Of Science
Guru Nanak College
Budhlada (Mansa)

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17/12/2022

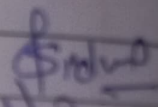
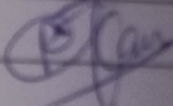
Department of Science

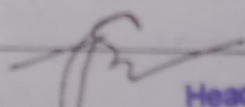
Meeting :- Regarding Progression Placement Data

on dated 17 Dec. 2022 Department
held a Meeting regarding Placement
Progression Data.

The Head of Department
Dr. Jatinder Singh assign duties of
Faculty members.

Duties to collect Records of Placements
and Progression.

Bhupinder Kaur	-	2017-18	
Jaspreet Kaur	-	2018-19.	
Harwinder Kaur	-	2019-20.	
Priyanka Kaur	-	2020-21.	
Ra Ideep Kaur	-	2021-22.	


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Head
Deptt. Of Science
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Department of Science

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DATE. 09/01/2023

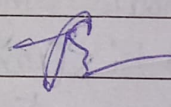
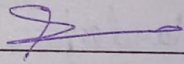
Meeting: — Regarding Update Faculty Profile on website.

On dated 9 January 2023 Department held a meeting regarding Profile update on website.

The Head of Science Department Dr. Jatinder Singh and Dr. Rishi Kumar give Instructions about the website update to the Faculty Members.

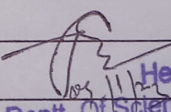
Faculty Members were provided training regarding the updgradation of faculty Profile on website vidhwan.

The following Faculty Members were present in this Meeting.

1. Dr. Jatinder Singh 
2. Dr. Rishi Kumar
3. Dr. Dhruv Kumar 
4. Dr. Hardeep Singh. | other Faculty Member.

His

Head
Deptt. Of Science
Guru Nanak College
Budhlada (Mansa)


Head
Deptt. Of Science
Guru Nanak College
Budhlada (Mansa)

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11/01/2023

Department of Science

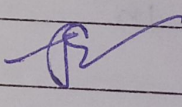
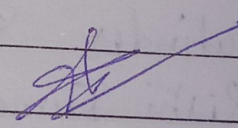
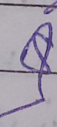
PAGE NO.
 DATE. 11/01/2023

Meeting :- Regarding NAAC work.

on dated 11 Jan. 2023 Department held a Meeting regarding Completion of NAAC work.

In this meeting frame work regarding was made regarding various activities guest Lectures, sports activities of even Semesters, Session (2022-23). Faculty members are requested to make/maintain Proof of various activities done in the odd semesters.

The following Faculty members were presented in Meeting :-

1. Dr. Jatinder Singh 
2. Dr. Rishi Kumar
3. Dr. Dhruva Kumar 
4. Dr. Hardeep Singh  & other Faculty Members. 

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23/01/23

Department of Science

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DATE 23/01/2023

Meeting : Regarding Time Table, Room cleanliness and Electricity.

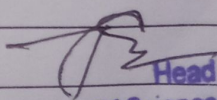
on dated 23 Jan. 2023 Department held a Meeting regarding Time Table.

In this meeting Head of Department Dr. Jatinder Singh assign duties to the Faculty Members and Made the Committees of teachers as name mentioned here:-

(1.) Time Table Committee → ^{H.S} 1. Dr. Hardeep Singh
B.P 2. Prof. Bhupinder
P.F 3. Prof. Poojanta.

(2.) Room cleanliness Committee → ^{H.S} 1. Prof. Jaspreet
2. Prof. Ravdeep

(3.) Electricity Committee → 1. Prof. Dhruv Kaur
2. Prof. Harwinder.


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Budhlada (Mansa)

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01/03/2023 Department of Science

Meeting : Regarding 'National Science Day'

on dated 1 March, 2023 Department held a meeting regarding National Science Day celebration.

