

## **GURU NANAK COLLEGE BUDHLADA**

Under the Management of Shiromani Gurdwara Parbandhak Committee, Sri Amritsar Sahib

## NAAC ACCREDITED "A++" GRADE \

## **Management Information System**

Teaching Staff, Non-Teaching Staff, Management, and students utilize the MIS. The College Management information system includes the following Modules:

- 1. **User Module**: System Analyst Office grants various Users access to the Users Module and generates their login portals and one-time passwords. Online admission verification can be performed by concerned teachers through their individual login portals.
- 2. **Inventory Module**: All College stocks are recorded in the inventory module, and stock balances for all categories can be viewed at any time. The Inventory Module also enables Bill Management functions such as bill scanning, bill status, etc.
- 3. **Offline Online Admission**: At the time of acceptance, student information is recorded into the student database and subsequently made accessible to the accounts branch for processing of student fees.
- 4. **Accounts Module**: The Account Module addresses all significant account-related difficulties, including the automatic production of the Ledger Book, Balance Sheet, Cash Book, and Profit and Loss Account.
- 5. **Fees Module**: The fees module permits online and offline fee submission.
- 6. **Library Module**: All of the library's books have been entered into the module. The Library module enables the location and monitoring of books, as well as the online circulation and return of books.
- 7. **Pay Roll**: On the basis of inputs provided by the system, the Pay Roll module calculates the monthly salaries of all employees.