In this meeting the Head of Department Dr. Jatinder Singh Assign duties of following Faculty Members :-

1. Refreshment Committee :- 1. Dr. Dhruv Kumar
2. Prof. Brajandeep Singh
2. media / Greeting Photos :- Dr. Hardeep Singh
3. Certificates :- Prof. Jaspreet Kaur Gill
4. Event Management :- Dr. Rajdeep Kaur
↓
(Speech, Project Comp.) Prof. Pooja Kaur
Prof. Harwinder Kaur
5. Stage Anchoring :- Prof. Ashu. Ashu
6. Prize Distribution :- Prof. Bhupinder Kaur
Prof. Rajveer Kaur

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Budhlada (Mansa)

Head
Dept. Of Science
Guru Nanak College
Budhlada (Mansa)

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06/03/2023

Department of Science

PAGE NO.
 DATE 06/03/2023

Meeting - Regarding 'Sports Day'.

on dated 6 March, 2023 Department Held
a Meeting regarding 'Sports Day celebration'.

In this meeting The Head of Department Dr.
Jatinder Singh assigned duties of
Following Faculty Members:-

Events

- | | | | | | |
|----|------------------------|---|-------------|-----------------|----|
| 1. | 3-Leg Race | - | Asst. Prof. | Jaspreet Kaur | RF |
| 2. | Skipping Rope | - | " " | Bhupinder Kaur | RF |
| 3. | Lemon & Spoon Race | - | " " | Rajveer Kaur | RF |
| 4. | Badminton | - | " " | Dhruva Kumar | RF |
| 5. | Tug of War | - | " " | Gagandeep Singh | RF |
| 6. | Media & Geo-tag Photos | | Dr. | Hardeep Singh | RF |
| 7. | Certificates | - | Prof. | Priyanka Rana | RF |
| | | | Prof. | Jaspreet Kaur | RF |
| 8. | Stage Conductors | - | Prof. | Rajdeep Kaur | RF |
| | | | " | Ashu | RF |

All teachers are assigned to maintain
Discipline.

Head
Dept. Of Science
Guru Nanak College
Budhlada (Mansa)

06.03.2023

Meeting, Regarding 'Alumini Meet'.

on dated '10 March. 2023.' Department held a meeting regarding 'Alumini Meet'.

In this Meeting the Head of Department Dr. Jatinder Singh Assign duties of following Faculty Members :-

1. Stage Conducance :- Prof. Dshu
Prof. Bhupinder. (Adh)
2. Media :- Dr. Hardeep Singh. (H.S)
& Geotag Photos Prof. Jagandeep Singh. (G.S)
3. Registration & Feedback :- Prof. Jaspreet Kaur
Prof. Rajveer Kaur
Prof. Priyanka Rani
Prof. Harwinder Kaur

~~Jatinder Singh~~ P.R.
4. Selected Alumini as Member Committee
Prof. Jaspreet Kaur
Dr. Dhruva Kumar
Dr. Rishi Kumar
Dr. Jatinder Singh

Meeting : - Regarding 'PTM'.

on dated '17 March, 2023' Department held a meeting regarding 'Parents-Teacher Meeting'.

In this meeting the Head of Department Dr. Jatinder Singh discuss the Agenda that all the teachers listen Problems of All the Parents and do best efforts to solve them.

Duties assign regarding
'PTM'.

1. Gate Recieving → Prof. Hardeep Singh ^{HS}
Prof. Jaspreet Kaur ^{J.K.}
2. counselling with Parents → Prof. Priyanka Rani ^{P.R.}
~~Dr. Dhruva Kumar~~
Bri. Ashu.
3. Registration / Feedback / enrolment / Photos → Dr. Rajdeep Kaur ^R
Prof. Rajveer Kaur ^{R.K.}


Head
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Budhlada (Mansa)

17/03/2023

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22/03/2023

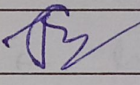
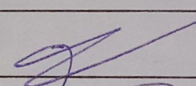
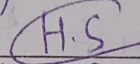
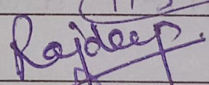
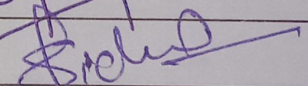
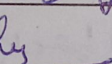
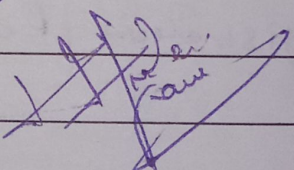
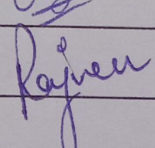
Department of Science

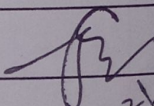
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DATE 22/03/2023

Meeting: - Regarding Syllabus Completion,
on dated '22 March 2023' department held a
meeting regarding 'Syllabus Completion.'

In this meeting the Head of department
Dr. Jatinder Singh discuss about Syllabus
Completion with all faculty members. Dr.
Jatinder Singh has discussed about the ongoing
syllabus report in the various classes of the
current session with all the teachers.

The following faculty members were presented
in meeting.

1. Dr. Jatinder Singh 
2. Dr. Riski Kumar
3. Dr. Dhurva Kumar 
4. Dr. Hardeep Singh 
5. Dr. Rajdeep Kaur 
6. Prof. Jasmeet Kaur 
7. Prof. Bhupinder Kaur 
8. Prof. ASRU & 
9. Prof. Harwinder Kaur 
10. Prof. Priyanka Rani 
11. Prof. Gagandeep Singh 
12. Prof. Rajveer Kaur 


Head
Deptt. Of Science
Guru Nanak College
Jalandhar (Punjab)

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27.03.2023

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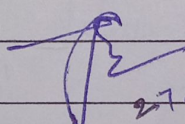
Department of Science

Meeting:- Regarding Convocation event 2023.

on dated '27 March 2023' department held a meeting regarding "Convocation event 2023"

In this meeting the Head of Department Dr. Jatinder Singh assign duties of following faculty Members:-

1. Dr. Jatinder Singh (degree distribution on stage)
2. Dr. Rishi Kumar (event Management)
3. Dr. Hardeep Kaur (distribution of degree near stage) ^{H.S}
4. Prof. Bhupinder Kaur (") ~~BT~~
5. Prof. Harwinder Kaur (fine discipline ~~Management~~) ^{Student}
6. Prof. Prigyanha Rani (~~P.F~~)
7. Prof. Jaspreet Kaur (Co-ordinate with all degree ^{Student})
8. Prof. Ashu Sharma (") ~~Ashu~~
9. Prof. Rajveer Kaur (") ~~Rajveer~~
10. Dr. Dhruva Kumar
11. Prof. Bagandeep Singh (Refreshment Committee) ~~Bagan~~
12. Fateh Singh ~~Fateh~~


27.03.23
Head
Deptt. of Science
Guru Nanak College
Budhlada (Mansa)

M-26
03.04.2023

Department of Science

PAGE NO.
 DATE 03/04/2023

Meeting:- Regarding maintain Discipline in classroom and Department.

on dated '03 April, 2023' Department held a meeting regarding Discipline.

In this meeting the head of Department Dr. Jatinder Singh discuss the Decorum of Discipline in the classes. If any student cause indiscipline in classrooms then share/discuss with the department.

It is requested to all teachers to maintain student-teacher Decorum in all classes. In this meeting also discuss the Issue of about the class attendance of the students.

Following Faculty Members were presented in this Meeting:-

- | | | |
|--------------------------|----------|----------------------------|
| 1. Dr. Jatinder Singh | 03/04/23 | 9. Prof. Harvinder Kaur |
| 2. Dr. Rishi Kumar | R.D. | 10. Prof. Ashu Sharma |
| 3. Dr. Dhruv Kumar | Shree | 11. Prof. B. Rajinder Kaur |
| 4. Prof. Brijendra Kaur | Singh | |
| 5. Prof. Gagandeep Singh | Gagan | 12. Dr. Hardeep Kaur |
| 6. Prof. Rajveer Kaur | Rajveer | |
| 7. Dr. Rajdeep Kaur | Rajdeep | |
| 8. Prof. Jaspreet Kaur | Jaspreet | |

Head
Dept. Of Science
Guru Nanak College
Jalandhar (Mauria)

03.04.23

M-27
18.04.2023

Department of Science

Meeting : Regarding final pending due fee of students & Conducting MST

On 18th April 2023 Department of Science organised meeting as per direction of Principal office regarding collection of last term pending fee from students. Faculty members were also informed regarding preparation of Question papers according to University Norms for MST of even semester examination. Faculty members were informed to complete their attendance details of students to compile internal assessment of students. Following faculty member attended meeting of above said agenda.

1. Dr. Jatinder Singh
2. Dr. Rishi Kumar
3. Dr. Dhruva Kumar
4. Dr. Hardeep Singh
5. Bhupinder Kam
6. Jaspreet Kam
7. Priyanka Rani
8. Harvinder Kaur
9. Rajveer Kaur
10. Gagandeep Singh
11. Ashu Sharma

Head 18/04/23
Dept. of Science
Guru Nanak College
Budhlada (Mansa)

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19.07.2023

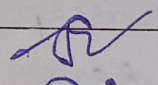
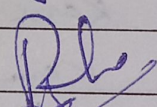
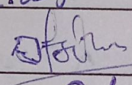
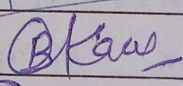
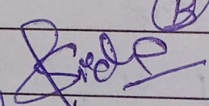
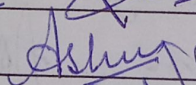
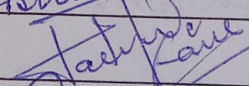
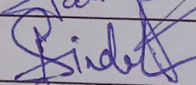
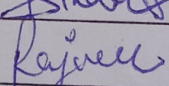
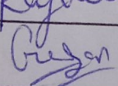
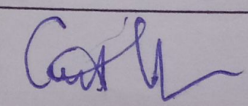
Department of Science.

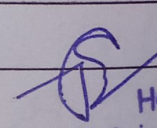
Meeting :- Regarding Conducting of university Practical examination as per Punjabi university Patiala guide

On Dated 19/07/2023 the Head of Department Dr. Jatinder Singh Constituted Committee to conduct May 2023. Practical examination at department level of various Science B.Sc - I, II, III (N.M/M) Subjects.

Committee Members:-
1. Bhupinder Kaur
2. Jaspreet Kaur
3. Priyanka Rani

According to university guideline Schedule Practical examination will be displayed on Notice Board as well as in whatsapp group of respective classes.

1. Dr. Jatinder Singh. 
2. Dr. Rishi Kumar. 
3. Dr. Dhruva Kumar. 
4. Dr. Hardeep Singh. 
5. Bhupinder Kaur 
6. Jaspreet Kaur 
7. Ashu 
8. Harwinder Kaur 
9. Priyanka Rani 
10. Rajveer Kaur 
11. Gagandeep Singh 
12. Gurneet Singh (S.L.A) 


Head
Deptt. Of Science
Guru Nanak College
Buddhla (Wazirsa)
19.07.2023

M 29
25.04.2023

Department of Science

Meeting : - Regarding Mid-Semester-Test (MST)
May-2023.

Agenda of Meeting :-

- Regarding Completion of Syllabus by respective Faculty Members.
- Regarding MST which are going to started from 02 May. 2023.
- All Faculty Members are requested to set Question paper on university Pattern and submit them from 28 April, 2023.
- Datesheet Committee was constituted For MST by
 1. Dr. Hardeep Singh
 2. Bhupinder Kaur
 3. Poojanka Rani

Following Faculty Members were Present in this Meeting :-

- | | |
|-------------------------|---------------------------|
| 1. Dr. Jatinder Singh | 8. Prof. Harvinder Kaur |
| 2. Dr. Rishi Kumar | 9. Prof. Poojanka Rani |
| 3. Dr. Dhruva Kumar | 10. Prof. Raspreet Kaur |
| 4. Dr. Hardeep Singh | 11. Prof. Gayandeep Singh |
| 5. Prof. Bhupinder Kaur | |
| 6. Prof. Jaspreet Kaur | |
| 7. Prof. Ashu | |

25.04.2023
Head
Deptt Of Science
Guru Nanak College
Budhlada (Mansa)